

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, APRIL 29, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, April 29, 2013, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- b) \*2:00 p.m. - 3:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
- c) \*3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, APRIL 29, 2013 (items 1 through 23):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 23, Ratification Agenda items 24 through 27, vouchers and warrants for Monday, April 29, 2013. Commissioner Wesen seconded the motion.  
The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, April 22, 2013. **(Approved)**
- 2. Record of the Proceedings for Tuesday, April 23, 2013. **(Approved)**
- 3. Resolution calling for the placement of the question of an additional Sales and Use Tax on the August 6, 2013, Primary Election ballot to be used for jail facilities, police and fire protection purposes. **(Resolution No. R20130102)**
- 4. Resolution appointing William A. Blunt to a three (3) year term as an alternate to the Skagit County Board of Equalization. Mr. Blunt's appointment shall commence on the date of execution and expire on December 31, 2016. **(Resolution No. R20130103)**

b) BUDGET AND FINANCE:

- 5. Funding Agreement with the City of Anacortes to distribute economic development funds pursuant to RCW 82.14.370. The funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced on January 1, 2013, pursuant to Resolution No. R20130030, and ends on December 31, 2013. Compensation shall not exceed \$7,200. **(Contract No. C20130176)**
- 6. Funding Agreement with the City of Burlington to distribute economic development funds pursuant to RCW 82.14.370. The funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced on January 1, 2013, pursuant to Resolution No. R20130030, and ends on

December 31, 2013. Compensation shall not exceed \$7,500. **(Contract No. C20130177)**

7. Funding Agreement with the Town of La Conner to distribute economic development funds pursuant to RCW 82.14.370. The funds will be used to reimburse the Town for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced on January 1, 2013, pursuant to Resolution No. R20130030, and ends on December 31, 2013. Compensation shall not exceed \$1,000. **(Contract No. C20130178)**
8. Funding Agreement with the City of Mount Vernon to distribute economic development funds pursuant to RCW 82.14.370. The funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced on January 1, 2013, pursuant to Resolution No. R20130030, ends on December 31, 2013. Compensation shall not exceed \$10,000. **(Contract No. C20130179)**
9. Personal Services Agreement with the Economic Development Association of Skagit County (EDASC) to distribute economic development funds to provide Economic Gardening services. The Agreement shall commence on January 1, 2013, and continue until December 31, 2013, as authorized by Resolution R20130030. Compensation shall not exceed \$73,284. **(Contract No. C20130180)**

c) COMMUNITY SERVICES:

10. Personal Services Agreement with H. Roksan Biktimir, COMAS, Inc. dba Northsound Counseling Center to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. The Agreement shall commence on July 1, 2013, and continue until June 30, 2014. Compensation shall not exceed \$10,000 and is funded by 0.10% sales tax. **(Contract No. C20130181)**
11. Personal Services Agreement with Jayme D. Fergoda to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. The Agreement shall commence on July 1, 2013, and continue until June 30, 2014. Compensation shall not exceed \$10,000 and is funded by 0.10% sales tax. **(Contract No. C20130182)**
12. Long-Term Payable County Program Agreement with Washington State Department of Social and Health Services (DSHS) Agreement Number 1363-73772 to specify the procedure by which DSHS will assess and, if necessary, adjust the Long-Term Payable compensation it provides to the County. The Agreement shall on July 1, 2013, and continue until June 30, 2014. The amount of compensation paid to Skagit County will be determined by annual review by DSHS. **(Contract No. C20130183)**

d) FACILITIES MANAGEMENT:

13. Amendment No. 2 to Standard Form of Agreement (AIA Document B104) Skagit County Contract No. C20120157 between Skagit County and HKP Architects to provide compensation for preparation of construction documents and construction administration for remodeling a portion of the Skagit County Auditor's Office Elections Department, located at 700 South Second Street in Mount Vernon. This purpose of this Amendment is to provide for preparation of changes to two requested changes orders. This Amendment increases compensation by an additional \$577.50 for a new compensation amount not to exceed \$7,377.50. All other terms and conditions of the original Agreement shall remain in effect including the start date of April 16, 2013, and shall expire on the project's completion date. **(Amendment No. A20130046)**
14. Vendor Services Agreement with Meyer Sign & Advertising Co., Inc. to provide and install a sign at the Skagit Valley College tennis facility, located at 2405 East College Way in Mount Vernon. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,290, plus applicable sales tax. **(Contract No. C20130184)**

e) HEALTH:

15. Resolution attesting to legal and financial responsibility for any outstanding debt owed to the United States Department of Health and Human Services, Centers for Medicare and Medicaid Services (CMS). **(Resolution No. R20130104)**

f) INFORMATION SERVICES:

