

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 1, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, October 1, 2012, with Commissioners Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:30 p.m. and excused Commissioner Wesen who was attending a Senate Environment Committee Tour and would not be returning until after 3:00 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

A motion was made by Commissioner Dillon to approve the Consent Agenda Items 1 through 17, Ratification Items 18 through 21, vouchers and warrants for Monday, October 1, 2012. Chairman Dahlstedt seconded the motion.

The vote passed unanimously. Commissioner Ron Wesen's absence was excused

Chairman Dahlstedt recessed the proceedings at 1:31 p.m.

c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

d) 4:00 p.m. - 4:30 p.m. Proclamation: Recognizing October 7 through October 13, 2012, as National 4-H Week

Chairman Dahlstedt reconvened the proceedings at 4:00 p.m. and introduced William Frietas, Washington State University (WSU) 4-H Extension Educator. Mr. Frietas briefed the Board on the history of 4-H in Skagit County and discussed how 4-H positively impacted the participants. He thanked the members, Leaders, and families of 4-H for their dedication.

Members, Leaders, and parents of children in 4-H shared how the club had positively impacted their lives.

Mr. Frietas and the Commissioners presented the following leaders with Five-Year Leadership Appreciation Certificates and pins: Tonya Torheim, Dean Wesen, Alan Mesman, Vickie Mesman, Darci Toth, and Tom Toth. A Certificate and pin for 10-Years of Leadership was presented to Carol Garman. Certificates and pins for 15-Years of Leadership were presented to Minda Brand and Christy Lyon. A Certificate and pin for 20-Years of Leadership was presented to Chris Hunter, and a Certificate and pin for 40-Years of Leadership was presented to Lou Bergeson.

Mr. Frietas and the Commissioners thanked the Leaders and Volunteers of 4-H for their dedicated service. Commissioner Dillon read the proclamation declaring October 1 through October 8, 2012 as 4-H Week in Skagit County.

IV. CONSENT AGENDA (items 1 through 17):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 24, 2012. **(Approved)**

b) ADMINISTRATIVE SERVICES:

2. Amendment No. 2 to Contract No. C20110062 with Northwest Clean Air Agency. This Amendment modifies the Scope of Work to redistribute a portion of funding for a green purchasing intern and extends the term by 4 months, ending March 1, 2013. Compensation remains unchanged, not to exceed \$17,450 from Northwest Clean Air Agency. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20120124)**
3. Vendor Services Agreement with Bellair Charters to provide a charter bus for the Coordinating Council and county and city staff to tour the SCORE facility in Des Moines on October 3, 2012. The Agreement shall commence on October 1, 2012, and continue for one year. Compensation shall not exceed \$1,063. **(Contract No. C20120391)**

c) BUDGET AND FINANCE:

4. Interlocal Cooperative Agreement with the City of Sedro-Woolley to assist in providing library services to citizens of unincorporated Skagit County during 2012. The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$7,588. **(Contract No. C20120392)**

d) COMMUNITY SERVICES:

5. Resolution authorizing the allocation of funds for homeless housing and assistance projects to Skagit County Community Action Agency's Coordinated Housing Program in the amounts of \$44,000 in 2012, \$176,000 in 2013 and \$176,000 in 2014. These funds were authorized pursuant to Washington State Substitute House Bill 2163 and House Bill 2331. **(Resolution No. R20120316)**
6. Amendment No. 1 to Agreement C20120338, Subrecipient Agreement for CDBG Public Services, with Skagit County Community Action Agency. The Amendment provides detail to Attachment #1, Scope of Work, Section A, and the Budget Narrative Section. All other terms and conditions of the original Agreement shall remain in effect, including the termination date of June 30, 2013, and the total compensation amount of \$55,236. **(Amendment No. A20120125)**
7. Memorandum of Understanding formalizing a cooperative effort between agencies to facilitate a coordinated response to families involved in drug manufacturing, sales, and/or possession when children are expected to be present. Agencies include: the police departments of Anacortes, Burlington, Mount Vernon and Sedro-Woolley; Island, Skagit Valley and United General Hospitals; DSHS Children's Administration; and the Skagit County Commissioners, Health, Prosecutor and Sheriff's Departments. The Agreement shall be effective on the date of execution and continue for five years. No compensation is involved. **(Contract No. C20120393)**
8. Personal Services Agreement with Skagit Recovery Center for provision of WA-CARES recovery services. The Agreement shall commence on October 1, 2012 and continue through September 30, 2013. Source of funds is the Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment, Document # 10T1234254; Catalog of Federal Domestic Assistance Number 93.243. Compensation shall not exceed \$46,585. **(Contract No. C20120394)**
9. Personal Services Agreement with Pioneer Human Services for provision of jail transition services to adult inmates with mental illness. The Agreement shall commence on October 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$81,000, funded through a contract with North Sound Mental Health Administration. **(Contract No. C20120395)**

e) FACILITIES MANAGEMENT:

10. Vendor Services Agreement with Dimensional Communications, Inc. to provide equipment, materials and labor to install a projector and screen in the Cypress Training Room, located at 1700 East College Way, Mount Vernon. The Agreement shall commence upon the date of execution and continue for one year. Compensation shall not exceed \$3,096.82 plus applicable sales tax. **(Contract No. C20120396)**
11. Vendor Services Agreement with Guardian Security Systems, Inc. to provide and install new

addressable smoke detectors in 54 designated pod cells in the Skagit County Jail, located at 600 South 3rd Street, Mount Vernon. The Agreement shall commence upon the date of execution and continue for one year. Compensation shall not exceed \$10,560 plus applicable sales tax. **(Contract No. C20120397)**

12. Amendment No. 1 to AIA Standard Form of Agreement C20120243 with Theisen Architects. This Amendment increases the remodel design scope by adding a single story addition to the west side of the existing Skagit County Crisis Center, located at 201 Lila Lane, Burlington. Compensation is increased by \$12,500, for a new total of \$27,500. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120126)**
13. Vendor Services Agreement with Meyer Heating to furnish labor and materials to replace a gas/electric furnace at the Sheriff's Office SAR outpost building located at 11525 Knudson Road, Burlington. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$6,687 plus applicable sales tax. **(Contract No. C20120398)**

f) HEALTH:

14. Amendment No. 1 to County Program Agreement No. C20120307 with the State of Washington Department of Social and Health Service (DSHS), Division of Children and Family Services, for the Early Intervention Program (EIP), DSHS Agreement No. 1263-54839. The Amendment modifies language in the Statement of Work (Reporting Elements). All other terms and conditions of the original Agreement shall remain in effect, including the end date of June 30, 2013, and the total compensation amount of \$17,707 to Skagit County. **(Amendment No. A20120127)**
15. Amendment No. 1 to County Program Agreement No. C20120308 with the State of Washington Department of Social and Health Services (DSHS), Division of Children and Family Services, for Early Family Support Services (EFSS), DSHS Agreement No. 1263-54951. The Amendment modifies language in the Statement of Work (Reporting Procedures). All other terms and conditions of the original Agreement shall remain in effect, including the end date of June 30, 2013, and the total compensation amount of \$11,845 to Skagit County. **(Amendment No. A20120128)**

g) PROSECUTOR:

16. Amendment No. 1 to Personal Services Agreement No. C20120180 with Katherine Porterfield. The Amendment is necessary to cover expenses incurred under the original Agreement to act as an expert witness for the Prosecution in State v. Larry Paul Williams (Superior Court Cause No. 11-1-00927-0), and State v. Carri Darlene Williams (Skagit County Superior Court Cause No. 11-1-00928-8). Compensation is increased by \$15,000 for a new total not to exceed \$25,000. All other terms and conditions of the original Agreement shall remain in effect, including the end date of December 31, 2013. **(Amendment No. A20120129)**

h) PUBLIC WORKS:

17. Resolution awarding bid for the purchase of approximately 100 pieces of large woody debris (logs with attached root wads) to Sound Earth Strategies Construction, LLC, in the amount of \$57,818.83. The bid opening took place in the Commissioners Hearing Room at 2:00 p.m. on September 17, 2012. **(Resolution No. R20120317)**

V. RATIFICATION AGENDA (items 18 through 21):

i) COOPERATIVE EXTENSION:

18. Resolution authorizing the ratification of a Vendor Services Agreement with Eager Beaver Tree Service, Inc. Seasonal services for pest control were needed before the contract process was completed. **(Resolution No. R20120318)**
19. Vendor Services Agreement with Eager Beaver Tree Service, Inc. to remove trees that were identified as a threat to commercial apple orchards, in order to control targeted pest populations. The Agreement commenced on July 15, 2012 and shall continue until October 30, 2014. Compensation is not to exceed \$2,000 annually, for a total of \$4,000. **(Contract No. C20120399)**

j) HEALTH:

20. Resolution authorizing the ratification of an Interlocal Agreement with Skagit Valley College, continuing the "Health Consultation Program by a Public Health Nurse" for Skagit/Islands Head Start. The Agreement was not received in time from the grantor to allow execution before the start date of the new Interlocal Agreement on September 1, 2012. **(Resolution No. R20120319)**
21. Interlocal Agreement with Skagit Valley College to continue the "Health Consultation Program by a Public Health Nurse" for Skagit/Islands Head Start. The Agreement commenced on September 1, 2012 and shall continue until August 31, 2013. Compensation from Skagit Valley College shall not exceed \$2,000. **(Contract No. C20120400)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$62,987.59 (Transmittal No. C-115-12); and
 - b) ACH Transfer Request Form and Certification to Washington Dental Service from Clearing Fund 696 in the total dollar amount of \$45,292.65 (Transmittal No. C-116-12); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$98,336.97 (Transmittal No. C-117-12); and
 - d) Warrants numbered 369092 through 369476 from Clearing Fund 696 in the total dollar amount of \$1,837,812.02 (Transmittal No. C-118-12).

VII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings a little after 4:30 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board