

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 15, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, October 15, 2012, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the meeting to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

The Commissioners agreed that they would like more information presented on consent agenda item no. 12.

A motion was made by Commissioner Dillon to approve consent agenda items 1 through 11, 13 through 19, ratification items 20 through 29, vouchers and warrants for Monday, October 15, 2012. Commissioner Wesen seconded the motion.

The vote passed unanimously.

- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 19):

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, June 5, 2012. **(Approved)**
- 2. Record of the Proceedings for Tuesday, October 2, 2012. **(Approved)**
- 3. Record of the Proceedings for Monday, October 8, 2012. **(Approved)**

b) BUDGET AND FINANCE:

- 4. Interlocal Cooperative Agreement for library services with the City of Mount Vernon to assist in providing library services to citizens of unincorporated Skagit County during 2012. The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$17,013. **(Contract No. C20120412)**

c) COMMUNITY SERVICES:

- 5. Personal Services Agreement with Elizabeth Otterson to provide mental health services with primary goals of stabilization of problematic symptoms and/or behaviors and the promotion of ongoing recovery. The Agreement shall commence on the date of execution and continue until June

30, 2013. Compensation shall not exceed \$10,000. **(Contract No. C20120413)**

6. Personal Services Agreement with Compass Health to provide initial mental health assessments to direct the development of treatment plans and the course of treatment services for eligible clients. The Agreement shall commence on the date of execution and continue until December 13, 2013. Compensation shall not exceed \$20,000. **(Contract No. C20120414)**
 7. Interlocal Cooperative Agreement with the Town of Concrete for the provision of administrative and professional care services to senior citizens. The Agreement shall commence on January 1, 2013 and continue through December 31, 2013. Compensation to Skagit County shall not exceed \$7,639. **(Contract No. C20120415)**
 8. Interlocal Cooperative Agreement with the City of Anacortes for the provision of administrative and professional care services to senior citizens. The Agreement shall commence on January 1, 2013 and continue through December 31, 2013. Compensation to Skagit County shall not exceed \$29,928. **(Contract No. C20120416)**
 9. Amendment No. 1 to Personal Services Agreement No. C20120239 with the Seattle Police Foundation. This Amendment increases compensation by \$1,000 to for a new total not to exceed \$5,000. Compensation was increased due to the extended number of hours in each youth group session. All other terms and conditions of the original Agreement shall remain in effect, including the term of the Agreement, which continues through December 31, 2012. **(Amendment No. A20120135)**
 10. Amendment No. 2 to Personal Services Agreement No. C20110141 with Pioneer Human Services. This Amendment increases compensation by \$10,000 due to expenses related to Department of Health Licensing and Crisis Center expansion transitional needs. Total compensation shall not exceed \$676,757. All other terms and conditions of the original Agreement, and Amendment No. 1, shall remain in effect, including the term of the Agreement, which continues through December 31, 2012. **(Amendment No. A20120136)**
- d) EMERGENCY MANAGEMENT:
11. Resolution designating Skagit County Department of Emergency Management Interim Director Mark Watkinson as Applicant Agent and Skagit County Building Official Jack Moore as Alternate Applicant Agent for the State of Washington Hazard Mitigation Grant Program Application and Grant. **(Resolution No. R20120327)**
- e) PARKS, RECREATION AND FAIRGROUNDS:
12. Funding Agreement with Skagit Land Trust for the purpose of providing funding for the acquisition and permanent protection of lands in Skagit County that will contribute to a corridor for Skagit County's planned Centennial Trail. The Centennial Trail is a regional non-motorized trail system along an abandoned railroad corridor. The Agreement shall commence on the date of execution, and continue until December 31, 2013. Compensation shall not exceed \$50,000. **(Item pulled for further discussion and separate vote under Miscellaneous)**
 13. Vendor Services Agreement with Tyler Smith, dba Smitty Built Custom Homes, for professional carpentry repair and maintenance work at an hourly rate of \$40. Projects will include building informational kiosks for trailheads and parks as directed by Park staff, as well as repair work at Building A at the Skagit County Fairgrounds which may include the removal and replacement of selected subfloor, joists, studs, and exterior paneling. The Agreement shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$9,500, plus applicable taxes. **(Contract No. C20120417)**

f) PROSECUTING ATTORNEY:

14. Resolution approving issuance of a revenue bond by the Skagit County Housing Authority in the principal amount of \$3,885,000 to pay (i) the costs of refunding the Authority's outstanding Low-Income Housing Assistance Revenue Bond, 2004, Series 1 (Skagit Council Housing Program - Mount Vernon Manor I and II), and Low-Income Housing Assistance Revenue Bond, 2006 (Skagit Council Housing Project), and (ii) the costs constructing 16 multifamily units to provide housing for low-income persons in Skagit County, Washington. **(Resolution No. R20120328)**

g) PUBLIC WORKS:

15. Personal Services Agreement with Kenneth A. Bergsma to fill a contracted position as the Target Zero Manager, Skagit County Target Zero Task Force, as provided per the Washington Traffic Safety Commission Project Grant Agreement (C20110175). The Agreement shall commence upon execution and continue until June 30, 2013. Compensation shall not exceed \$30,383.93, to be invoiced at a rate of \$3,574.58 per month which is paid for by the Washington State Grant. **(Contract No. C20120418)**
16. Amendment No. 1 to Vendor Services Agreement C20120179 with Foss Maritime Company for additional work on the annual haul out and maintenance of the vehicle and passenger ferry M/V Guemes, as authorized by Change Orders #1 and #2. Compensation is increased by \$42,014, for a new total not to exceed \$275,320. All other terms and conditions of the originals agreement remain in effect, including the ending date of April 29, 2013. **(Amendment No. A20120137)**
17. Supplemental Agreement No. 4 to Local Agency Standard Consultant Agreement C20090604 with URS Corporation for the Skagit County Transfer & Recycling Station Project #WMP50-11. This Supplement increases compensation by \$8,927.50 to provide for work relating to soil settlement issues. The new total amount shall not exceed \$845,446.50. The original amount of the Agreement was \$652,817. The previous Supplemental Agreement extended the end date from October 20, 2011 to December 31, 2012. All other terms and conditions of the original Agreement and Supplemental Agreements shall remain in effect. **(Amendment No. A20120138)**
18. Amendment No. 1 to Vendor Services Agreement C20120145 with CEMEX Construction Materials Pacific LLC to provide gravel, rock, and specialty and Mixed Asphalt products as listed in Attachment "A" of the 2012 spring/summer Maintenance Material Eligibility List. Favorable weather increased the period of time Public Works was able to perform additional asphalt work. This Amendment increases compensation by \$250,000, for a new total not to exceed \$350,000. All other terms and conditions of the original Agreement shall remain in effect, including the ending date of April 8, 2013. **(Amendment No. A20120139)**

h) SHERIFF:

19. Subscriber Agreement with Public Safety Testing, Inc. to assist in the development of promotional testing for the Sheriff's Office Sergeant. The Agreement shall commence on the date of execution, and continue until completed, or upon termination. Compensation shall not exceed \$6,000. **(Contract No. C20120419)**

V. RATIFICATION AGENDA (items 20 through 29):

i) ADMINISTRATIVE SERVICES:

20. Resolution authorizing the ratification of a Personal Services Agreement with DLR Group to determine the requirements and feasibility for expansion of the existing County Jail facility, as well

as provide cost estimates and capital and operational costs for the renovation/expansion of the existing County Jail facility and compare those costs to a new facility of comparable scope. The Agreement was not executed prior to the commencement of services on August 22, 2012 due to the amount of time it took to agree on the General Conditions of the Agreement and finalize the Scope of Work. **(Resolution No. R20120329)**