16. Amendment No. 5 to Services Agreement No. C20020449 with Cayenta, a division of Harris Computer Corporation to upgrade the Cayenta Financial and Personnel Management Applications to version 7.6. This Amendment increases compensation by \$64,420 for a new compensation amount not to exceed \$346,518. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130047)**

g) PARKS, RECREATION AND FAIRGROUNDS:

17. Interagency Agreement No. K986 with the Washington State Department of Agriculture (WSDA), Fairs & Commissions Program to provide matching grant funding to replace the roof on the barn that is used for sheep and goats at the Skagit County Fairgrounds. The Agreement shall commence on the date of execution and continue until July 31, 2013. Compensation to Skagit County shall not exceed \$7,065 for a total compensation amount not to exceed \$14,130. **(Contract No. C20130185)**

h) PROSECUTING ATTORNEY:

18. Quit Claim Deed of Easement and Real Estate Tax Affidavit for the City of Mount Vernon for the Moose Lodge condemnation Assessor's Tax Parcel No. P26530. **(Contract No. C20130186)**
19. Resolution authorizing litigation to enforce compliance with the Skagit County Development Codes and to abate a public nuisance against Gordon Ross Henderson. **(Resolution No. R20130105)**

i) PUBLIC WORKS:

20. Resolution awarding the bid for the scale calibration, maintenance and repair of the vehicle scales at the Skagit County Transfer Station and the Sauk Transfer Station to Pacific Northwest Scale Company for the bid amount of \$1,500 quarterly for the Skagit County Transfer Station and \$500 quarterly for the Sauk Transfer Station. The bid opening took place on April 9, 2013. **(Resolution No. R20130106)**
21. Resolution regarding the approval of maps, plans, and specifications and calling for bids for the Cascade Trail Mile one (1) Trailhead Project #ES97-74. The bid opening is scheduled to take place on Monday, May 20, 2013, at 2:00 p.m. or as soon as possible thereafter. **(Resolution No. R20130107)**
22. Resolution regarding the approval of maps, plans, and specifications and calling for bids for the 2013 Bridge Debris Removal Project #ESDR-2. The bid opening is scheduled to take place on Monday, May 20, 2013, at 2:15 p.m. or as soon as possible thereafter. **(Resolution No. R20130108)**
23. Interlocal Agreement with San Juan County, Town of Friday Harbor, to assist with disposal of waste. The Agreement shall commence on the date of execution and continue until September 30, 2023. The Out of County Surcharge shall be set at a rate of \$7 per ton. **(Contract No. C20130187)**

V. RATIFICATION AGENDA (items 24 through 27):

j) ADMINISTRATIVE SERVICES:

24. Resolution authorizing the ratification of a Personal Services Agreement with Stephen H. Berentson to provide Public Information services for various departments. Finalizing the contract terms delayed finalization of the Agreement. **(Resolution No. R20130109)**
25. Personal Services Agreement with Stephen H. Berentson to provide Public Information services for various departments as directed by the County Administrator. The Agreement commenced on April 22, 2013, and shall continue for one year. Compensation for Public Information services shall not exceed \$85 per hour and approved travel time shall not exceed \$42.50 per hour. **(Contract No. C20130188)**

k) PLANNING AND DEVELOPMENT SERVICES:

26. Resolution authorizing the ratification of a Personal Services Agreement with Heartland, LLC to provide market and economic analysis for the Skagit County Transfer of Development Rights (TDR) project. The process of development and refining the project scope, including narrowing the areas to be reviewed as potential TDR receiving areas delayed execution of the Agreement. **(Resolution No. R20130110)**
27. Personal Services Agreement with Heartland, LLC to provide market and economic analysis for the Skagit County Transfer of Development Rights (TDR) project. The Agreement commenced on February 21, 2013, and shall continue until December 31, 2014. Compensation shall not exceed \$29,485. **(Contract No. C20130189)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$63,625.23 (Transmittal No. C-50-13); and
  - b) Warrants numbered 381603 through 381690 from Clearing Fund 696 in the total dollar amount of \$259,259.45 (Transmittal No. C-51-13); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$50,219.20 (Transmittal No. C-52-13); and
  - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$112,576.70 (Transmittal No. C-53-13); and
  - e) Warrants numbered 381691 through 382029 from Clearing Fund 696 in the total dollar amount of \$3,453,504.84 (Transmittal No. C-54-13); and
  - f) Payroll warrants numbered 314073 through 314762 in the total dollar amount of \$1,137,363.95 (Transmittal No. P-15-13); and
  - g) Junior District Payroll warrants numbered 800875 through 801062 in the total dollar amount of \$255,358.76 (Transmittal No. P-16-13).

VII. ADJOURNMENT:

The executive session scheduled for Monday, April 29, 2013, was cancelled.

Chair Dillon adjourned the proceedings at 1:38 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Sharon D. Dillon, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board