

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 22, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, April 22, 2013, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator
- b) *9:45 a.m. - 10:45 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
- c) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- d) *2:00 p.m. - 2:45 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
- e) *2:45 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- f) *7:00 p.m. City of Anacortes Council Study Session: Jail Provisional Agreement Update (Council Chambers, 6th Street and Q Avenue, Anacortes)

IV. CONSENT AGENDA FOR MONDAY, APRIL 22, 2013 (items 1 through 16):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 16, Ratification Agenda items 17 and 18, vouchers and warrants for Monday, April 22, 2013. Commissioner Dahlstedt seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

- 1. Resolution to reappoint Donnell Elliot to serve a three-year term on the Skagit County Substance Abuse Board effective on the date of execution and expiring on January 31, 2016. **(Resolution No. R20130098)**

b) AUDITOR:

- 2. Amendment No. 7 to Grant Agreement No. G-2855, Skagit County Contract No. C20050162, with the State of Washington, Office of the Secretary of State to authorize the transfer of \$70,000 of funding in Grant G-12/185 from Health and Human Services to Help America Vote Act (HAVA). The purpose of this Amendment is to expand the square footage workspace in election offices to accommodate and centralize all phases of ballot processing. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20130039)**

c) COMMUNITY SERVICES:

- 3. Interlocal Cooperative Agreement with Oregon Health & Science University, and its division,

Northwest Addiction Technology Transfer Centers to provide training and coaching employees and contracted substance abuse and mental health providers in the evidence-based practice of motivational interviewing. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$8,580 and is funded through the Substance Abuse Administration. **(Contract No. C20130167)**

4. Amendment No. 1 to Personal Services Agreement No. C20120353 with Able Opportunities, Inc. to provide Individual Technical Assistance Services to individuals with development disabilities, including assessment and consultation to the employment provider, client and their support system, identifying and addressing existing barriers to employment and documenting this with an annual Career Path Plan/Community Participation Plan (CPP) or an individualized Family Service Plan (IFSP). The purpose of this Amendment is to replace Exhibit "B" Scope of Work with Exhibit "B" Scope of Work - Revised, and Exhibit "C" Compensation with Exhibit "C" Compensation - Revised. This Amendment increases compensation by \$24,660 for a new compensation amount not to exceed \$37,660, which is funded by Developmental Disabilities State Millage funds. All other terms and conditions of the original Agreement shall remain in effect including the start date of August 20, 2012, and expiry date of June 30, 2013. **(Amendment No. A20130040)**
5. Personal Services Agreement with Sandra J. Higman to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2013, and continue until June 30, 2014. Compensation shall not exceed \$10,000 and is funded through the 0.10% sales tax. **(Contract No. C20130168)**

d) FACILITIES MANAGEMENT:

6. Interlocal Cooperative Agreement with Skagit Transit for the installation of an electric charging station at the South Mount Vernon Park and Ride, located at Old Highway 99 South and Hickox Road. The Agreement shall commence on the date of execution and continue through December 31, 2013. Compensation shall not exceed \$5,380.72 and is funded through the Northwest Clean Air Agency, Skagit County Contract No. C20110062. **(Contract No. C20130169)**

e) INFORMATION SERVICES:

7. Personal Services Agreement with Doug Selix to assist with the development of strategies to perform assessments that comply with the Health Insurance Portability and Accountability Act (HIPPA). The Agreement shall commence on the date of execution and continues until December 31, 2013. Compensation shall not exceed \$33,000. **(Contract No. C20130170)**
8. Personal Services Agreement with Infax Incorporated to update Court Display Software to add global editing capabilities for Skagit County Superior Court. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$1,800 excluding applicable sales and use taxes. **(Contract No. C20130171)**
9. Amendment No. 2 to Interlocal Public Safety Technology Services Agreement No. C20100592 with Skagit 911 to supply Public Safety Services derived from the Spillman Public Safety System. The purpose of this Amendment is to provide support for the Spillman Public Safety Hiplink system and Zoll Interface. All other terms and conditions of the original Agreement shall remain in effect including the start date of December 13, 2010, and the expiry date of January 1, 2014. Skagit 911 shall reimburse Skagit County for time and materials. **(Amendment No. A20130041)**

f) HEALTH:

10. Amendment No. 5 to Grant Number G1200170, Skagit County Contract No. C20110523, with the Washington State Department of Ecology for the Site Hazard Assessment Grant. The purpose of this Amendment is to increase the grant amount by \$20,000 for a new compensation amount to Skagit County not to exceed \$80,000. All other terms and conditions

of the original Agreement and subsequent Amendments shall remain in effect including commencement date of July 1, 2011, and the expiry date of June 30, 2013. **(Amendment No. A20130042)**

g) OFFICE OF JUVENILE COURT:

11. Skagit Detention Center Educational Program Agreement for Educational Instructional Services with Northwest Educational Service District 189 to provide educational services to juveniles detained in the Skagit County Detention Center. The Agreement shall commence on September 1, 2013, and continue until August 31, 2014. There is no fiscal consideration required for the Agreement. **(Contract No. C20130172)**

h) PUBLIC WORKS:

12. Resolution authorizing a call for public hearing regarding the application for a Franchise Agreement with Sewer District No. 1. The public hearing is scheduled to take place on Tuesday, May 14, 2013, at 8:30 a.m., or shortly thereafter. **(Resolution No. R20130099)**
13. Resolution regarding the Notice of Road Closure for Fir Island Road, No. 40200 for two (2) days commencing on Monday, April 29, 2013, or dates thereabout as determined by the County Engineer. The purpose of the closure is to replace an at-grade rail crossing. **(Resolution No. R20130100)**
14. Amendment No. 1 to Interlocal Cooperative Agreement No. C20100253 with the City of Mount Vernon to receive, treat, and dispose of Vector Truck and Sweeper Truck waste collected by the County at the City's Wastewater Treatment Facility as a requirement of the National Pollutant Discharge Elimination System (NPDES) Stormwater Permit Phase II. The purpose of this Amendment is to modify the expiration date of the contract from March 1, 2014, to December 31, 2014. This Amendment increases compensation by \$8,000 for a new compensation amount not to exceed \$25,118. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130043)**
15. Vendor Services Agreement with Jet City Equipment to provide equipment rental for various projects, per Exhibit "A". The Agreement shall commence on the date of execution and continue until March 31, 2014. Compensation shall not exceed \$75,000. **(Contract No. C20130173)**
16. Interlocal Cooperative Agreement with Skagit River System Cooperative to work cooperatively in order to mitigate flood hazards and restore critical riparian habitat in the Skagit River delta, including the Carpenter Creek Watershed. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$150,000. **(Contract No. C20130174)**

V. RATIFICATION AGENDA (items 17 and 18):

i) OFFICE OF JUVENILE COURT:

17. Resolution authorizing the ratification of a Personal Services Agreement with Seattle Police Foundation to implement and oversee group sessions for identified youth. A signed copy of the agreement was not received in time to fully execute it prior to its commencement date of January 1, 2013. **(Resolution No. R20130101)**
18. Personal Services Agreement with Seattle Police Foundation to implement and oversee group sessions for identified youth. The Agreement commenced on January 1, 2013, and shall continue until December 31, 2013. Compensation shall not exceed \$12,000. **(Contract No. C20130175)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$159,126.62 (Transmittal No. C-48-13); and
 - b) Warrants numbered 381256 through 381602 from Clearing Fund 696 in the total dollar amount of \$4,454,390.79 (Transmittal No. C-49-13).

VII. ADJOURNMENT:

The Commissioners attended an executive session on Monday, April 22, 2013, from 9:48 a.m. to 10:30 a.m. the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich, and Chief Civil Deputy Prosecuting Attorney Will Honea. Other attendees: Superior Court Judge Michael Rickert, and County Administrator Tim Holloran.

The Commissioners attended an executive session on Monday, April 22, 2013, from 2:03 p.m. to 2:26 p.m. the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorney was present at the executive session and provided legal advice to the Board of County Commissioners: Deputy Prosecuting Attorney Arne Denny. Other attends: none.

Chair Dillon adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board