

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 18, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, March 18, 2013, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:32 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- d) *6:00 p.m. Appreciation Dinner for Skagit County Planning Commission (Anthony's at Cap Sante Boat Haven, 1207 Q Avenue, Anacortes)

IV. CONSENT AGENDA FOR MONDAY, MARCH 18, 2013 (items 1 through 22):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 22, Ratification Agenda items 23 and 24, vouchers and warrants for Monday, March 18, 2013.

Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, January 15, 2013. **(Approved)**
- 2. Record of the Proceedings for Monday, March 11, 2013. **(Approved)**
- 3. Record of the Proceedings for Tuesday, March 12, 2013. **(Approved)**

b) BUDGET AND FINANCE:

- 4. Funding Agreement with McIntyre Hall Performing Arts and Conference Center to award \$12,500 in Lodging Tax funds to support marketing and advertising for special events, as authorized by Resolution No. R20120373. The Agreement shall commence on January 1, 2013, and continue until December 31, 2013. **(Contract No. C20130102)**
- 5. Amendment No. 1 to Interlocal Cooperative Agreement No. C20110420 with the Port of Skagit to award Economic Development Public Facility grant funds for the Commercial Kitchen Incubator Project. The original Agreement commenced on September 20, 2011, per Resolution No. R20110298. The purpose of this Amendment is to extend the term of the Agreement from March 19, 2013, to April 30, 2013. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not to exceed \$84,622. **(Amendment No. A20130021)**

c) FACILITIES MANAGEMENT:

6. AIA Document A101 - 2007 Standard Form of Agreement with DK Systems for upgrades to the HVAC system for the Data Center, located at 2915 East College Way in Mount Vernon for the bid amount of \$125,324, plus applicable sales tax. The Agreement shall commence on the date of execution and shall be substantially complete no later than 60 days from the date of Notice to Proceed. **(Contract No. C20130103)**

d) HEALTH:

7. Amendment No. 7 to 2012 - 2014 Consolidated Contract No. C16899, Skagit County Contract No. C20110594 with the State of Washington Department of Health. The purpose of this Amendment is to add or amend Statements of Work to various grants, projects and programs to continue the Onsite Management/Rebate program, add the Office of Immunization & Child Profile (OICP) Prevention and Public Health Fund (PPHF) Vaccine Tracking System (VTrckS) Immunization Program Interface. The original contract commenced on January 1, 2012, and shall expire on December 31, 2014. This Amendment increases compensation to Skagit County by \$388,477 for a new compensation amount not to exceed \$1,936,493. All other terms and conditions of the original Contract and subsequent Amendments shall remain in effect. **(Amendment No. A20130022)**

e) INFORMATION SERVICES:

8. Subscription Agreement with Cisco WebEx LLC to provide Web Conferencing Hosting services for five (5) host licenses at a rate of \$245 per month plus applicable sales tax. The Agreement shall commence on March 22, 2013, and shall renew automatically and continue until terminated. Compensation shall not exceed \$2,940 per month plus applicable sales tax. **(Contract No. C20130104)**

f) PUBLIC WORKS:

9. Vendor Services Agreement with Powerscreen of Washington to provide equipment rental for various projects as listed in Exhibit "A". The Agreement shall commence on the date of execution and continue until March 21, 2014. Compensation shall not exceed \$50,000. **(Contract No. C20130105)**
10. Agreement for Purchase and Sale of Mitigation Credits with Nookachamps, LLC for the Run-Off-Road and Intersection Safety Project, ESTS11-1, Federal Aid #HSIP-000S (275) at Josh Wilson Road and Farm to Market Road. Wetland credits are being purchased to mitigate the onsite wetland impacts of the project. The Agreement shall commence on the date of execution. Compensation shall not exceed \$9,450. **(Contract No. C20130106)**
11. Interagency Agreement with the State of Washington, Department of Transportation, Highways & Local Programs, Interagency Agreement No. GCB-1352 will replace the existing Agreement No. GCA-6430, Skagit County Contract No. C20100044. The Agreement shall commence on July 1, 2013, and continue until June 30, 2017. This Agreement will allow Skagit County to receive up to 50% of the previous year's annual ferry operating deficit incurred in the operation and maintenance of the County ferry system. **(Contract No. C20130107)**
12. Temporary Easement with Laura Reeves Abshire for Parcel No. P40030 for Natural Resource Stewardship Program (NRSP) riparian restoration maintenance work. The Easement shall commence on the date of execution and continue for ten (10) years from the date of execution. All work associated with this Temporary Easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, NRSP, Skagit County Grant Funding Agreement No. C20080607, and 25% funded by the Clean Water Fund 120. **(Contract No. C20130108)**
13. Vendor Services Agreement with CEMEX Construction Materials Pacific LLC to provide gravel, rock, specialty and mixed asphalt products as listed in Attachment "A" of the 2013 spring/summer Maintenance Material Eligibility List. The Agreement shall commence on the

