

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 1, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, April 1, 2013, with Commissioners Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Commissioner Dahlstedt stated that due to the lack of a quorum, items scheduled on the Consent Agenda, vouchers and warrants, for Monday, April 1, 2013, will be considered for approval on Tuesday, April 2, 2013, at 10:00 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) *2:00 p.m. - 2:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

V. CONSENT AGENDA FOR MONDAY, APRIL 1, 2013 (items 1 through 17):

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, March 19, 2013.
- 2. Record of the Proceedings for March 25, 2013.
- 3. Record of the Proceedings for March 26, 2013.
- 4. Resolution awarding the bid for the County legal printing for 2013-2014 to Skagit Publishing at the rate of \$10 per column inch.
- 5. Resolution to reappoint Steve Hayes to a three-year term on the Skagit County Mental Health Board. Mr. Hayes term shall commence on the date of execution of the resolution and expires on March 31, 2016.

b) COMMUNITY SERVICES:

- 6. Amendment No. 1 to Personal Services Agreement No. C20120264 with Rehabco Skagit Inc., for the continuance of Developmental Disabilities retirement services. The purpose of this Amendment is to increase the services which are provided to community access clients. The original Agreement commenced on July 1, 2012, the expiration date remains unchanged at June 30, 2013. This Amendment increases compensation by \$28,000, for a new total compensation amount not to exceed \$40,000 which is funded by the State of Washington Department of Social and Health Services Division of Development Disabilities (DSHS-DDD). All other terms and conditions of the original Agreement shall remain in effect.

c) FACILITIES MANAGEMENT:

- 7. Change Order No. 1 to Vendor Services Agreement No. C20120404 with Electric West, Inc. to provide services and products related to the installation of five (5) 40 foot Class 1 American

National Standards Institute (ANSI) 05.1 treated wood poles at the County facility, located at 2911 East College Way in Mount Vernon. The original Agreement commenced on October 8, 2012, the expiration date remains unchanged at October 7, 2013. The purpose of this Amendment is to repair a damaged sewer pipe which was discovered during the installation of the utility poles. This Amendment increases compensation by \$3,348.96, for a new compensation amount not to exceed \$12,748.96. All other terms and conditions of the original Agreement shall remain in effect.

8. AIA Document B104 - 2007 Standard Form of Agreement with Carletti Architects, P.S. to provide basic architectural services for the Skagit County Juvenile Courts reception area, located at 611 S. 2nd Street, the Administration Building conference room, located at 700 S. 2nd Street, and Family Resource Center maintenance upgrades, located at 320 and 330 Pacific Place, all located in Mount Vernon. The Agreement shall commence on the date of execution and continue until services are completed. Compensation shall not exceed \$34,575.
 9. Contract with Municipal Research and Services Center of Washington (MRSC) for participation in and payment of fees for the MRSC rosters. MRSC rosters include the Small Works Roster and the Consulting Roster. The Agreement shall commence on the date of execution and continue until cancelled. The annual membership fee shall not exceed \$480 per year.
 10. Vendor Services Agreement with Electric West, Inc. to provide 120 volt circuit extensions to two (2) access system power supplies at two (2) separate buildings at the Skagit County Recycling and Transfer Station, located at 14104 Ovenell Road in Mount Vernon. The Agreement shall commence on the date of execution and continue for one year with an option to extend the Agreement for a one year period for a total period not to exceed three (3) additional years from the date of execution. Compensation shall not exceed \$535 per year.
- d) INFORMATION SERVICES:
11. Software Subscription Agreement with eOnsite LLC to provide an internet based Onsite Wastewater Treatment System. This system will replace the current septic management software which is not longer supported by the vendor. The Agreement shall commence on the date of execution continue until December 31, 2013, and shall automatically renew annually thereafter for two additional years. There is no compensation associated with this Agreement.
- e) LAW LIBRARY:
12. Amendment No. 1 to Contract No. C20110633 with West, a Thomson Reuters business to provide WestlawNext computer services. The original Contract commenced on January 1, 2012, this Amendment changes the expiration date from December 31, 2013, to December 31, 2014. This Amendment increases compensation for 2013 by 2% for a new monthly total of \$1,993.08, increases compensation for 2014 by an additional 2% for a monthly total of \$2,032.94, the total compensation amount remains unchanged at an amount not to exceed \$50,000. This Amendment adds e-mail and downloading capabilities at no additional costs. All other terms and conditions of the original Agreement shall remain in effect.
- f) PUBLIC WORKS:
13. Vendor Services Agreement with Skagit Aggregates LLC d/b/a Day Creek Sand & Gravel to provide gravel products as listed in Attachment "A" of the 2013 spring/summer maintenance material eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$50,000.
 14. Vendor Services Agreement with Diesel Services, Inc. to provide parts, labor, and travel services to replace the turbocharger and injectors on the #2 main engine of the ferry M/V Guemes and other work as described in accordance with Exhibit "A" attached to the Agreement. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$6,520.62.

15. Vendor Services Agreement with Hilfiker Retaining Walls to provide slope stabilization products as listed in Attachment "A" of the 2013 spring/summer maintenance eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$50,000.
16. Vendor Services Agreement with Roadwise Inc. to provide road salt products as listed in Attachment "A" of the 2013 spring/summer maintenance material eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$100,000.
17. Vendor Services Agreement with L B & R Logging to provide gravel and rock products as listed in Attachment "A" of the 2013 spring/summer maintenance material eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$100,000.

VI. RATIFICATION AGENDA (items 18 through 21):

g) COMMUNITY SERVICES:

18. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the City of Mount Vernon to provide administrative and professional services associated with the delivery of services to the senior population. Review of the contract terms delayed the finalization of the Agreement prior to the commencement date of January 1, 2013, and it was important to continue to provide these necessary services.
19. Interlocal Cooperative Agreement with the City of Mount Vernon to provide administrative and professional services associated with the delivery of services to the senior population. The Agreement commenced on January 1, 2013, and shall continue until December 31, 2013. Compensation to Skagit County shall not exceed \$53,856.

h) OFFICE OF JUVENILE COURT:

20. Ratification of a Personal Services Agreement with the Volunteers of America to provide administration of the Victim Offender Meeting Program funded by the Edward Byrne Memorial Grant. A signed Agreement was not received prior to the commencement date of January 1, 2013.
21. Personal Services Agreement with Volunteers of America to provide administration of the Victim Offender Meeting Program funded by the Edward Byrne Memorial Grant. The Agreement commenced on January 1, 2013, and shall continue until December 31, 2014. Compensation shall not exceed \$16,093.

VII. ADJOURNMENT:

There was an executive session on Monday, April 1, 2013, from 2:05 p.m. to 2:45 p.m. which was attended by Commissioner Dahlstedt, Commissioner Dillon (by telephone). Prosecuting Attorney Rich Weyrich, and Chief Civil Deputy Prosecuting Attorney Will Honea were present and provided legal advice to the Commissioners. Other Presents: County Administrator Tim Holloran, Human Resources/Risk Manager Jessica Neill Hoyson, Sheriff Will Reichardt, and Chief Corrections Deputy Charlie Wend.

Commissioner Dahlstedt adjourned the proceedings at 1:31 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board