

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 8, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, April 8, 2013, with Commissioners Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Commissioner Dahlstedt called the proceedings to order at 1:31 p.m.

Chair Dillon's absence was excused.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- b) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, APRIL 8, 2013 (items 1 through 19):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 and 2, and items 4 through 19, Ratification Agenda 20 through 23, for Monday, April 8, 2013. (Consent Agenda item No. 3 was removed from the agenda pending further discussion.) Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Sharon D. Dillon's absence was excused

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, April 1, 2013. **(Approved)**
- 2. Record of the Proceedings for Tuesday, April 2, 2013. **(Approved)**
- 3. Resolution to appoint Ralph Rowland to the Skagit County Parks and Recreation Advisory Board. His term shall commence on April 15, 2013, and continue until December 31, 2015. **(This item was removed from the consent agenda pending further discussion)**

b) ADMINISTRATIVE SERVICES:

- 4. Amendment No. 2 to Personal Services Agreement No. C20120059 with Innovative Environments, LLC to provide services related to the protection and preservation of farmland and for the management of forest resources. The original Agreement commenced on March 1, 2012, and continues for two years with an option to extend the Agreement by one year after the first year has passed. The purpose of this Amendment is to update Exhibit "A", Scope of Work, and Exhibit "B", Compensation. Exhibit "A" shall include the paragraph: Contractor will work at the direction of the Natural Resources Division Manager who shall oversee contract services and evaluate work product. From March 1, 2013, through February 28, 2014, compensation shall not exceed \$135,000 to be divided between the Farmland Legacy Program in the amount of \$105,000 and the Forest Resources Program in the amount of \$30,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20130032)**

c) CONSERVATION FUTURES:

5. Amendment No. 2 to Cooperative Agreement No. 73-0546-11-003, Skagit County Contract No. C20110324, with the U. S. Commodity Credit Corporation acting through the Natural Resources Conservation Service (USDA) and Skagit County for the Farm and Ranch Lands Protection Program, which allows the County to accept matching grant funds to purchase agricultural conservation easements. The purpose of this Amendment is to extend the Closing Deadline, from March 31, 2013, to August 1, 2013, change the Payment Request Deadline from August 31, 2013, to October 1, 2013, and change the Attachment Expiration Date from September 30, 2013, to December 1, 2013. The expiration date of the Agreement remains September 30, 2015. All other terms and conditions of the original Agreement and Amendment shall remain in effect including the County's portion of \$1,551,500, which will be drawn from the Conservation Futures fund. **(Amendment No. A20130033)**
- d) DEPARTMENT OF EMERGENCY MANAGEMENT:
6. Amendment No. B to Skagit County Contract No. C20100565 with Snohomish County to receive funds from the U. S. Department of Homeland Security (DHS), Office of Grants and Training (OGT) to enhance the capability of state, local and tribal units of government to prevent, deter, respond to, and recover from catastrophic and/or terrorist events through the FFY 2010 Homeland Security Grant, State Homeland Security Program. The purpose of this Amendment is to add additional grant funds in the amount of \$14,129 for a new grant amount not to exceed \$216,497. This Amendment replaces Exhibit "C" Budget Sheet with Amendment "B" Budget Sheet to add the additional funds to the budget. All other terms and conditions of the original Agreement and Amendment shall remain in effect including the expiration date of June 30, 2013. **(Amendment No. A20130034)**
- e) FACILITIES MANAGEMENT:
7. Vendor Services Agreement with Great Floors Commercial Sales to remove and dispose of the current carpet, supply and install Mannington Carthage IV carpet tile and Armstrong Standard vinyl tile in the Skagit County Assessor's office, located at 700 South 2nd Street in Mount Vernon. The Agreement shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$23,374.41, including applicable sales tax. **(Contract No. C20130138)**
 8. Vendor Services Agreement with Great Floors Commercial Sales to supply and install Ardex skimcoat, supply and install tile adhesive, and install Skagit County-supplied tile in the Skagit County Auditor's office, located at 700 S. 2nd Street in Mount Vernon. The Agreement shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$449.03, including applicable sales tax. **(Contract No. C20130139)**
 9. Personal Services Agreement with Dimensional Communications to provide audio system design services for four (4) Skagit Court Superior Courtrooms, located at 205 W. Kincaid Street in Mount Vernon. The Agreement shall commence on the date of execution and continue December 31, 2014. Compensation shall not exceed \$5,763. **(Contract No. C20130140)**
- f) PLANNING AND DEVELOPMENT SERVICES:
10. Amendment No. 2 to Personal Services Agreement No. C20110515 with MAKERS Architecture and Urban Design LLP to develop a Planned Unit Development (PUD) ordinance and associated development standards for Bayview Ridge. The purpose of this Amendment is to include the responsibilities of project management to ensure timely completion of the Bayview Ridge project. The original Agreement commenced on November 21, 2011, and expires on December 31, 2013. This Amendment increases compensation by an additional \$40,000 for a new compensation amount not to exceed \$105,000. All other terms and conditions of the original Agreement and Amendment shall remain in effect. **(Amendment No. A20130035)**
- g) PUBLIC WORKS:

