

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, FEBRUARY 4, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, February 4, 2013, with Commissioners Sharon D. Dillon, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m. and excused Commissioner Wesen who was attending a meeting in Anacortes, WA.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve consent agenda items 1 through 12, ratification agenda items 13 through 16, vouchers and warrants for Monday, February 4, 2013. Chair Dillon seconded the motion.

The vote passed unanimously. Commissioner Ron Wesen's absence was excused

c) *2:00 p.m. - 3:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

d) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 12):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, January 28, 2013. **(Approved)**

2. Resolution appointing Carol Ehlers, Annie Lohman, Matt Mahaffie, and Joseph Prince to the Skagit County Planning Commission. Their terms will end on September 1, 2013. **(Resolution No. R20130020)**

3. Resolution re-appointing Peter Browning to the Substance Abuse Advisory Board. His three-year term will end on January 31, 2016. **(Resolution No. R20130021)**

b) ADMINISTRATIVE SERVICES:

4. Amendment No. 2 to Interlocal Cooperative Agreement No. C20110496 with Skagit Public Utility District No. 1 to award Economic Development Public Facility grant funds. This Amendment removes Segment 3 of the project; extends the completion date for Segment 4 from March 19, 2013, to March 19, 2014; extends the completion date for all other Segments from March 19, 2013, through May 31, 2013; and reduces compensation by \$10,000 for a new total not to exceed \$105,000. **(Amendment No. A20130008)**

c) FACILITIES MANAGEMENT:

5. Amendment No. 5 to Interagency Agreement No. 2009-528, Skagit County Contract No.

C20090382, with the Washington State Department of General Administration (GA), Facilities Division, Engineering & Architectural Services for the Energy/Utility Conservation Project Management and Monitoring Services. The purpose of this Amendment is to extend the Period of Performance by 18 months, ending December 31, 2014, in order to include an adjusted monitoring and verification schedule. Compensation in the amount of \$38,900, remains the same. All other terms and conditional of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130009)**

d) HEALTH:

6. Amendment No. 6 to Consolidated Contract No. C16899, Skagit County Contract No. C20110594 with the State of Washington Department of Health. The purpose of this Amendment is to add or amend Statements of Work to various grants, projects and programs. The original contract commenced on January 1, 2012, and shall expire on December 31, 2014. This Amendment also increases compensation to Skagit County by \$96,003 for a new compensation amount not to exceed \$1,548,016. All other terms and conditions of the original Contract and subsequent Amendments shall remain in effect. **(Amendment No. A20130010)**

e) PUBLIC WORKS:

7. Resolution calling for bids for temporary passenger-only service between Anacortes and Guemes Island, WA. The bid opening is scheduled to take place on Monday, February 25, 2013, at 2:00 p.m. or as soon thereafter as possible. **(Resolution No. R20130022)**
8. Resolution awarding bids for rental equipment with expected annual expenditures to exceed \$25,000 to multiple vendors including: Birch Equipment Rental, Greco Construction, LLC, Hertz Equipment Rental Corporation, Jet City Equipment, NC Machinery Co., Pape Machinery, Inc., Powerscreen of WA, Sonsray Machinery, LLC, United Rentals, Van's Equipment Co., and Xylem Dewatering Solutions Inc. dba Godwin Pumps of America. **(Resolution No. R20130023)**
9. Resolution awarding bids for the procurement of maintenance materials with purchases expected to exceed \$25,000 annually to multiple vendors including: McAsphalt Industries Limited, Aggregates West Inc., Concrete Nor'west, Lakeside Industries Inc., Skagit Aggregates LLC dba Day Creek Sand and Gravel, Cemex Construction Materials Pacific LLC, Erikson and Svendsen Inc., LB&R Logging, Martin Marietta Materials, Granite Construction, Skagit Ready Mix/Smokey Point Concrete Inc., Roadwise Inc., Paramount Petroleum, Isco Industries, LLC, Hilfiker Retaining Walls and Green crow Rock Products. **(Resolution No. R20130024)**
10. Resolution calling for bids for one (1) new latest model roll off truck. The bid opening is scheduled to take place on Monday, February 25, 2013, at 2:15 p.m. for as soon thereafter as possible. **(Resolution No. R20130025)**
11. Local Agency Standard Consultant Agreement with The Watershed Company for support with the management and administration of flood, stormwater, and drainage projects, and coordination of activities necessary to comply with Skagit County's NPDES Phase II Municipal Stormwater Permit issued by the Washington State Department of Ecology. The Agreement shall commence on the date of execution and continue through December 31, 2014. Total compensation shall not exceed \$200,000. **(Contract No. C20130045)**

f) SUPERIOR COURT:

12. Personal Services Agreement with Corpolongo and Associates, Inc. to provide pro tem court reporter services for Skagit County. The Agreement shall commence upon execution and continue until December 31, 2013. Compensation shall be paid at \$210 for a full day and \$105 for a half day. Total compensation shall not exceed \$3,500. **(Contract No. C20130046)**

V. RATIFICATION AGENDA (items 13 through 16):

g) COOPERATIVE EXTENSION:

13. Resolution authorizing the ratification of an Interlocal Agreement with Washington State University Extension to continue the longstanding joint funding relationship for County and Area Extension educators to train and educate public citizens in areas of agriculture, natural resources, family resources, and 4-H/youth development. The Agreement was not signed prior to the commencement date of January 1, 2013, due to the length of time it took for each party to route and review contract terms and conditions. **(Resolution No. R20130026)**
14. Interlocal Agreement with Washington State University Extension to continue the longstanding joint funding relationship for County and Area Extension educators to train and educate public citizens in areas of agriculture, natural resources, family resources, and 4-H/youth development. The Agreement commenced on January 1, 2013, and continues December 31, 2013. Compensation shall not exceed \$87,411. **(Contract No. C20130047)**

h) PUBLIC WORKS:

15. Resolution authorizing the ratification of Grant Agreement No. G1200598 with Washington State Department of Ecology for a Low Impact Development (LID) Demonstration Project redeveloping the North Continental Place parking lot into a LID demonstration project that will incorporate LID Best Management Practices and educational signs. Skagit County applied for said grant in 2010 and was awarded funding effective May 1, 2012, and only recently received the Agreement from the Department of Ecology. **(Resolution No. R20130027)**
16. Grant Agreement No. G1200598 with Washington State Department of Ecology for a Low Impact Development (LID) Demonstration Project redeveloping the North Continental Place parking lot into a LID demonstration project that will incorporate LID Best Management Practices and educational signs. The Agreement commenced on May 1, 2012, and shall continue until June 30, 2015. The Department of Ecology awarded Skagit County \$291,000. **(Contract No. C20130048)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$140,484.97 (Transmittal No. C-16-13); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$20,183.38 (Transmittal No. C-17-13); and
 - c) Warrants numbered 376522 through 376950 from Clearing Fund 696 in the total dollar amount of \$1,196,610.97 (Transmittal No. C-18-13); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$127,184.12 (Transmittal No. C-19-13); and
 - e) ACH Transfer Request Form and Certification to Washington Dental Service from Clearing Fund 696 in the total dollar amount of \$65,714.47 (Transmittal No. C-20-13).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:31 p.m. and announced an executive session on

Monday, February 4, 2013. Commissioner Dillon and Dahlstedt attended the executive session from 2:02 p.m. - 2:27 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1) (i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorney was present at the executive session and gave legal advice to the Board of County Commissioners: Stephen Fallquist. Public Works Director Henry Hash and Engineer Paul Randall-Grutter were also in attendance.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board