

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 2, 2013**

The Skagit County Board of Commissioners met in regular session on Tuesday, April 2, 2013, with Commissioners Sharon D. Dillon, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 9:30 a.m. Commissioner Wesen's absence was excused.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

Chair Dillon recessed the proceedings at 10:03 a.m.

III. AGENDA:

a) 9:30 a.m. - 9:45 a.m. Introduction of Corrections Deputy Tyson Meyer

Sheriff Will Reichardt introduced Corrections Deputy Tyson Meyer. Deputy Meyer provided a brief history of his background.

The Commissioners welcomed Deputy Meyer and wished in well in his new position.

Chair Dillon recessed the proceedings at 9:35 a.m.

b) 10:00 a.m. - 10:30 a.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Dillon reconvened the proceedings at 11:31 a.m.

1. Public Comment Period

Seeing no public comment forthcoming, Chair Dillon closed the public comment period at 11:32 a.m.

2. Miscellaneous Announcements

Public Hearing Scheduled for April 9 at 8:30 a.m. to Consider the Vacation of a Portion of County Right-of-Way, known as McFarland Road.

Public Hearing Scheduled for April 9 at 6:00 p.m. to Consider Comprehensive Plan Docketing.

IV. CONSENT AGENDA FOR TUESDAY, APRIL 2, 2013 (items 1 through 17):

A motion was made by Commissioner Dahlstedt to approve the Consent 1 through 17, Ratification Agenda items 18, Ratification Agenda items 18 through 21, vouchers and warrants for Tuesday, April 2, 2013. Chair Dillon seconded the motion.

The vote passed unanimously. Commissioner Ron Wesen's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, March 19, 2013. **(Approved)**

2. Record of the Proceedings for March 25, 2013. **(Approved)**
 3. Record of the Proceedings for March 26, 2013. **(Approved)**
 4. Resolution awarding the bid for the County legal printing for 2013-2014 to Skagit Publishing at the rate of \$10 per column inch. **(Resolution No. R20130079)**
 5. Resolution to reappoint Steve Hayes to a three-year term on the Skagit County Mental Health Board. Mr. Hayes term shall commence on the date of execution of the resolution and expires on March 31, 2016. **(Resolution No. R20130080)**
- b) COMMUNITY SERVICES:
6. Amendment No. 1 to Personal Services Agreement No. C20120264 with Rehabco Skagit Inc., for the continuance of Developmental Disabilities retirement services. The purpose of this Amendment is to increase the services which are provided to community access clients. The original Agreement commenced on July 1, 2012, the expiration date remains unchanged at June 30, 2013. This Amendment increases compensation by \$28,000, for a new total compensation amount not to exceed \$40,000 which is funded by the State of Washington Department of Social and Health Services Division of Development Disabilities (DSHS-DDD). All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130029)**
- c) FACILITIES MANAGEMENT:
7. Change Order No. 1 to Vendor Services Agreement No. C20120404 with Electric West, Inc. to provide services and products related to the installation of five (5) 40 foot Class 1 American National Standards Institute (ANSI) 05.1 treated wood poles at the County facility, located at 2911 East College Way in Mount Vernon. The original Agreement commenced on October 8, 2012, the expiration date remains unchanged at October 7, 2013. The purpose of this Amendment is to repair a damaged sewer pipe which was discovered during the installation of the utility poles. This Amendment increases compensation by \$3,348.96, for a new compensation amount not to exceed \$12,748.96. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130030)**
 8. AIA Document B104 - 2007 Standard Form of Agreement with Carletti Architects, P.S. to provide basic architectural services for the Skagit County Juvenile Courts reception area, located at 611 S. 2nd Street, the Administration Building conference room, located at 700 S. 2nd Street, and Family Resource Center maintenance upgrades, located at 320 and 330 Pacific Place, all located in Mount Vernon. The Agreement shall commence on the date of execution and continue until services are completed. Compensation shall not exceed \$34,575. **(Contract No. C20130127)**
 9. Contract with Municipal Research and Services Center of Washington (MRSC) for participation in and payment of fees for the MRSC rosters. MRSC rosters include the Small Works Roster and the Consulting Roster. The Agreement shall commence on the date of execution and continue until cancelled. The annual membership fee shall not exceed \$480 per year. **(Contract No. C20130128)**
 10. Vendor Services Agreement with Electric West, Inc. to provide 120 volt circuit extensions to two (2) access system power supplies at two (2) separate buildings at the Skagit County Recycling and Transfer Station, located at 14104 Ovenell Road in Mount Vernon. The Agreement shall commence on the date of execution and continue for one year with an option to extend the Agreement for a one year period for a total period not to exceed three (3) additional years from the date of execution. Compensation shall not exceed \$535 per year. **(Contract No. C20130129)**
- d) INFORMATION SERVICES:

