

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 25, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, March 25, 2013, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) * 8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

A motion was made by Commissioner Wesen to approve Consent Agenda Items 1 through 18, vouchers and warrants for Monday, March 25, 2013. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

c) * 2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 18):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 18, 2013. **(Approved)**

2. Resolution appointing Trustees to the Sedro-Woolley School District Rural Partial-County Library District Board. Ahmik Hindman, Lynn Torset, Richard Weyrich, Mindy Coslor, and Chris Silves shall serve initial terms of one, two, three, four, and five years. **(Resolution No. R20130072)**

3. Resolution to reappoint William Henkel to a three-year term on the Skagit County Mental Health Board. William Henkel's term shall expire on March 31, 2016. **(Resolution No. R20130073)**

4. Resolution to reappoint Kathryn Kay to a three-year term on the Skagit County Mental Health Board. Kathryn Kay's term shall expire on March 31, 2016. **(Resolution No. R20130074)**

5. Resolution to appoint Faviola Lopez to a three-year term on the Skagit County Mental Health Board. Faviola Lopez's term shall expire on March 31, 2016. **(Resolution No. R20130075)**

b) AUDITOR:

6. Amendment No. 2 to Grant Agreement No. G-12/185, Skagit County Agreement No. C20120031, with the State of Washington, Office of the Secretary of State (OSOS) for the expansion of the workspace in the elections office in order to accommodate and centralize ballot processing and enable voters with disabilities to participate in the election process. The purpose of this Amendment is to increase compensation by \$20,000 in order to expand the square

footage of the workspace in the elections office, pursuant to the updated Scope of Work. Total compensation shall not exceed \$70,000. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20130023)**

c) FACILITIES MANAGEMENT:

7. AIA Document A101 - 2007 Standard Form of Agreement with Anderson Buildings to complete the Skagit County Crisis Center Addition and Remodel. The Agreement shall commence on the date of execution. Compensation shall not exceed \$242,900. **(Contract No. C20130122)**

d) HUMAN RESOURCES:

8. Personal Services Agreement with NAS Recruitment Communications to provide marketing and research services for various vacant positions in Skagit County. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$10,000. **(Contract No. C20130123)**
9. Memorandum of Agreement (Amendment No. 2 to Labor Agreement No. C20080089) between Skagit County and Teamsters 231 (Courthouse/District Court). This document extends the Agreement by one year, and shall remain in effect through December 31, 2013. **(Amendment No. A20130024)**
10. Memorandum of Agreement (Amendment No. 3 to Labor Agreement No. C20080089) between Skagit County and Teamsters 231 (Courthouse/District Court). This document provides for a New Provision and creates a new classification, Accounting Technician III. **(Amendment No. A20130025)**
11. Memorandum of Agreement (Amendment No. 1 to Agreement No. C20130007) between Skagit County and Inlandboatmen's Union of the Pacific to establish wages rates for 2013. **(Amendment No. A20130026)**
12. Agreement between the Sheriff of Skagit County and Skagit County Commissioners, and the Skagit County Deputy Sheriff's Guild Patrol Division, from January 1, 2012, through December 31, 2014. **(Contract No. C20130124)**

e) INFORMATION SERVICES:

13. Addendum #1 to Personal Services Agreement No. C20120555 with TRUSYS, Inc. to update the Scope of Work to include design and generation of bid specifications for the Skagit County Law Library Access Control System and to address the fire management system at the Continental Building. Compensation is increased by \$5,105 for a new total amount not to exceed \$17,475. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130027)**

f) PLANNING AND DEVELOPMENT SERVICES:

14. Resolution modifying Special Use Permit PL07-0407 for Hillside Motel. **(Resolution No. R20130076)**

g) PUBLIC WORKS:

15. Resolution rescinding Resolution No. R20130068, and awarding the bid for the purchase of One New Roll Off Truck to Motor Trucks, Inc. in the amount of \$187,360.80. **(Resolution No. R20130077)**
16. Vendor Services Agreement with Pape Machinery Inc. to provide equipment rental for various projects as listed in Exhibit "A". The Agreement shall commence on the date of execution and

continue until March 31, 2014. Compensation shall not exceed \$100,000. **(Contract No. C20130125)**

17. Vendor Services Agreement with Hertz Equipment Rental Corporation to provide equipment rental for various projects as listed in Exhibit "A". The Agreement shall commence on the date of execution and continue until March 31, 2014. Compensation shall not exceed \$100,000. **(Contract No. C20130126)**

h) SHERIFF:

18. Amendment No. 7 to Vendor Services Agreement No. C20090398 with ARAMARK Correctional Services, LLC to provide food and commissary services (excluding vending machine operation) for inmates, staff, and visitors of Skagit County Jail. The purpose of this Amendment is to extend the term of the Agreement from March 31, 2013, to June 30, 2013. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130028)**

V. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 379509 through 380001 from Clearing Fund 696 in the total dollar amount of \$5,616,589.06 (Transmittal No. C-37-13); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$143,547.27 (Transmittal No. C-38-13); and
 - c) Payroll warrants numbered 312685 through 313372 in the total dollar amount of \$1,058,980.13 (Transmittal No. P-11-13); and
 - d) Junior District Payroll warrants numbered 800522 through 800696 in the total dollar amount of \$257,934.24 (Transmittal No. P-12-13).

VI. **ADJOURNMENT:**

Chair Dillon adjourned the proceedings at 1:31 p.m. No executive sessions were scheduled for Monday, March 25, 2013.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board