

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 19, 2013**

The Skagit County Board of Commissioners met in regular session on Tuesday, February 19, 2013, with Chair Sharon D. Dillon, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 9:30 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator

b) 9:30 a.m. - 10:30 a.m. Public Works - Henry Hash, Director:

1. Presentation: Department 2012 Annual Report

Mr. Hash informed the Commissioners that the annual report highlighted many of the projects completed in 2012.

Commissioner Wesen confirmed that the report would be available online.

2. Discussion: Award of 2013 Quick Response Safety Program Federal Funding (\$2,000,000) for Pioneer Highway/Fir Island Intersection

Skagit County Engineer Paul Randall-Grutter informed the Commissioners that the Pioneer Highway - Fir Island Road Intersection Project had received funding. He said that there had been many accidents at this location over the years.

Mr. Randall-Grutter and the Commissioners discussed proposed plans for the project's completion.

3. Miscellaneous

Public Works did not have any miscellaneous items to discuss.

Chair Dillon recessed the proceedings at 10:01 a.m.

c) 10:30 a.m. - 11:30 a.m. Board of Health:

Chair Dillon introduced Director of Health Peter Browning.

1. Public Hearing: Proposed Revisions to Skagit County Public Health Department Schedule of Charges

Mr. Browning informed the Commissioners that the Health Department was proposing updated and increased fees in order to cover their costs. Environmental Health Manager Corinne Story explained the proposed increases further which had last been revised in 2010 (and that some of the proposed increases had not been revised since 2003). Commissioner Dahlstedt thanked the Health Department for monitoring their budget and making sure that fees were only raised enough to cover costs. Chair Dillon opened the public hearing at 10:46 a.m. Seeing no one present to provide testimony, Commissioner Dahlstedt moved to close the public hearing at 10:47 a.m. which was seconded by Commissioner Wesen. The vote passed unanimously.

A motion was made by Commissioner Dahlstedt to approve the schedule of fee charges as of March 1, 2013. **(Resolution No. R20130029)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

2. Introduction: New Nurse Family Partnership Nursing Staff

Mr. Browning introduced three new nurses to the Commissioners: Elizabeth Cooksey, Sarah Webb, and Stephanie Peterka.

The Commissioners welcomed them to Skagit County.

3. Miscellaneous

Mr. Browning informed the Board of a Resolution that was being drafted for the Commissioners to consider which would be sent to local state representatives urging them to maintain funding for public health programs.

Chair Dillon recessed the proceedings at 11:06 a.m.

d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Dillon reconvened the proceedings at 11:30 a.m.

1. Public Comment Period

Seeing no one present for public comment, Commissioner Wesen made a motion to close the public comment period which was seconded by Commissioner Dahlstedt. The motion passed unanimously.

2. Miscellaneous Announcements

Commissioner Wesen announced that a public meeting was being held on February 26, 2013 to discuss funding options for the jail. The Commissioners encouraged the public to attend and provide comments. Chair Dillon recessed the proceedings at 11:33 a.m.

e) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

Chair Dillon reconvened the proceedings at 1:30 p.m.

A motion was made by Commissioner Wesen to approve consent agenda items 1 through 22, ratification agenda items 23 and 24, vouchers and warrants for Tuesday, February 19, 2013. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

Chair Dillon recessed the proceedings at 1:32 p.m.

f) *2:00 p.m. - 3:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Tuesday, February 19, 2013, from 2:01 p.m. to 2:40 p.m., the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich, Senior Deputy Prosecuting Attorney Arne Denny, Chief Civil Deputy Prosecuting Attorney Will Honea, and Civil Deputy Prosecuting Attorney Melinda Miller. Other attendees included: Skagit County Administrator Tim Holloran, Human Resources/Risk Management Director Jessica Neill-Hoyson, and Coordinator for the Hearing Examiner and Boundary Review Board Betta Spinelli.

g) 3:00 p.m. - 4:00 p.m. Proclamation: FFA Week in Skagit County - February 16-23, 2013

Chair Dillon reconvened the proceedings at 3:05 p.m.