11. Software Subscription Agreement with eOnsite LLC to provide an internet based Onsite Wastewater Treatment System. This system will replace the current septic management software which is not longer supported by the vendor. The Agreement shall commence on the date of execution continue until December 31, 2013, and shall automatically renew annually thereafter for two additional years. There is no compensation associated with this Agreement. **(Contract No. C20130130)**

e) LAW LIBRARY:

12. Amendment No. 1 to Contract No. C20110633 with West, a Thomson Reuters business to provide WestlawNext computer services. The original Contract commenced on January 1, 2012, this Amendment changes the expiration date from December 31, 2013, to December 31, 2014. This Amendment increases compensation for 2013 by 2% for a new monthly total of \$1,993.08, increases compensation for 2014 by an additional 2% for a monthly total of \$2,032.94, the total compensation amount remains unchanged at an amount not to exceed \$50,000. This Amendment adds e-mail and downloading capabilities at no additional costs. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130031)**

f) PUBLIC WORKS:

13. Vendor Services Agreement with Skagit Aggregates LLC d/b/a Day Creek Sand & Gravel to provide gravel products as listed in Attachment "A" of the 2013 spring/summer maintenance material eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$50,000. **(Contract No. C20130131)**
14. Vendor Services Agreement with Diesel Services, Inc. to provide parts, labor, and travel services to replace the turbocharger and injectors on the #2 main engine of the ferry M/V Guemes and other work as described in accordance with Exhibit "A" attached to the Agreement. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$6,520.62. **(Contract No. C20130132)**
15. Vendor Services Agreement with Hilfiker Retaining Walls to provide slope stabilization products as listed in Attachment "A" of the 2013 spring/summer maintenance eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$50,000. **(Contract No. C20130133)**
16. Vendor Services Agreement with Roadwise Inc. to provide road salt products as listed in Attachment "A" of the 2013 spring/summer maintenance material eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$100,000. **(Contract No. C20130134)**
17. Vendor Services Agreement with L B & R Logging to provide gravel and rock products as listed in Attachment "A" of the 2013 spring/summer maintenance material eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$100,000. **(Contract No. C20130135)**

VI. RATIFICATION AGENDA (items 18 through 21):

g) COMMUNITY SERVICES:

18. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the City of Mount Vernon to provide administrative and professional services associated with the delivery of services to the senior population. Review of the contract terms delayed the finalization of the Agreement prior to the commencement date of January 1, 2013, and it was important to continue to provide these necessary services. **(Resolution No. R20130081)**
19. Interlocal Cooperative Agreement with the City of Mount Vernon to provide administrative and professional services associated with the delivery of services to the senior population. The

Agreement commenced on January 1, 2013, and shall continue until December 31, 2013. Compensation to Skagit County shall not exceed \$53,856. **(Contract No. C20130136)**

h) OFFICE OF JUVENILE COURT:

20. Ratification of a Personal Services Agreement with the Volunteers of America to provide administration of the Victim Offender Meeting Program funded by the Edward Byrne Memorial Grant. A signed Agreement was not received prior to the commencement date of January 1, 2013. **(Resolution No. R20130082)**
21. Personal Services Agreement with Volunteers of America to provide administration of the Victim Offender Meeting Program funded by the Edward Byrne Memorial Grant. The Agreement commenced on January 1, 2013, and shall continue until December 31, 2014. Compensation shall not exceed \$16,093. **(Contract No. C20130137)**

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$64,655.85 (Transmittal No. C-39-13); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$131,679.32 (Transmittal No. C-40-13); and
 - c) ACH Transfer Request Form and Certification to Delta Dental Washington Dental Service from Clearing Fund 696 in the total dollar amount of \$54,029.10 (Transmittal No. C-41-13); and
 - d) Warrants numbered 380002 through 380451 from Clearing Fund 696 in the total dollar amount of \$1,928,248.18 (Transmittal No. C-42-13); and

VIII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 11:34 a.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board
