

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, SEPTEMBER 24, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, September 24, 2012, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order a little after 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) 1:15 p.m. - 1:30 p.m. Proclamation: Recognizing September, October, and November 2012 as United Way of Skagit County Campaign Months

Chairman Dahlstedt introduced Debra Lancaster, Director of United Way. Ms. Lancaster briefed the Board on United Way's fundraising efforts and campaign, which was: Give, Advocate, Volunteer 10% More. Ms. Lancaster said that they hoped to raise over \$1 million dollars. She said that United Way helps fund and link resources across Skagit County to those in need. Chairman Dahlstedt and Debra Lancaster said that some of the non-profit agencies in Skagit County that United Way supports included: The American Red Cross - Islands & Mt. Baker Chapters; Anacortes Community Shelter Project; Boy Scouts of America – Mt. Baker Council; Bread of Life Food Bank; Camp Fire USA – Samish Council; Catholic Community Services WW-NW; Chinook Enterprises; Compass Health; Concrete Food Bank; Girl Scouts of Western Washington; Ideas for Living; Meals on Wheels; Mount Vernon Community Wellness Council; North Cascades Health Council; Northwest Youth Services; Reverie Outreach; Retired Senior Volunteer Program (R.S.V.P); Sea Mar Community Health Centers; Secret Harbor; Skagit Adult Day Care; Skagit Council on Aging; Skagit County Community Action Agency; Skagit Domestic Violence and Sexual Assault Services; Skagit Habitat for Humanity; Skagit Valley Family Support Center; Skagit Valley Family YMCA; SPARC (Skagit Preschool and Resource Center); The Landing; Visiting Nurse Home Care; Volunteers of America; and YouthNet.

The Commissioners thanked Ms. Lancaster for the information. They discussed United Way's allocation committee and their dedicated Board members.

Commissioner Wesen read the proclamation regarding the United Way Campaign in Skagit County in September, October, and November 2012.

The Commissioners thanked everyone who had given to United Way in years past and encouraged them to give again this year so that they could continue improve their neighbor's lives.

Chairman Dahlstedt recessed the proceedings.

- c) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

Chairman Dahlstedt reconvened the proceedings at 1:45 p.m.

A motion was made by Commissioner Dillon to approve consent agenda items 1, 3 through 13, vouchers and warrants for Monday, September 24, 2012. Commissioner Wesen seconded the motion.

The vote passed unanimously.

- d) \*2:00 p.m. - 3:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))
- e) \*3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 13):

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, September 17, 2012. **(Approved)**

b) ADMINISTRATIVE SERVICES:

- 2. Amendment No. 2 to Contract No. C20110062 with Northwest Clean Air Agency. This Amendment modifies the Scope of Work to redistribute a portion of funding for a green purchasing intern. The term of the Agreement remains the same, ending October 31, 2012, and total compensation remains unchanged, not to exceed \$17,450. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Item pulled)**

c) FACILITIES MANAGEMENT:

- 3. Vendor Services Agreement with ThyssenKrupp Elevator Corporation for conveyance maintenance, repair and services, to perform quarterly exams, lubrication and testing as required by the A.S.M.E, A-17.1 at nine locations with a total of 11 elevators as described in the Agreement. The Agreement shall commence on the date of execution and continue for three years. Total compensation for the term of the Agreement shall not exceed \$50,000. **(Contract No. C20120384)**

d) HEALTH:

- 4. Application and Agreement with Washington State Health Care Authority for continued participation in the Take Charge Family Planning Program. With the recent adoption of the Medicaid Services Take Charge waiver, Skagit County must submit an updated Application and Agreement in order to continue to receive payments for Medicaid covered family planning services. **(Contract No. C20120385)**

e) INFORMATION SERVICES:

- 5. Resolution for the competitive procurement to add an additional 12 licenses to the Spillman public safety system, for a total of 16 licenses system wide. **(Resolution No. R20120311)**

f) PARKS, RECREATION AND FAIRGROUNDS:

- 6. Easement between Skagit County and the State of Washington, Department of Transportation to replace subterranean tiebacks on Cascade Trail. The Easement shall commence on the date of execution. Washington State Department of Transportation shall compensate Skagit County \$500. **(Contract No. C20120386)**

g) PUBLIC WORKS:

- 7. Resolution calling for a public hearing regarding the 2013 - 2018 Six-Year Transportation Improvement Program, Revision No. 1. The public hearing is scheduled to take place in the Commissioners' Hearing Room on Tuesday, October 23, 2012, at 8:30 a.m. or as soon as possible thereafter. **(Resolution No. R20120312)**
- 8. Resolution to close Upper Finney Creek Bridge, No. 40093, on Finney Creek Road at milepost 4.62 from October 1, 2012 for approximately thirty (30) days to repair the bridge structure. **(Resolution No. R20120313)**
- 9. Construction Contract Agreement with Contech Services, Inc. to repair the Upper Finney Creek Bridge #ES40093-1. The Agreement shall commence on the date of execution and continue until completion. Compensation shall not exceed \$76,270. **(Contract No. C20120387)**

10. Supplemental Agreement No. 4 to Local Agency Standard Consultant Agreement with Otak, Inc. for the Anderson/LaVenture Road Extension Projects: Cedardale to Blodgett ES71000-1 Federal Aid #STPUS-7337(005) and Blodgett to Blackburn ES71000-1B Federal Aid #STPUS-7337(004) and South LaVenture Sanitary Sewer System for City of Mount Vernon #ES97-72. Skagit County Contract No. C20100080. The term of the Agreement remains the same, ending December 31, 2013. The purpose of this Amendment is to increase compensation by \$99,918, for a new contract total not to exceed \$1,237,668, to provide for the additional work needed on the walls, box culverts and bridge abutments after unstable materials were found during excavation. Additionally, due to utility conflicts, alternative alignments for structures and storm water pipes are being provided. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120121)**
11. Joint Funding Agreement with the U.S. Geological Survey, United States Department of the Interior to operate and maintain the Skagit River Basin gauging station network. The Agreement shall commence on October 1, 2012, and continue through September 30, 2013. The U.S. Geological Survey will contribute \$12,090 towards operation and maintenance costs. Skagit County will contribute \$34,405 towards operation and maintenance costs. **(Contract No. C20120388)**
12. Vendor Services Agreement with Industrial Power Supply, Inc. dba Skagit Hydraulics for as-needed hydraulic maintenance and repair services at various facilities. The Agreement shall commence on the date of execution, and continue for two years. Total compensation for the term of the Agreement shall not exceed \$34,500. **(Contract No. C20120389)**
13. Personal Services Agreement with Sherwood Appraisals to conduct a sand and gravel study of resources at the Butler Pit. The Agreement shall commence on the date of execution, and continue until December 31, 2012. Compensation shall not exceed \$5,000. **(Contract No. C20120390)**

#### VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$78,197.07 (Transmittal No. C-112-12); and
  - b) Warrants numbered 368638 through 369024 from Clearing Fund 696 in the total dollar amount of \$8,357,003.45 (Transmittal No. C-113-12); and
  - c) Warrants numbered 369025 through 369091 from Clearing Fund 696 in the total dollar amount of \$134,195.23 (Transmittal No. C-114-12); and
  - d) Payroll warrants numbered 304284 through 304991 in the total dollar amount of \$1,118,801.19 (Transmittal No. P-35-12); and
  - e) Junior District Payroll warrants numbered 998354 through 998526 in the total dollar amount of \$260,093.81 (Transmittal No. P-36-12).

#### VI. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 1:46 p.m. and announced an executive session on Monday, September 24, 2012. The Commissioners attended the executive session from 2:00 p.m. – 2:30 p.m., the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorney was present at the executive session and gave legal advice to the Board of County Commissioners: Will Honea. Skagit County Administrator Tim Holloran was also in attendance.

**SKAGIT COUNTY, WASHINGTON**

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**Kenneth A. Dahlstedt, Chairman**

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**Sharon D. Dillon, Commissioner**

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**Ron Wesen, Commissioner**

**ATTEST:**

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**Linda Hammons, Clerk of the Board**