date of execution and continue for one year. Compensation shall not exceed \$300,000.
(Contract No. C20130109)

14. Vendor Services Agreement with Lakeside Industries, Inc. to provide gravel, rock, specialty and mixed asphalt products as listed in Attachment "A" of the 2013 spring/summer Maintenance Material Eligibility List. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$1,000,000. **(Contract No. C20130110)**
15. Vendor Services Agreement with NC Machinery Co. to provide rental equipment for various projects, per attached Exhibit "A". The Agreement shall commence on the date of execution and continue until March 31, 2014. Compensation shall not exceed \$100,000. **(Contract No. C20130111)**
16. Vendor Services Agreement with Emissions Technology, Inc. to provide labor and materials to install an Ultra Burn Combustion Catalyst System and provide catalyst refills on the MV Guemes Ferry engines and other work as described in Exhibit "A". The Agreement shall commence on the date of execution and shall continue for two years. Compensation shall not exceed \$50,000. **(Contract No. C20130112)**
17. Vendor Services Agreement with Ericksen and Svendsen Inc. to provide gravel products as listed in Attachment "A" of the 2013 spring/summer Material Eligibility List. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$50,000. **(Contract No. C20130113)**
18. Vendor Services Agreement with Green Crow Rock Products to provide gravel products as listed in Attachment "A" of the 2013 spring/summer Material Eligibility List. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$50,000. **(Contract No. C20130114)**
19. Vendor Services Agreement with Martin Marietta Materials to provide gravel and rock products as listed in Attachment "A" of the 2013 spring/summer Material Eligibility List. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$250,000. **(Contract No. C20130115)**
20. Vendor Services Agreement with Aggregates West Inc. to provide gravel, rock, and road salt products as listed in Attachment "A" of the 2013 spring/summer Material Eligibility List. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$100,000. **(Contract No. C20130116)**
21. Vendor Services Agreement with McAsphalt Industries, Ltd. to provide liquid asphalt as listed in Attachment "A" of the 2013 spring/summer Material Eligibility List. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$1,500,000. **(Contract No. C20130117)**
22. Vendor Services Agreement with Skagit Readymix/Smokey Point Concrete to provide gravel and concrete products as listed in Attachment "A" of the 2013 spring/summer Material Eligibility List. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$50,000 **(Contract No. C20130118)**

V. RATIFICATION AGENDA (items 23 and 24):

g) PUBLIC DEFENDER:

23. Resolution authorizing the ratification of a Personal Services Agreement with Eileen Sterns, Certified Court Reporter to prepare court transcripts. Due to time constraints, the Agreement could not be executed in a timely manner. **(Resolution No. R20130071)**
24. Personal Services Agreement with Eileen Sterns to prepare court transcripts. The Agreement

commenced on January 1, 2013, and continues until December 31, 2013. Compensation shall not exceed \$5,000. **(Contract No. C20130119)**

VI. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 379190 through 379506 from Clearing Fund 696 in the total dollar amount of \$958,185.27 (Transmittal No. C-34-13); and
 - b) ACH Transfer Request Form and Certification to Washington Dental Service from Clearing Fund 696 in the total dollar amount of \$202,974.96 (Transmittal No. C-35-13); and
 - c) Warrants numbered 379507 through 379508 from Clearing Fund 696 in the total dollar amount of \$4,838.76 (Transmittal No. C-36-13).

VII. **ADJOURNMENT:**

There were no executive sessions scheduled for the week of March 25, 2013.

Chair Dillon adjourned the proceedings at 1:32 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board