Students from Mount Vernon, Sedro-Woolley, and Burlington-Edison High Schools were present to discuss their involvement in FFA.

Commissioner Dahlstedt read the proclamation regarding February 16 through 23, 2013 as FFA Week in Skagit County.

h) *4:00 p.m. - 4:30 p.m. Executive Session (Real Estate Sale (RCW 42.30.110(1)(c))

The Commissioners attended an executive session on Tuesday, February 19, 2013, from 4:00 p.m. to 4:18 p.m. The purpose of the executive session was Real Estate Acquisition - RCW 42.30.110(1)(b). (Matters relating to real estate acquisition or lease where public knowledge would cause a likelihood of increased price.) Public Works Director Henry Hash, County Administrator Tim Holloran, County Engineer Paul Randall-Grutter, Engineering Technician Forrest Jones, and Project Manager Jennifer Swanson were present.

i) *7:00 p.m. Informational Meeting - Rural Partial-County Library District

IV. CONSENT AGENDA (items 1 through 22):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 11, 2013. **(Approved)**
 2. Record of the Proceedings for Tuesday, February 12, 2013. **(Approved)**
 3. Interlocal Agreement with the Port of Skagit to authorize Skagit County to contribute funding, relevant data, and staff cooperation to the Port of Skagit for the completion of the Industrial Lands Inventory. The Agreement shall commence on the date of execution and continue through December 31, 2013. Compensation shall not exceed \$7,000. **(Contract No. C20130057)**
- b) ASSIGNED COUNSEL:
4. Personal Services Agreement with E.P. Hackenberg, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's Office. The Agreement shall commence on March 1, 2013, and continue through December 31, 2014. Compensation shall not exceed \$75,000. **(Contract No. C20130058)**
- c) BUDGET AND FINANCE:
5. Funding Agreement with Skagit County Chamber Executive Directors Association (SCCEDA) to award \$30,000 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2013, pursuant to Resolution No. R20120373, and shall continue through December 31, 2013. **(Contract No. C20130059)**
 6. Resolution awarding grant funding for Economic Development / Public Facilities Projects for 2013. **(Resolution No. R20130030)**
 7. Funding Agreement with Concrete Chamber of Commerce to award \$12,000 of Lodging Tax funds to support marketing and advertising for the Skagit Eagle Festival. The Agreement commenced on January 1, 2013, pursuant to Resolution No. R20120373, and shall continue through December 31, 2013. **(Contract No. C20130060)**
 8. Funding Agreement with Sedro-Woolley Riding Club to award \$1,000 of Lodging Tax funds to support marketing and advertising for the Sedro-Woolley Rodeo. The Agreement commenced on January 1, 2013, pursuant to Resolution No. R20120373, and shall continue through December 31, 2013. **(Contract No. C20130061)**
 9. Resolution awarding additional hotel/motel lodging tax funding for 2013. **(Resolution No. R20130031)**
- d) COMMUNITY SERVICES:
10. Personal Services Agreement with Service Alternatives, Inc. to provide individual supported employment services for developmentally disabled individuals in Skagit County. The Agreement shall commence on the date of execution and continue until June 30, 2013. Compensation shall not exceed \$25,000. **(Contract No. C20130062)**
 11. Amendment No. 1 to Interagency Agreement No. C20120576 with North Sound Mental Health Administration Contract #NSMHA-SKAGIT-ADMIN-13-14 to provide funding for the County's Mental Health Program Coordinator to participate in regional North Sound Mental Health Administration related administrative functions in Skagit County. The purpose of this Amendment is to remove references to the regulations and restrictions pertaining to the use of Medicaid funds in the remodel of the Skagit County Crisis Center since the funding for the remodel is State funding and no Medicaid funding is being used

for the remodel. Compensation remains the same and the term of the Agreement remains the same, ending December 31, 2014. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130014)**

e) FACILITIES MANAGEMENT:

