

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 30, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, July 30, 2012, with Commissioners Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:30 p.m. Commissioner Wesen's absence from the proceedings was excused.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- b) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

V. CONSENT AGENDA FOR MONDAY, JULY 30, 2012 (items 1 through 26):

A motion was made by Commissioner Dillon to approve the Consent Agenda 1 through 26, Ratification Agenda items 27 through 32, vouchers and warrants for Monday, July 30, 2012. Chairman Dahlstedt seconded the motion.

The vote passed unanimously. Commissioner Ron Wesen's absence was excused

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, July 23, 2012. **(Approved)**
- 2. Resolution authorizing the appointment John Janicki and Rod W. Carter to the Skagit Regional Public Facility District Board. Mr. Janicki shall be reappointed to position No. 1, representing District III for a term of four (4) years expiring on September 1, 2016, and Mr. Carter shall be appointed to position No. 2, representing District II for a term of four (4) years expiring on September 1, 2016. **(Resolution No. R20120237)**
- 3. Resolution to appoint Alan Mesman to the Conservation Futures Advisory Committee. Mr. Mesman shall fill the Skagitonians to Preserve Farmland Board position, which was vacated by Dave Hedlin. Mr. Mesman's term shall commence on the date of execution and expire on December 31, 2013. **(Resolution No. R20120238)**

b) ADMINISTRATIVE SERVICES:

- 4. Amendment No. 1 to Washington State Recreation and Conservation Office WWRP Project Agreement Project Grant Agreement No. 10-1549A with the State of Washington by and through the Recreation and Conservation Funding Board (RCFB) and the Recreation and Conservation Office, Skagit County Contract No. C20110652, for the purchase of development rights on the 157 acre Firdell Farm. The original Agreement commenced on December 29, 2011, and shall continue until September 30, 2012. The purpose of this Amendment is to increase the grant amount by \$148,290.74, which provides a total grant amount of \$205,000 for full funding of the project. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120095)**

c) COMMUNITY SERVICES:

- 5. Personal Services Agreement with Volunteers of America to provide training for September 2012

Skagit County Crisis Intervention Team (CIT) Training. The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$800 and is funded by mental health millage funds. **(Contract No. C20120331)**

6. Personal Services Agreement with the Center for Independence North Sound to provide individual technical assistance as part of a pathway to employment. The Agreement shall commence on the date of execution and continue until June 30, 2013. Compensation shall not exceed \$10,000, which is funded by the Department of Social and Health Services, Division of Development Disabilities (DSHS-DDD). **(Contract No. C20120332)**
7. Interlocal Cooperative Agreement with the Concrete School District to provide for joint funding for a Truancy Intervention Specialist position to serve the school districts and the County Juvenile Court in implementing the truancy portion of the BECCA bill, as outlined in the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement shall commence on September 1, 2012, and continue until August 31, 2013. The Concrete School District shall reimburse Skagit County \$678. **(Contract No. C20120333)**
8. Amendment No. 1 to Personal Services Agreement No. C20110141 with Pioneer Human Services to manage the Skagit County Crisis Center and provide integrated state-certified sub-acute detoxification and mental health crisis stabilization services. The original Agreement commenced on April 1, 2011, and shall continue until December 31, 2012. The purpose of this Amendment is to amend Exhibit "B", "Scope of Work", under item #3 "Service intensity". Compensation remains at an amount not to exceed \$666,757. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120096)**

d) CONSERVATION FUTURES:

9. Conservation Easement Deed with Ward L. Weidenbach and Weidenbach Family Limited Partnership to extinguish two (2) development rights on 112.93 acres comprising of parcels P22095, P22096, P22131, and P22132. The Agreement shall commence on the date of execution and continue into perpetuity. The Natural Resources Conservation Service, U.S. Department of Agriculture (USDA) will provide \$112,500 in matching partnership funding, and Skagit County will provide \$112,500. Compensation shall not exceed \$225,000. **(Contract No. C20120334)**

e) FACILITIES:

10. Amendment No. 1 to Personal Services Agreement No. C20120226 with Miller-Arnason Appraisal Services to prepare an appraisal report based on inspection and market investigation of County-owned real property located 2221 Riverside Drive, Mount Vernon, Assessor Parcel No. P26236; and 315 S. 3rd Street, Mount Vernon, Assessor Parcel No. P52071. The original Agreement commenced on June 4, 2012, and shall continue until December 31, 2012. The purpose of this Amendment is to include the preparation of an appraisal report for County-owned property located at 309 South 3rd Street, Mount Vernon, Assessor Parcel No. P52070. This Amendment increases compensation by \$2,750 for a new compensation amount not to exceed \$8,250. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120097)**
11. Building Lease Agreement with the Port of Skagit County to lease a portion of property located on a portion of Lot 27, located at 11768-A Westar Lane, Mount Vernon, for the sole purpose of day-to-day operations of the Washington State University (WSU) Cooperative Extension office. The term of the lease shall commence on August 1, 2012, and end on July 31, 2017. Compensation for rent shall not exceed \$3,112.12 per month. **(Contract No. C20120335)**

f) HEALTH:

12. Amendment No. 1 to Coordinated Prevention Grant Agreement No. G1200222, Skagit County Contract No. C20110563, with the State of Washington Department of Ecology, which provides partial funding to coordinate the Coordinated Prevention Grant (CPG) contract. The original Agreement commenced on January 1, 2012, and continues until June 30, 2013. The purpose of this Amendment is to increase the 75% compensation amount funded by the State of Washington from \$104,164 to \$130,285, and the 25% compensation amount funded by Skagit County shall increase from \$34,721.33 to \$43,428.33 for a new compensation amount not to exceed \$173,713.33. All other terms

and conditions shall remain in effect. **(Amendment No. A20120098)**

13. Resolution authorizing the transfer of surplus laboratory equipment to Mount Vernon School District pursuant to RCW 36.34.130. **(Resolution No. R20120239)**
14. Resolution authorizing the transfer of surplus laboratory equipment to Northwest Career and Technical Academy pursuant to RCW 36.34.130. **(Resolution No. R20120240)**
15. Resolution authorizing the transfer of surplus laboratory equipment to the City of Anacortes pursuant to RCW 36.34.130. **(Resolution No. R20120241)**

g) INFORMATION SERVICES:

16. Services Agreement with Accela, Inc. to provide a software interface to the Permits Plus system for the upload of Assessment and Contractor data. The Agreement shall commence on the date of execution and continue until completion of services deliverables. Compensation shall not exceed \$15,000. **(Contract No. C20120336)**

h) PARKS, RECREATION, AND FAIRGROUNDS:

17. Resolution regarding the dedication and naming of a Skagit County Park in honor of Ann Wolford. The park is located on Parcel No. P41571 in Sedro-Woolley. **(Resolution No. R20120242)**

i) PUBLIC WORKS:

18. Resolution authorizing Skagit County Public Works to close the Skagit County Transfer Station for construction activities for one day to two days, occurring on or about August 9, 2012. **(Resolution No. R20120243)**
19. Resolution awarding the bid for the purchase of two (2) new precast concrete box culverts including delivery for use on Skagit County projects to Granite Precast for the amount of \$143,000, plus Washington State sales tax of \$11,726, for a total compensation amount not to exceed \$154,726. **(Resolution No. R20120244)**
20. Resolution awarding the bid for the Francis Road Curve Realignment and Reconstruction Project No. ES79000-5, ES79000-6, ES79000-7, Federal Aid No. HSIP-29FR(001), County road Administration Board RAP No. 2909-1 to Trimaxx Construction, Incorporated in the amount of \$2,255,854.34. **(Resolution No. R20120245)**
21. Resolution for approval of maps, plans, and specifications and call for bids for the Run-off-Road and Intersection Safety Project (Guardrail) #ESTS11-5, Federal Aid #HSIP-000S(275). The bid opening is scheduled to take place on Monday, August 27, 2012, at 2:15 p.m. or as soon as possible thereafter. **(Resolution No. R20120246)**
22. Resolution for approval of maps, plans, and specifications and call for bids for Run-off-Road and Intersection Safety Project (Pavement Striping) #ESTS11-3, Federal Aid #HSIP-000S(275). The bid opening is scheduled to take place on Monday, August 27, 2012, at 2:00 p.m. or as soon as possible thereafter. **(Resolution No. R20120247)**
23. Resolution updating the Flood Control Zone District (FCZD) Advisory Committee membership, appointing Deputy Administration of the FCZD to the Director of Public Works, and Creating a new rule regarding the Advisory Committee membership attendance. **(Resolution No. R20120248)**
24. Ordinance to create Skagit County Lake Management District No. 1 for Big Lake. **(Ordinance No. O20120006)**

j) RECORDS MANAGEMENT:

25. Vendor Services Agreement with Sound Shredding & Recycling to provide onsite shredding of confidential paper material on a monthly schedule. The Agreement shall commence on August 16,

2012, and continue for one year. Compensation shall not exceed \$7,000. **(Contract No. C20120337)**

k) TREASURER:

26. Resolution authorizing the cancelation of warrants pursuant to RCW 36.22.100 that are over one year old and subject to cancellation. **(Resolution No. R20120249)**

VI. RATIFICATION AGENDA (items 27 through 32):

l) COMMUNITY SERVICES:

27. Resolution authorizing the ratification of a Subrecipient Agreement for Washington State Community Development Block Grant (CDBG) Public Services with Skagit County Community Action Agency to provide support for East Skagit County critical needs and housing services. Drafting of the contractual agreement delayed the finalization of the Agreement before its commencement date on July 1, 2012. **(Resolution No. R20120250)**
28. Subrecipient Agreement for Washington State Department of Commerce Community Development Block Grant (CDBG) Public Services with Skagit County Community Action Agency to provide support for East Skagit County critical needs and housing services. The Agreement commenced on July 1, 2012, and shall continue until June 30, 2013. The Washington State Department of Commerce contracts with the County, and the County in turn shall reimburse Skagit County Community Action an amount not exceed \$55,236. **(Contract No. C20120338)**

m) PUBLIC WORKS:

29. Resolution to authorize the ratification of a Personal Services Agreement with People for Puget Sound. Processing the Department of Ecology grant delayed the execution of the Agreement prior to the commencement date on July 1, 2012. **(Resolution No. R20120251)**
30. Personal Services Agreement with People for Puget Sound to survey and map invasive Spartina along the Skagit County marine shorelines. The Spartina survey program has been identified as a high priority by the Skagit County Marine Resources Committee. Work will include partnering with the Swinomish Tribal Planning Department, the Washington State Department of Agriculture, and the Skagit County Noxious Weed Control Board to identify high priority sites in need of surveys, recruiting and training experienced volunteer kayakers to conduct three or more Spartina surveys and mapping of at least 30 miles of Skagit County shoreline. The Agreement commenced on July 1, 2012, and shall continue until December 31, 2012. Funding for staff time to manage this Agreement will be provided by Washington Department of Ecology Grant #G1200389. Compensation shall not exceed \$3,000, which will be paid using Clean Water Funds. **(Contract No. C20120339)**

n) SHERIFF:

31. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the City of Anacortes to provide boating safety program services within the City's jurisdiction. The Agreement was not received for execution prior to the start date of June 30, 2012. **(Resolution No. R20120252)**
32. Interlocal Cooperative Agreement with the City of Anacortes to provide boating safety program services. The Agreement commenced on June 30, 2012, and shall renew automatically each year. Funding will be provided from monies received under WAC 352-65-040. **(Contract No. C20120340)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) Warrants numbered 365973 through 366073 from Clearing Fund 696 in the total dollar amount of \$173,411.43 (Transmittal No. C-88-12); and
- b) Warrants numbered 366074 through 366298 from Clearing Fund 696 in the total dollar amount of \$840,429.24 (Transmittal No. C-89-12); and
- c) ACH Transfer Request Form and Certification to Washington Dental Service from Clearing Fund 696 in the total dollar amount of \$40,470.19 (Transmittal No. C-90-12); and
- d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$77,623.98 (Transmittal No. C-91-12); and
- e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$61,107.57 (Transmittal No. C-92-12); and
- f) Payroll warrants numbered 301375 through 302088 in the total dollar amount of \$1,110,860.14 (Transmittal No. P-27-12); and
- g) Junior District Payroll warrants numbered 997668 through 997870 in the total dollar amount of \$263,093.03 (Transmittal No. P-28-12).

VII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 1:33 p.m.

The Commissioners attended a special meeting/executive session on Friday, August 3, 2012, from 12:10 p.m. to 1:00 p.m., the purpose of the executive session was Real Estate Acquisition - RCW 42.30.110(1) (b). (Matters relating to real estate acquisition or lease where public knowledge would cause a likelihood of increased price.) Attendees: Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, Ron Wesen, Judge John Meyer, Judge Susan Cook, Judge Michael Rickert, Judge David Svaren, Judge Warren Gilbert, Sheriff Will Reichardt, County Administrator Tim Holloran, and Regional Jail Facility Project Manager Marc Estvold.

The Commissioners attended a special meeting/executive session on Friday, August 3, 2012, from 2:00 p.m. to 3:08 p.m., the purpose of the executive session was Real Estate Sale - RCW 42.30.110(1)(c). (Matters relating to real estate sale or lease where public knowledge would impact price negotiations.) Attendees: Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, Ron Wesen, City of Sedro-Woolley Supervisor/City Attorney Eron Berg, Port of Skagit County Carl Molesworth, Larry Dustin, Pete Papadopoulos, and David Hawkins.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board