21. Personal Services Agreement with DLR Group to determine the requirements and feasibility for expansion of the existing County Jail facility, as well as provide cost estimates and capital and operational costs for the renovation/expansion of the existing County Jail facility and compare those costs to a new facility of comparable scope. The Agreement commenced on August 22, 2012, and shall continue until December 31, 2012. Compensation shall not exceed \$26,425. **(Contract No. C20120420)**
- k) COMMUNITY SERVICES:
 22. Resolution authorizing the ratification of Amendment No. 4 to County Program Agreement No. 1163-24773 (Skagit County Contract No. C20110203), with the State of Washington Department of Social and Health Services (DSHS), Division of Behavioral Health and Recovery (DBHR) to provide funding for the WA-CARES program in Skagit County. The Amendment was not received in time to route for execution before October 1, 2012, and it was important to continue the provision of services. **(Resolution No. R20120330)**
 23. Amendment No. 4 to County Program Agreement No. 1163-24773 (Skagit County Contract No. C20110203), with the State of Washington Department of Social and Health Services (DSHS), Division of Behavioral Health and Recovery (DBHR) to provide funding for the WA-CARES program in Skagit County. The purpose of this Amendment is to continue to provide services to enrollees of the WA-CARES program by increasing compensation by \$45,585 for a new compensation total from DSHS not to exceed \$173,055. The original amount of the Agreement was \$46,585. The Amendment commenced on October 1, 2012, and shall continue until September 30, 2013. All other terms and conditions of the original Agreement and Amendments shall remain in effect. **(Amendment No. A20120140)**
 24. Resolution authorizing the ratification of an Interlocal Agreement with the Burlington-Edison School District to deliver Skagit Youth LYNCS programming. The Agreement was delayed in finalizing due to the School Board's schedule, and it was important to provide these resources to youth and families on time. **(Resolution No. R20120331)**
 25. Interlocal Agreement with the Burlington-Edison School District to deliver Skagit Youth LYNCS programming to youth (and their families as needed), linking appropriate referrals to services within the community. The Agreement commenced on September 1, 2012 and shall continue through August 31, 2013. The School District shall compensate Skagit County an amount not to exceed \$9,515. **(Contract No. C20120421)**
 26. Resolution authorizing the ratification of an Interlocal Agreement with the Sedro-Woolley School District to deliver Skagit Youth LYNCS programming. The Agreement was delayed in finalizing due to the School Board's schedule, and it was important to provide these resources to youth and families on time. **(Resolution No. R20120332)**
 27. Interlocal Agreement with the Sedro-Woolley School District to deliver Skagit Youth LYNCS programming to youth (and their families as needed), linking appropriate referrals to services within the community. The Agreement commenced on September 1, 2012 and shall continue through August 31, 2013. The School District shall compensate Skagit County an amount not to exceed \$12,085. **(Contract No. C20120422)**
- j) PUBLIC WORKS:

28. Resolution authorizing the ratification of Amendment No. 1 to Personal Services Agreement C20110454 with the Skagit Conservation Education Alliance (SCEA), which assists SCEA with funding for portable toilets within the Samish River Basin as part of the Clean Samish Initiative. The Amendment was delayed because the increased cost for rental and services for portable toilets was not known until the final invoice was received on August 22, 2012. **(Resolution No. R20120333)**
29. Amendment No. 1 to Personal Services Agreement C20110454 with the Skagit Conservation Education Alliance. The Amendment increases compensation by \$92, for a new total amount not to exceed \$6,600. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120141)**

VI. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$178,140.20 (Transmittal No. C-122-12); and
 - b) Warrants numbered 369856 through 370252 from Clearing Fund 696 in the total dollar amount of \$2,164,064.16 (Transmittal No. C-123-12); and
 - c) Payroll warrants numbered 304992 through 305698 in the total dollar amount of \$1,100,768.57 (Transmittal No. P-37-12); and
 - d) Junior District Payroll warrants numbered 998527 through 998698 in the total dollar amount of \$239,565.54 (Transmittal No. P-38-12).

VII. **MISCELLANEOUS:**

Funding Agreement with Skagit Land Trust for the purpose of providing funding for the acquisition and permanent protection of lands in Skagit County that will contribute to a corridor for Skagit County's planned Centennial Trail. The Centennial Trail is a regional non-motorized trail system along an abandoned railroad corridor. The Agreement shall commence on the date of execution, and continue until December 31, 2013. Compensation shall not exceed \$50,000.

The Commissioners said that they received an email questioning the integrity of consent agenda item no. 12 and so they asked Director of Parks, Recreation, and Fair Brian Adams to share more information about it.

Brian Adams informed the Commissioners that this Agreement had been discussed by the members of the Parks and Recreation Advisory Board (PRAB). He said that these meetings were open to the public and that PRAB voted 6 to 1 to move forward with the Agreement. Mr. Adams said that the Agreement would help secure another piece of the Centennial Trail, creating a safe, non-motorized pathway along Highway 9.

Mr. Adams and the Commissioners discussed funding which came from a Washington State gas tax and could only be used for special pathways: either maintaining current trails, or securing needed routes. They also discussed Skagit County's beneficial partnership with Skagit Land Trust.

A motion was made by Commissioner Dillon to approve the Funding Agreement with Skagit Land Trust (**Contract No. C20120423**) Chairman Dahlstedt seconded the motion.

The vote passed on a 2 - 1 vote with Commissioner Wesen dissenting.

VIII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings. No executive sessions were scheduled for Monday, October 15, 2012.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board