

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 13, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, May 13, 2013, with Chair Sharon D. Dillon, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

A motion was made by Commissioner Wesen to approve consent agenda items 1 through 17, vouchers and warrants for Monday May 13, 2013. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 17):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, May 6, 2013. **(Approved)**

2. Record of the Proceedings for Tuesday, May 7, 2013. **(Approved)**

3. Resolution to reappoint Brendan Dailey to serve a three-year term on the Skagit County Substance Abuse Advisory Board effective May 31, 2013 and expiring on May 30, 2016. **(Resolution No. R20130115)**

b) COMMUNITY SERVICES:

4. Personal Services Agreement with Elizabeth Findley to provide mental health services with the primary goals of stabilization of problematic systems and/or behaviors, and the promotion of ongoing recovery. The Agreement shall commence on July 1, 2013, and continue until June 30, 2014. Compensation shall not exceed \$10,000 and is funded by the 0.10% sales tax. **(Contract No. C20130200)**

c) GEOGRAPHIC INFORMATION SERVICE:

5. Interlocal Agreement with Washington State Department of Transportation's Central Sign Shop to purchase address signs. The Agreement shall commence on the date of execution and continue for five years. Compensation shall not exceed

\$1,500 per year. **(Contract No. C20130201)**

d) HUMAN RESOURCES:

6. Memorandum of Agreement (Amendment No. 1 to Labor Agreement No. C20120445) between Skagit County and Teamsters 231 (Juvenile Corrections). This document extends the Agreement by one year, and shall remain in effect through December 31, 2013. **(Amendment No. A20130051)**

e) INFORMATION SERVICES:

7. Resolution amending Skagit County Purchasing and Contracting Guidelines, Resolution No. R20020106) to delegate the Information Technology Directory the authority to bind Skagit County for click-through technology agreements pertaining to Software Licenses and Internet Services that have a total single year value of less than \$5,000. **(Resolution No. R20130116)**

f) PARKS, RECREATION AND FAIRGROUNDS:

8. Resolution declaring an emergency and waiving bid requirements for the replacement of roofs and removal of mold in building A/B located at the Skagit County Fairgrounds. **(Resolution No. R20130117)**
9. Vendor Services Agreement with Sam Stakkeland, dba C & S Construction to repair a broken sewer line at the Fairgrounds. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$5,356. **(Contract No. C20130202)**

g) PROSECUTING ATTORNEY:

10. Personal Services Agreement with Troy Muljat to provide real estate brokerage services related to the site acquisition for the proposed Skagit County Jail, including market analysis, real estate advice, negotiation, and other related services. The Agreement shall commence on May 13, 2013, and continue until November 15, 2013. Compensation shall not exceed \$20,000. In the event that Skagit County closes on real property negotiated by the Contractor, then Contractor shall be compensated an additional 2% of the total purchase price. **(Contract No. C20130203)**

h) PUBLIC WORKS:

11. Resolution for approval of maps, plans, and specifications and call for bids for the South Shore Road Culvert Replacement Project #ES19000-3. The bid opening is scheduled to take place Monday, June 3, 2013, at 2:00 p.m. or as soon thereafter as possible. **(Resolution No. R20130118)**
12. Resolution for Request for Qualifications for Geotechnical Engineering Services for the Bow Hill Road Reconstruction Project #ES21200-6. Submittals will be due by Monday, June 3, 2013, at 4:00 p.m. **(Resolution No. R20130119)**
13. Resolution to close Fir Island Road #40200 at milepost 0.120 (west of Pioneer Highway) to replace an at-grade rail crossing. The roadway will be closed for approximately two (2) days beginning May 21, 2013, or dates thereabout to be determined by the County Engineer. **(Resolution No. R20130120)**
14. Change Order Number 08 to Skagit County Construction Contract Agreement No. C20120132 with Interwest Construction, Inc. for the Anderson/LaVenture Road Extension Projects Cedardale to Blodgett Skagit County #ES71000-1, Federal Aid #STPUS-7337(005), TIB #9-W-029(002)-1, Blodgett to Blackburn Skagit County #ES71000-1B, Federal Aid #STPUS-7337(004), TIB #9-W-029(002)-1, and South LaVenture Sanitary Sewer System City of Mount Vernon

#ES97-72. This Change Order reduces the amount of compensation by \$4,465.88 which takes into account some extra construction work as well as various bid item credits from a correction in quantities. Total compensation shall not exceed \$8,560,470.59. **(Amendment No. A20130052)**

15. Vendor Services Agreement with L & S Tire Company to process recyclable rubber products collected at various Skagit County solid waste sites. The Agreement shall commence on the date of execution and continue for two years. Total compensation for the term of the Agreement shall not exceed \$23,000. **(Contract No. C20130204)**
16. Surplus Real Estate Purchase Form for the Clear Lake compactor site property from the Washington State Department of Transportation in the amount of \$23,000. **(Contract No. C20130205)**
17. Rural Arterial Program Project Agreement with the County Road Administration Board (CRAB) to authorize funds for the Bow Hill Road Project in the amount of \$1,500,000. **(Contract No. C20130206)**

V. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$898.80 (Transmittal No. C-58-13); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$347,620.05 (Transmittal No. C-59-13); and
 - c) Warrants numbered 382369 through 382842 from Clearing Fund 696 in the total dollar amount of \$1,674,038.81 (Transmittal No. C-60-13); and
 - d) Payroll warrants numbered 314763 through 315467 in the total dollar amount of \$1,130,075.33 (Transmittal No. P-17-13); and
 - e) Junior District Payroll warrants numbered 801063 through 801242 in the total dollar amount of \$249,914.32 (Transmittal No. P-18-13).

VI. **ADJOURNMENT:**

Chair Dillon adjourned the proceedings and announced an executive session on Thursday, May 16, 2013. Commissioner Dillon, Wesen and Dahlstedt attended the executive session from 9:03 a.m. - 9:45 a.m. The purpose of the executive session was Real Estate Acquisition - RCW 42.30.110(1)(b). (Matters relating to real estate acquisition or lease where public knowledge would cause a likelihood of increased price.) Marc Estvold, County Administrator Tim Holloran, Sheriff Will Reichardt, Attorney Will W. Honea, Troy Muljat, Megan Mayberry, Human Resources/Risk Director Jessica Neill Hoyson, and Chief Corrections Officer Charles Wend were also in attendance.

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board