

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, AUGUST 20, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, August 20, 2012, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:00 a.m. - 11:00 a.m. Skagit River General Investigation Alternatives Milestone Meeting with U. S. Army Corps of Engineers staff. (Seattle District Headquarters, 4735 East Marginal Way South, Seattle)
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) \*2:00 p.m. - 3:00 p.m. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c))
- d) \*3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, AUGUST 20, 2012 (items 1 through 15):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 15, Ratification Agenda items 16 through 27, vouchers and warrants for Monday, August 20, 2012. Commissioner Dillon seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday August 13, 2012. **(Approved)**

b) ADMINISTRATIVE SERVICES:

- 2. Amendment No. 5 to Assistance Agreement No. C20090639 with the United States Department of Energy, Office of Efficiency & Renewable Energy for the Energy Efficiency Conservation Block Grant. The purpose of this Amendment is to add the Special Terms and Conditions clause No. 32 "Recipient Functions" to the Agreement. The original Agreement commenced on November 6, 2009, and shall continue until November 5, 2012. Compensation remains at an amount not to exceed \$495,100. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20120103)**

c) AUDITOR:

- 3. Amendment No. 1 to Grant Agreement No. G-12/185, Skagit County Agreement No. C20120031, with the State of Washington, Office of the Secretary of State (OSOS) for the expansion of the workspace in the elections office in order to accommodate and centralize ballot processing and enable voters with disabilities to participate in the election process. The purpose of this Amendment is to extend the expiration of the Agreement from November 8, 2012, to March 31, 2013. Compensation to Skagit County remains at an amount not to exceed \$50,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120104)**

d) COMMUNITY SERVICES:

4. Resolution to supercede the appointment of County Designated Mental Health Professional with Designated Mental Health Professional. Due to the Washington State Legislature changing the name change from County Designated Mental Health Professional to Designated Mental Health Professional, Troy Husband shall be unappointed as County Designated Mental Health Professional and shall be reappointed to serve as a Designated Health Professional effective on the date of execution. **(Resolution No. R20120266)**
  5. Personal Services Agreement with Able Opportunities, Inc. to provide Individual Technical Assistance Services to individuals with developmental disabilities, including assessment and consultation to the employment provider, client, and their support system, identifying and addressing existing barriers to employment, and documenting this with an annual Career Path Plan/Community Participation Plan (CPP) or an Individualized Family Service Plan (IFSP). The Agreement shall commence on the date of execution and continue until June 30, 2013. Compensation shall not exceed \$13,000. **(Contract No. C20120353)**
- e) CONSERVATION FUTURES:
6. Amendment No. 1 to Cooperative Agreement No. 73-0546-11-003, Skagit County Contract No. C20110324, with the U. S. Commodity Credit Corporation acting through the Natural Resources Conservation Service (USDA) and Skagit County for the Farm and Ranch Lands Protection Program, which allows the County to accept a matching grant in the amount of \$335,000 to purchase agricultural conservation easements. The purpose of this Amendment is to replace the terms and conditions of the original Agreement, and to authorize the USDA to fund 50% of the appraised amount described in Attachment "B" to this Amendment. This Amendment extends the expiration date from September 30, 2013, to September 30, 2015. This Amendment increases the County's portion from \$335,000 to \$1,551,500, which will be drawn from the Conservation Futures fund. **(Amendment No. A20120105)**
- f) FACILITIES MANAGEMENT:
7. Amendment No. 1 to Vendor Services Agreement No. C20120042 with Evergreen Security Systems to perform annual fire alarm panel tests, annual monitoring and daily communications tests, and repair work if required for various locations. The purpose of this Amendment is to add the Skagit County Transfer Station, located 14104 Ovenell Road in Mount Vernon to the list of sites under items 1. (a), (b), and (c), for annual fire alarm system testing, annual monitoring of fire alarm panels and daily communication tests. This Amendment increases compensation by \$2,000 for a new compensation amount not to exceed \$17,283, plus applicable sales tax. The original Agreement commenced on February 13, 2012, and continues until February 12, 2015. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120106)**
  8. Amendment No. 1 to Vendor Services Agreement No. C20110325 with Absolute Plumbing to provide drain cleaning services at the Skagit County Public Safety Building (Jail), located at 600 South 3rd Street in Mount Vernon. Due to unforeseen circumstances beyond both the County and Absolute Plumbing's control, the requests for drain cleaning services to the Skagit County Public Safety Building (Jail) and drain cleaning services and repairs to other Skagit County facilities has increased dramatically than originally anticipated. This Amendment increases compensation by \$3,500 for a new amount not to exceed \$13,000, plus applicable taxes. The original Agreement commenced on July 25, 2011, and expires on July 24, 2013. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120107)**
  9. Amendment No. 1 to AIA Standard Form of Agreement No. C20120193 with Carletti Architects, P.S. to provide basic architectural services for the design, preparation of construction documents and construction administration for the remodeling of a portion of the East County Community Resource Center Building, located at 45770 Main Street in Concrete. The purpose of this Amendment is to authorize additional services for a one story new addition with the approximate dimensions of 20' x 38' matching the width of the existing building. This Amendment increases compensation by \$24,000 for a new compensation amount not to exceed \$37,500. The original Agreement commenced on May 14, 2012, and shall continue until services are completed. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120108)**