12. Vendor Services Agreement with Great Floors Commercial Sales to remove and replace carpet at the Public Defender's Law Library. The Agreement shall commence on the date of execution and continue through January 31, 2014. Compensation shall not exceed \$1,045.91. **(Contract No. C20130063)**
13. Vendor Services Agreement with Absolute Plumbing to provide emergent drain cleaning services at the Skagit County Public Safety Building or any other Skagit County facility. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed \$9,800. **(Contract No. C20130064)**
14. Resolution to award the bid for the Data Center HVAC Upgrades to DK Systems, Inc. in the amount of \$125,324. **(Resolution No. R20130032)**

f) PARKS, RECREATION, AND FAIRGROUNDS:

15. Personal Services Agreement with Eccos Design, LLC to provide services related to planning and development of parks, fulfilling the objectives of Skagit County Parks and Recreation Comprehensive Plan with regards to parks, including Clear Lake Site Plan Update. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$10,000. **(Contract No. C20130065)**
16. Amendment No. 4 to Personal Services Agreement No. C20110099 with United Site Services of Nevada, Inc. to provide delivery, rental, pumping, cleaning and removal of portable chemical toilets (standard unit, event unit and ADA accessible units). The purpose of this Amendment is to extend the term another year, through March 14, 2014; and increase compensation by \$21,920, for a new compensation amount not to exceed \$65,760. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130015)**

g) PUBLIC WORKS:

17. Vendor Services Agreement with Petroleum Sciences, Inc. to test oil samples for Skagit County bituminous surface treated roads. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$7,500. **(Contract No. C20130066)**
18. Vendor Services Agreement with Industrial Mowing and Spraying for mowing on various roads. The Agreement shall commence from the date of execution and continue for one year. Compensation shall not exceed \$9,950. **(Contract No. C20130067)**
19. Interlocal Cooperative Agreement with the City of Burlington to cooperatively participate in the Skagit River General Investigation Study. The City of Burlington agrees to assist with funding the study in the amount of \$75,000 in 2013. The Agreement shall commence on the date of execution and continue through December 31, 2013. **(Contract No. C20130068)**
20. Local Agency Standard Consultant Agreement with Brown & Caldwell for support with the management and administration of flood, stormwater, and drainage projects. The Agreement shall commence on the date of execution and continue through December 31, 2014. Compensation shall not exceed \$200,000. **(Contract No. C20130069)**

h) TREASURER:

21. Addendum #13 to License Agreement No. 004743 with Balanced Action, Inc. to include the independent cash receipting module and associated balance sheet reporting, with customized screens and fields partitioned by department. Payment of \$2,500 will be due at the completion of the module and installation in production environment. The module will be added to the annual maintenance fees at the standard rate of 15% of costs, effective on January 1, 2014. This amendment increases compensation by \$2,500, for a new compensation amount not to exceed \$246,200. **(Amendment No. A20130016)**
22. Resolution to approve 2012 property tax refunds. **(Resolution No. R20130033)**

V. RATIFICATION AGENDA (items 23 and 24):

i) COMMUNITY SERVICES:

23. Resolution authorizing the ratification of Amendment No. 4 with the Washington State Department of Social and Health Services (DSHS) No. 1163-27323, Skagit County Contract No. C20110367, to provide funding for chemical dependency prevention and treatment services in Skagit County. The Amendment was not received prior to January 1, 2013 for execution. **(Resolution No. R20130034)**
24. Amendment No. 4 with the Washington State Department of Social and Health Services (DSHS) No. 1163-27323, Skagit County Contract No. C20110367, to provide funding for chemical dependency prevention and treatment services in Skagit County. This Amendment commenced on January 1, 2013, and continues through June 30, 2013. This Amendment increases compensation for the Criminal Justice Treatment Account by \$285,332, for a new total compensation amount not to exceed \$3,540,441. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130017)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Junior District Payroll warrants numbered 800001 through 800181 in the total dollar amount of \$275,241.78 (Transmittal No. P-6-13); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$175,524.32 (Transmittal No. C-23-13); and
 - c) Warrants numbered 377355 through 377725 from Clearing Fund 696 in the total dollar amount of \$4,412,686.48 (Transmittal No. C-24-13).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 3:24 p.m.

BOARD OF COMMISSIONERS

SKAGIT COUNTY, WASHINGTON

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board