11. Resolution calling for bids for the purchase and installation of one (1) marine auxiliary generator for the M/V Guemes. The bid opening is scheduled to take place on Monday, April 29, 2013, at 2:00 p.m. or as soon thereafter as possible. **(Resolution No. R20130083)**
 12. Water Quality Improvement Agreement with the Samish Indian Nation for a portion of Skagit County Assessor Tax Parcel Number P36139 to reduce risk of pollutant laden water from entering Thomas Creek. The Agreement shall commence on the date of execution and continue for ten (10) years. Estimated compensation shall not exceed \$730.62, which shall be based on actual costs incurred. All work associated with this program is funded 75% by Skagit County's National Estuary Program (NEP) and 25% by the land owner. **(Contract No. C20130141)**
 13. Interlocal Cooperative Agreement with the Town of Concrete to allow for the inspection of Town's bridges. The Agreement shall commence on the date of execution and continue for ten (10) years. The Town shall fully reimburse Skagit County for all costs and expenses incurred in the provision of the bridge inspection services. **(Contract No. C20130142)**
 14. Interlocal Cooperative Agreement with the City of Burlington to participate in the 2013 Asphalt Overlay Project in order to pave portions of City streets, specifically at Old Highway 99 (County Shop Lane to Gear Road), Bouslog Road (W. Whitmarsh Road to McCorquedale Road), and N. Spruce Street (State Route 20 to E. Victoria Avenue). The Agreement shall commence on the date of execution and continue until completion of the project or until December 31, 2013. The County will bill the City for the City's portion of the project, which is estimated to not exceed \$350,000. **(Contract No. C20130143)**
 15. Vendor Services Agreement with Emerald Services Inc. to clean two (2) 10,000 gallon tanks and one (1) 5,000 gallon tank inside the road oil tank farm at the Road Operations Facility, located at 201 East Avon Avenue in Burlington. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$24,500. **(Contract No. C20130144)**
 16. Vendor Services Agreement with ISCO Industries, LLC to provide culvert lining products as listed in Attachment "A" of the 2013 spring/summer maintenance material eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$100,000. **(Contract No. C20130145)**
 17. Local Agency Standard Consultant Agreement with 2020 Engineering, Inc. to design a Low Impact Development project which will make improvements to the parking lot north of the Administrative Building, located at 1800 Continental Place in Mount Vernon to address water quality for the State of Washington to meet the continued requirements of the National Pollutant Discharge Elimination System (NPDES) Permit. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$80,000 and is funded by a grant from the Washington State Department of Ecology. **(Contract No. C20130146)**
 18. Personal Services Agreement with Elliott Bay Design Group to provide consultant services to prepare a ferry transportation and vessel replacement plan for the M/V Guemes. The Agreement shall commence on the date of execution and shall continue for two (2) years, with an option to extend the Agreement for an additional two (2) years. Compensation shall not exceed \$150,000. **(Contract No. C20130147)**
- h) SHERIFF:
19. Interagency Agreement with the Washington State Department (Department) of Corrections for the purpose of maximizing the efficient and cost effective use of existing resources and to provide adequate facilities and programs for the confinement, care, and treatment of Department Offenders in accordance with RCW 72.68.040. The Agreement shall commence on the date of execution and shall continue until March 31, 2015. The County will bill the Department at the base rate not to exceed \$75 per day per Department Offender, from July 1, 2012, through, March 31, 2013; for the period April 1, 2013, through March 31, 2014, the daily

rate shall not exceed \$77.25; for the period April 1, 2014, through March 31, 2014, the daily rate shall not exceed \$79.57. **(Contract No. C20130148)**

V. RATIFICATION AGENDA (items 20 through 23):

i) COMMUNITY SERVICES:

20. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the City of Sedro-Woolley for the provision of administrative and professional services associated with the delivery of services to the senior population. Review of the contract terms delayed finalization of the Interlocal Cooperative Agreement and it was important to continue to provide these necessary services. **(Resolution No. R20130084)**
21. Interlocal Cooperative Agreement with the City of Sedro-Woolley for the provision of administrative and professional services associated with the delivery of services to the senior population. The Agreement commenced on January 1, 2013, and shall continue until December 31, 2013. Compensation to Skagit County shall not exceed \$20,441. **(Contract No. C20130149)**
22. Resolution authorizing the ratification of a Vendor Services Agreement with Rick's Refrigeration, Inc. to repair and/or replace defective parts in the central and satellite kitchens for the Senior Nutrition Program. Review of the contract terms delayed finalization of the Agreement and it was important to continue services to eligible Skagit County residents. **(Resolution No. R20130085)**
23. Vendor Services Agreement with Rick's Refrigeration, Inc. to repair and/or replace defective parts in the central and satellite kitchens for the Senior Nutrition Program. The Agreement commenced on January 1, 2013, and shall continue until December 31, 2013. Compensation shall not exceed \$11,000. **(Contract No. C20130150)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$126,989.57 (Transmittal No. C-43-13); and
 - b) Warrants numbered 380452 through 380884 from Clearing Fund 696 in the total dollar amount of \$1,571,625.07 (Transmittal No. C-44-13).

VII. ADJOURNMENT:

There were no executive sessions scheduled for the week of April 8, 2013.

Commissioner Dahlstedt adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board