g) GEOGRAPHIC INFORMATION SERVICE:

10. ArcGIS Online Community Maps Program Participation Agreement with Environmental Systems Research Institute, Inc. (ESRI) to participate in the ESRI Online Community Maps Program to contribute Geographic Information Service (GIS) data and ESRI will process the data; host the data; and publish the data. The data will be used to create a spatially rich base map of Skagit County and can be used by the public, free of charge, by using ESRI's ArcGIS Online hosted web and mobile service. The Agreement shall commence on the date of execution and shall renew perpetually after three years. There is no compensation associated with this Agreement. **(Contract No. C20120354)**

h) HEALTH:

11. Interlocal Cooperative Agreement with Whatcom County to deliver Nurse-Family Partnership home visiting services to pregnant and parenting women living in Whatcom County who would benefit from intense support offered through this program. The Agreement shall commence on September 1, 2012, and continue until August 31, 2013. Compensation shall not exceed \$27,987 and is funded through the Home Visiting Service Account (HVSA) grant. **(Contract No. C20120355)**
12. Internet Vehicle/Vessel Information Processing System (IVIPS) Disclosure Agreement with the Washington State Department of Licensing (DOL) Account No. 335568 to continue to provide staff with access to the DOL IVIPS. The Agreement shall commence on the date of execution and continue until September 30, 2013. The County shall pay \$.04 for each internet query, and \$.15 for each request in writing or by telephone. **(Contract No. C20120356)**

i) PROSECUTING ATTORNEY:

13. Resolution calling for a public hearing to consideration testimony regarding the creation of a Rural Partial County Library District in the unincorporated precincts of the Sedro-Woolley School District. The public hearing is scheduled to take place on Tuesday, September 4, 2012, at 10:30 a.m. or as soon thereafter as possible. **(Resolution No. R20120267)**

j) PUBLIC WORKS:

14. Resolution calling for a public hearing to consider testimony regarding the sale of County surplus vehicles, equipment, and office furniture. The public hearing is scheduled to take place on Tuesday, September 11, 2012, at 8:30 a.m. or as soon thereafter as possible. **(Resolution No. R20120268)**
15. Interlocal Cooperative Agreement with the Washington State Department of Ecology (DOE) to extend the outfall culvert, DOE Project No. 2010-040 G (1-1), Padilla Bay Boat Launch and Upland Trial Renovation. The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$10,000 and is funded through Drainage Utility funds. **(Contract No. C20120357)**

V. RATIFICATION AGENDA (items 16 through 27):

k) COMMUNITY SERVICES:

16. Resolution authorizing the ratification of Amendment No. 1 to County Program Contract Agreement No. 1163-38470, Skagit County Contract No. C20110468, with the State of Washington Department of Social and Health Services, Division of Behavioral Health and Recovery (DSHS-DBHR) to provide funds to implement the Residential Substance Abuse Treatment (RSAT) Program for the provision of chemical dependency treatment services to offenders incarcerated in the Skagit County Jail. It was important to continue the provision of services. Review of the Amendment delayed finalization. **(Resolution No. R20120269)**
17. Amendment No. 1 to County Program Contract Agreement No. 1163-38470, Skagit County Contract No. C20110468, with the State of Washington Department of Social and Health Services, Division of Behavioral Health and Recovery (DSHS-DBHR) to provide funds to implement the Residential Substance Abuse Treatment (RSAT) Program for the provision of chemical dependency treatment services to offenders incarcerated in the Skagit County Jail. The purpose of this Amendment is to support the acquisition of training materials designed to improve the delivery RSAT services, and to

increase compensation by \$5,041. The new compensation shall not exceed \$103,497 and is funded by the Department of Justice Assistance through the Department of Commerce. The Amendment commenced on July 1, 2012, and shall continue until September 30, 2012. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120109)**

18. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Northwest Educational Service District 189 (NWESD 189) to provide behavioral health intervention and treatment services for children in grades K-8 in all seven school districts in Skagit County. A signed agreement was not received prior to the start date, however the providers continued to assist eligible children in need of services. **(Resolution No. R20120270)**
  19. Interlocal Cooperative Agreement with the Northwest Educational Service District 189 (NWESD 189) to provide behavioral health intervention and treatment services for children in grades K-8 in all seven school districts in Skagit County. The Agreement commenced on August 1, 2012, and shall continue through December 31, 2013. Skagit County shall reimburse NWESD 189 for services as outlined in Exhibit "B", in an amount not to exceed \$768,333 and is funded by 0.010% sales tax. **(Contract No. C20120358)**
  20. Resolution authorizing the ratification of a Personal Services Agreement with Jayme Fergoda to provide mental health services to eligible Skagit County residents. Review of contract terms delayed the finalization of the Agreement, however the provider continued to assist eligible clients in need of services. **(Resolution No. R20120271)**
  21. Personal Services Agreement with Jayme Fergoda to provide mental health services with the goal of stabilization of problematic symptoms/behaviors, and promotion of ongoing recovery. The Agreement commenced on July 1, 2012, and shall continue until June 30, 2013. Compensation is not to exceed \$10,000, and is funded by the 0.010% sales tax. **(Contract No. C20120359)**
- l) INFORMATION SERVICES:
22. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Washington State Administrative Office of the Courts (AOC), to provide reimbursement for the Expanded Jury Source List Project. The contract was not provided by the AOC until after its start date. **(Resolution No. R20120272)**
  23. Interlocal Cooperative Agreement ICA12333 with the Washington State Administrative Office of the Courts (AOC) to reimburse expenditures in conjunction with the Expanded Jury Source List Project. The Agreement commenced on April 15, 2012, and shall continue until July 31, 2012. Compensation from the AOC shall not exceed \$950. **(Contract No. C20120360)**
- m) OFFICE OF JUVENILE COURT:
24. Resolution authorizing the ratification of Amendment No. 1 to County Program Agreement No. 1263-43166, Skagit County Contract No. C20110635, with the State of Washington Department of Social and Health Services (DSHS) to fund juvenile rehabilitation programs. Finalization of the Agreement was delayed because it was received after the start date of August 1, 2012. **(Resolution No. R20120273)**
  25. Contract Amendment No. 1 to County Program Agreement No. 1263-43166, Skagit County Contract No. C20110635, with the State of Washington Department of Social and Health Services (DSHS) to fund juvenile rehabilitation programs. The purpose of this amendment is to terminate diagnostic evaluations on youths committable to Juvenile Rehabilitation Administration (JRA) and amend detention services to now provide detention services to JRA youth pending transportation to a JRA residential facility. The Amendment commenced on August 1, 2012, and shall continue until June 30, 2013. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120110)**
- n) SHERIFF:
26. Resolution authorizing the ratification of a Personal Services Agreement with Ball & Gillespie Polygraph. A signed agreement was not finalized due to delays in receiving the insurance certificate.

**(Resolution No. R20120274)**

27. Personal Services Agreement with Ball & Gillespie Polygraph to perform polygraph and interview services for potential and existing employees of the Skagit County Sheriff's Office. The Agreement commenced on July 20, 2012, and shall continue through December 31, 2013. Compensation shall not exceed \$175 per screening plus mailing or delivery fees. **(Contract No. C20120361)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$127,656.14 (Transmittal No. C-98-12); and
  - b) Warrants numbered 366994 through 367335 from Clearing Fund 696 in the total dollar amount of \$2,203,303.02 (Transmittal No. C-99-12); and
  - c) Junior District Payroll warrants numbered 997871 through 998027 in the total dollar amount of \$247,908.76 (Transmittal No. P-30-12).

VII. ADJOURNMENT:

Commissioners Dahlstedt, Dillon, and Wesen attended an executive session on Monday, August 20, 2012, from 2:07 p.m. to 2:50 p.m., the purpose of the executive session was Real Estate Sale - RCW 42.30.110(1)(c). (Matters relating to real estate sale or lease where public knowledge would impact price negotiations.) Attendees: Chief Civil Deputy Prosecuting Attorney Will Honea, Civil Deputy Prosecuting Attorney Melinda Miller, and Budget and Finance Director Trisha Logue.

Chairman Dahlstedt adjourned the proceedings at 1:31 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Sharon D. Dillon, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Linda Hammons, Clerk of the Board