

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JANUARY 14, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, January 14, 2013, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the meeting to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) \*2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, JANUARY 14, 2013 (items 1 through 14):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 14, Ratification Agenda items 15 through 18, vouchers and warrants for Monday, January 14, 2013. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, September 18, 2012. **(Approved)**
- 2. Record of the Proceedings for Tuesday, October 9 2012. **(Approved)**
- 3. Resolution to reappoint Greg Lee and Murray Benjamin to the Agricultural Advisory Board for a three (3) year term commencing on the date of execution and expiring on December 31, 2015. **(Resolution No. R20130005)**

b) BUDGET AND FINANCE:

- 4. Funding Agreement with the Lincoln Theatre Center Foundation which awards \$2,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20120373. The Agreement commenced on

January 1, 2013, and shall continue for one year. **(Contract No. C20130005)**

c) HUMAN RESOURCES:

5. Memorandum of Agreement with AFSCME Local 176 (Public Works) regarding 2013 closure days. **(Contract No. C20130006)**
6. Agreement with the Inlandboatmen's Union of the Pacific commencing January 1, 2012, through December 31, 2015. **(Contract No. C20130007)**

d) PUBLIC WORKS:

7. Interlocal Cooperative Agreement with the City of Burlington to perform work, provide materials, and equipment rental for roadway maintenance activities on a reimbursable basis for the City of Burlington. The Agreement shall commence on the date of execution and continue until December 31, 2017. **(Contract No. C20130008)**
8. Interlocal Cooperative Agreement with the Port of Skagit County to perform work, provide materials and equipment rental for roadway maintenance activities on a reimbursable basis for the Port of Skagit County. The Agreement shall commence on the date of execution and continue until December 31, 2017. **(Contract No. C20130009)**
9. Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement No. C20110008 with GeoTest Services, Inc. to provide on-call material testing and inspection services. The purpose of this Supplement is to extend the contract termination date from January 31, 2013, to February 25, 2014. All other terms and conditions of the original Agreement shall remain in effect including the total compensation amount not to exceed \$200,000. **(Amendment No. A20130001)**
10. Supplemental Agreement No. 2 to Local Agency Standard Consultant Agreement No. C20110038 with Materials Testing & Consulting, Inc. to provide materials testing, inspection services, professional geotechnical services and reports from a licensed Engineer or Geotechnical Engineer for various County projects. The purpose of this Supplement is to extend the contract termination date from January 31, 2013, to February 25, 2014. All other terms and conditions of the original Agreement shall remain in effect including the total compensation amount not to exceed \$200,000. **(Amendment No. A20130002)**
11. Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement No. C20110015 with Mayes Testing Engineers, Inc. to provide on-call material testing and inspection services. The purpose of this Supplement is to extend the contract termination date from January 31, 2013, to February 25, 2014. All other terms and conditions of the original Agreement shall remain in effect including the total compensation amount not to exceed \$200,000. **(Amendment No. A20130003)**

e) RISK MANAGEMENT:

12. Personal Services Agreement with Allied Claims Services, Inc. to provide claim adjustment services. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$20,000. **(Contract No. C20130010)**
13. Personal Services Agreement with Bob Graham, SAFER to provide verbal de-escalation and other trainings as requested for various County departments. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$10,000. **(Contract No. C20130011)**

f) SHERIFF:

14. Resolution authorizing the closure of the Sheriff's office investigative fund, as it is no longer required. **(Resolution No. R20130006)**

V. RATIFICATION AGENDA (items 15 through 18):

g) COMMUNITY SERVICES:

15. Resolution authorizing the ratification of Amendment No. 1 to Personal Services Agreement No. C20120500 with Skagit County Community Action Agency (SCCAA) for the development, implementation, and maintenance of a coordinated housing program. Review of the terms of the terms of the contract postponed the completion of the Amendment, it was necessary continue development of the project to prepare for the establishment of operating a coordinated housing program. **(Resolution No. R20130007)**
16. Amendment No. 1 to Personal Services Agreement No. C20120500 with Skagit County Community Action Agency (SCCAA) for the development, implementation, and maintenance of a coordinated housing program. The purpose of this Amendment is to correct the date of execution of the program from December 10, 2012, to October 1, 2012. All other terms and conditions of the original Agreement shall remain in effect including the total compensation amount not to exceed \$396,000. **(Amendment No. A20130004)**

h) RISK MANAGEMENT:

17. Resolution authorizing the ratification of a Personal Services Agreement with EHS-International, Inc. to provide preliminary indoor air quality assessments, collect representative measurements and samples throughout specific buildings. It was necessary to conduct indoor air quality testing prior to receiving a signed contract. **(Resolution No. R20130008)**
18. Personal Services Agreement with EHS-International, Inc. to provide preliminary indoor air quality assessments, collect representative measurements and samples throughout specific buildings. The Agreement commenced on December 31, 2012, and shall continue until December 31, 2013. Compensation shall not exceed \$10,000. **(Contract No.**

**C20130012)**

## VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Washington Dental Service from Clearing Fund 696 in the total dollar amount of \$111,692.58 (Transmittal No. C-02-13); and
  - b) Warrants numbered 375248 through 375316 from Clearing Fund 696 in the total dollar amount of \$141,698.67 (Transmittal No. C-03-13); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$92,246.55 (Transmittal No. C-04-13); and
  - d) Warrants numbered 375317 through 375544 from Clearing Fund 696 in the total dollar amount of \$981,083.32 (Transmittal No. C-05-13); and
  - e) Payroll warrants numbered 309225 through 309917 in the total dollar amount of \$1,104,230.44 (Transmittal No. P-01-13); and
  - f) Junior District Payroll warrants numbered 999718 through 999905 in the total dollar amount of \$272,828.74 (Transmittal No. P-02-13).

## VII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 1:32 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Sharon D. Dillon, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board