

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 8, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, October 8, 2012, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the meeting to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) \*2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, OCTOBER 08, 2012 (items 1 through 16):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 16, Ratification Agenda items 17 through 23, vouchers and warrants for Monday, October 8, 2012. Chairman Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, May 14, 2012. **(Approved)**
- 2. Record of the Proceedings for Monday, October 1, 2012. **(Approved)**
- 3. Resolution to reappoint Lonnie A. Clark to a five-year term on the Housing Authority Board of Skagit County. Mr. Clark's term shall commence on the date of execution and continue until September 30, 2017. **(Resolution No. R20120321)**

b) ADMINISTRATIVE SERVICES:

- 4. Amendment No. 1 to Personal Services Agreement No. C20110573 with CAZ Energy Audits to complete residential energy assessments for the Skagit Clean Energy Challenge. The purpose of this Amendment is to increase compensation by \$300 for a new compensation amount not to exceed \$18,300. All other terms and conditions of the original Agreement shall remain in effect including the expiration date November 1, 2012. **(Amendment No. A20120130)**

c) ASSIGNED COUNSEL:

- 5. Personal Services Agreement with Todd Schwiesow, dba Quantum Investigations and Security to provide investigation services for pro se defendants as ordered by the Superior Court. The Agreement shall commence on October 8, 2012, and continue until December 31, 2013. Compensation shall not exceed \$75,000. **(Contract No. C20120401)**

d) BUDGET AND FINANCE:

- 6. Interlocal Cooperative Agreement with the City of Burlington to assist in providing library services to

citizens of unincorporated Skagit County during 2012. The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$9,117. **(Contract No. C20120402)**

7. Interlocal Cooperative Agreement with the City of Anacortes to assist in providing library services to citizens of unincorporated Skagit County during 2012. The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$14,281. **(Contract No. C20120403)**

e) CONSERVATION FUTURES:

8. Amendment No. 1 to Interlocal Cooperative Agreement No. C20110592 with Skagit Conservation District for projects relating to Title III funding. The purpose of this Amendment is to provide services related to community awareness regarding wildfire prevention and implementation of wildfire strategies. This Amendment increases compensation by \$65,700 for a new compensation amount not to exceed \$165,700. All other terms and conditions of the original Agreement shall remain in effect including the expiration date of December 31, 2013. **(Amendment No. A20120131)**

f) FACILITIES MANAGEMENT:

9. Vendor Services Agreement with Electric West, Inc. to provide services and products related to the installation of five (5) 40 foot Class 1 American National Standards Institute (ANSI) 05.1 treated wood poles meeting American Wood Protection Association (AWPA). The poles will be installed along the east property line at the County facility located at 2911 East College Way in Mount Vernon. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$9,400. **(Contract No. C20120404)**

g) INFORMATION SERVICES:

10. Agreement with the Port of Skagit to augment infrastructure with fiber optic components and allow for maintenance services for fiber optic network for the County-leased properties located at the Bayview Business Park and for County-owned property located at the Skagit County Transfer Station. The Agreement shall commence on the date of execution and shall continue until December 31, 2020. Compensation shall not exceed \$10,000. **(Contract No. C20120405)**

h) PARKS, RECREATION AND FAIRGROUNDS:

11. Amendment No. 5 to Standard Form of Agreement (AIA Document B104) Agreement No. C20100466 with HKP Architects for the provision of design, preparation of construction documents and construction administration for the Skagit County Recreation Event Center Phase II improvements to the Joan Armstrong Tennis Facility, Skagit Valley College in Mount Vernon. The purpose of this Amendment is to provide for the design of the of the fence foundation system, additional architectural and structural engineering services that are required for an alternative foundation system, which required additional steel reinforcing, steel plates welded to the bottom of the fence posts and bolted to the corresponding plates embedded in the concrete foundation. This Amendment increases compensation by \$4,000. The new compensation amount not to exceed \$97,272.50. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. The Agreement shall terminate when the project is complete. **(Amendment No. A20120132)**

i) PLANNING AND DEVELOPMENT SERVICES:

12. Amendment B to Mitigation Project Grant Agreement No. E11-133, Skagit County Contract No. C20110071, with the Washington State Military Department and the Federal Emergency Management Agency (FEMA) to provide funds to acquire and demolish two flood-prone structures located in the floodplain of the Skagit River and its tributaries. The purpose of this Amendment is to change the contract end date from September 7, 2012, to June 30, 2013, replace Attachment #2 - Project Development Schedule with Attachment #2 - Revised Project Development Schedule. The total cost of the project is \$341,450, remains unchanged. Skagit County's total contribution to the project remains unchanged at \$42,681, or 12.5% of the total project cost, which will be matched by the Washington State Military Department. The Federal Emergency Management Agency (FEMA)

remains unchanged at \$256,088, or 75% of the total project cost. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20120133)**

j) PUBLIC WORKS:

13. Interlocal Cooperative Agreement with Drainage & Irrigation District #14 to perform work, provide materials and equipment rental upon request for drainage maintenance activities on a Drainage & Irrigation District #14. The Agreement shall commence on the date of execution and continue until December 31, 2016. The County will be reimbursed for actual costs and overhead expenses. **(Contract No. C20120406)**
14. Resolution to close Minkler Road #93500 at milepost 0.34 (Hansen Creek) for five (5) days beginning on or about Monday, October 22, 2012, through October 26, 2012, to allow County crews to install a new overflow bypass box culvert. **(Resolution No. R20120322)**
15. Vendor Services Agreement with Sicklesteel Cranes, Inc. for the provision of services/product related to crane services, including the placement of box culverts for the Colony Creek Twin Culvert Replacement and the Minkler Road Drainage Improvement Project. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$15,000. **(Contract No. C20120407)**
16. Interlocal Cooperative Agreement Skagit County Drainage District No. 21 to work cooperatively to remove and/or relocate a log jam on Nookachamps Creek, in the vicinity of Parcel No. P242549. The Agreement shall commence on the date of execution and continue for a period of two (2) years, or until the Nookachamps Creek Log Jam Project has been completed, whichever occurs sooner. The County shall contribute approximately one-half of the total estimated cost of the project, in a total amount not to exceed \$5,000, funded through the Drainage Utility funds. **(Contract No. C20120408)**

V. RATIFICATION AGENDA (items 17 through 22):

k) FACILITIES MANAGEMENT:

17. Resolution authorizing the execution of a Vendor Services Agreement with Evergreen Moving Systems, Inc. to provide labor and materials for moving services. Development of the Agreement Terms and Scope of Work delayed the finalization of the Agreement before its commencement date of September 25, 2012. **(Resolution No. R20120323)**
18. Vendor Services Agreement with Evergreen Moving Systems, Inc. to provide labor and materials necessary to move a County office from 700 South 2nd Street, Room 301 to 1800 Continental Place, included in this move was the Skagit County Fire Marshall's Office from 2911 East College Way, Suite B to 1800 Continental Place, and any other necessary moves. The Agreement commenced on September 25, 2012, and shall continue for two (2) years. Compensation shall not exceed \$7,500. **(Contract No. C20120409)**

l) OFFICE OF JUVENILE COURT:

19. Resolution authorizing the ratification of Amendment No. 7 to County Program Agreement No. 0663-98417, Skagit County Contract No. C20060421, with the State of Washington Department of Social and Health Services (DSHS) for the provision of Juvenile Accountability Block Grant (JABG) division programming. A signed Amendment was not received from DSHS in time to finalize the Amendment before the commencement date of September 1, 2012. **(Resolution No. R20120324)**
20. Amendment No. 7 to County Program Agreement No. 0663-98417, Skagit County Contract No. C20060421, with the State of Washington Department of Social and Health Services (DSHS) for the provision of Juvenile Accountability Block Grant (JABG) division programming. The purpose of this Amendment is to award Federal Fiscal Year (FFY) 2011 JABG Grant. This Amendment increases compensation to Skagit County by \$9,000. The new compensation amount not to exceed \$70,027. The Amendment commenced on September 1, 2012, and shall continue until August 31, 2013. All other terms and conditions of this original Agreement and subsequent Amendments shall remain in

effect. **(Amendment No. A20120134)**

m) SHERIFF:

21. Resolution authorizing the ratification of an Interagency Cooperative Agreement with the Washington State Department of Natural Resources (DNR) to specially commission DNR limited authority law enforcement officers in Skagit County in compliance with the requirements of the Washington Mutual Aid Peace Officers Powers Act (chapter 10.93 RCW) and the Interlocal Cooperation Act, (chapter 39.34 RCW). Execution of the Agreement was delayed because a signed Interagency Cooperative Agreement was only recent received. **(Resolution No. R20120325)**
22. Interagency Agreement with the Washington State Department of Natural Resources (DNR) to specially commission DNR limited authority law enforcement officers in Skagit County in compliance with the requirements of the Washington Mutual Aid Peace Officers Powers Act (chapter 10.93 RCW) and the Interlocal Cooperation Act, (chapter 39.34 RCW). The Agreement commenced on September 1, 2012, and shall continue until August 31, 2017. There is no financial obligation associated with this Agreement. **(Contract No. C20120410)**

VI. MISCELLANEOUS AGENDA (item 23):

n) PUBLIC WORKS:

23. Resolution rescinding Resolution No. R20120280 and providing superseding Final Order to vacate a portion of Similk Bay Road (County Road #16010) to correct the legal description regarding the area to be vacated. **(Resolution No. R20120326)**

A motion was made by Commissioner Wesen to approve Chairman Dahlstedt seconded the motion.

The vote passed on a 2 - 1 vote with Commissioner Dillon dissenting.

o) HEALTH:

24. Interagency Agreement with Northwest Education Service District 189 to provide evaluation, consultation, coordination, and services to licensed child care providers on behalf of the NWESD member school districts within Skagit County for the purposes of increasing Kindergarten readiness/success by improving the quality of care for infants and toddlers. The Agreement shall commence on the date of execution and continue through June 30, 2013. Compensation from NWESD shall not exceed \$29,883.

A motion was made by Commissioner Dillon to approve Interagency Agreement with Northwest Education Service District 189 to provide evaluation, consultation, coordination, and services to licensed child care providers on behalf of the NWESD member school districts within Skagit County for the purposes of increasing Kindergarten readiness/success by improving the quality of care for infants and toddlers. The Agreement shall commence on the date of execution and continue through June 30, 2013. Compensation from NWESD shall not exceed \$29,883. **(Contract No. C20120411)** Commissioner Wesen seconded the motion.

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$73,345.79 (Transmittal No. C-119-12); and
  - b) Warrants numbered 369477 through 369787 from Clearing Fund 696 in the total dollar amount of \$1,256,742.33 (Transmittal No. C-120-12).

VIII. ADJOURNMENT:

There were no executive sessions scheduled for Monday, October 8, 2012.

Chairman Dahlstedt adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

---

Kenneth A. Dahlstedt, Chairman

---

Sharon D. Dillon, Commissioner

---

Ron Wesen, Commissioner

ATTEST:

---

Linda Hammons, Clerk of the Board