

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JULY 23, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, July 23, 2012, with Commissioners Kenneth A. Dahlstedt, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 2:05 p.m. and excused Commissioner Dillon.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator
- b) 12:00 p.m. - 1:30 p.m. Coordinating Council Meeting - Public Safety Jail Project
- c) 2:00 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

A motion was made by Commissioner Wesen to approve the Consent Agenda Items 1 through 32, Ratification Items 33 through 40, vouchers and warrants for Monday, July 23, 2012. Chairman Dahlstedt seconded the motion.

The vote passed unanimously.

- d) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 32):

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, July 9, 2012. **(Approved)**
- 2. Record of the Proceedings for Tuesday, July 10, 2012. **(Approved)**
- 3. Resolution continuing business relationship with the Washington Counties Risk Pool and the related appointments and designations of/for each member county. **(Resolution No. R20120220)**
- 4. Memorandum of Settlement and Amendment to Labor Agreement No. C20110097 between the Skagit County Prosecutor, Skagit County and the Skagit County Prosecuting Attorney's Guild. The Memorandum of Settlement resolves various issues and grievances regarding wage grid placements, steps, and pay grades; closure days; and extends the Labor Agreement another twelve months, ending December 31, 2013. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120087)**
- 5. Resolution calling for a public meeting to hear views for or against Skagit County - Proposition No. 1, Continuation of Emergency Medical Services Levy (Skagit County Medic 1 System) for potential placement on the November 6, 2012, General Election ballot if necessary. The public meeting is scheduled for Tuesday, August 7, 2012, at 10:00 a.m. **(Resolution No. R20120221)**

b) BUDGET AND FINANCE:

- 6. Amendment No. 1 to Personal Services Agreement No. C20120094 with Skagit County Community Action Agency to provide services to low-income residents, administration of Veterans' Relief Program, case management for family services, and support services for the Ted W. Anderson Center.

This Amendment revises Amendment "A", Scope of Work, by adding items "d." Operation of Community Resource Center; and "e." Operation of Regional Food Distribution Center. It also revises Exhibit "B", Compensation, item "c." by increasing compensation by \$90,000. The original Agreement commenced on January 1, 2012, and continues until December 31, 2012. Compensation shall not exceed \$496,220. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120088)**

7. Resolution establishing objectives for the 2013 Skagit County Budget in order to give elected officials and department heads guidance on preparing the 2013 budget. **(Resolution No. R20120222)**
8. Resolution awarding additional 2012 Hotel/Motel Tax funding to the Skagit River Salmon Festival, an event to be held on September 15, 2012, in the amount of \$1,500. **(Resolution No. R20120223)**

c) COMMUNITY SERVICES:

9. Amendment No. 1 to Personal Services Agreement No. C20120279 with Chinook Enterprises for the continuance of developmental disabilities employment services. This Amendment adds language to Exhibit A, Specific Terms and Conditions, items VIII, IX, X, XI, XII, and XIII. The original Agreement commenced on July 1, 2012, and continues until June 30, 2013. Compensation remains at an amount not to exceed \$522,740 which is funded by the Department of Social and Health Services, Division of Developmental Disabilities (DSHS-DDD). All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120089)**
10. Amendment No. 2 to Personal Services Agreement No. C20110224 with Skagit Preschool & Resource Center (SPARC) to provide Developmental Disability Early Childhood development services to children from birth to three (3) years old. This Amendment adds additional language establishing billing procedures to Exhibit "C", Compensation, Item "A", Reimbursement. Compensation remains at an amount not to exceed \$170,738 which is funded by the Millage Funds. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20120090)**
11. Amendment No. 1 to Personal Services Agreement No. C20120277 with Washington Vocational Services to provide supported employment services to individuals with disabilities. This Amendment adds language to Exhibit "A", Specific Terms and Conditions, items VIII, IX, X, XI, XII, and XIII. The original Agreement commenced on July 1, 2012, and continues until June 30, 2013. Compensation remains at an amount not exceed \$245,500 which is funded by the Department of Social and Health Services, Division of Behavioral Health and Recovery (DSHS-DBHR). All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20120091)**
12. Amendment No. 1 to 93.958 Community Mental Health Federal Block Grant Agreement with North Sound Mental Health Administration (NSMHA) Contract #NSMHA-Skagit-FBG-11-12, Skagit County Contract No. C20110522, for the provision of mental health services. This Amendment increases compensation by \$7,000 to Skagit County. The original Agreement commenced on October 1, 2011 and continues until September 30, 2012. Compensation to Skagit County shall not exceed \$59,550. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120092)**
13. Personal Services Agreement with Ellis Amdur to provide training for Skagit County Crisis Intervention Team Training (CIT). The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$1,700 and is funded by mental health millage funds. **(Contract No. C20120312)**
14. Personal Services Agreement with Pioneer Human Services to provide training for Skagit County Crisis Intervention Team (CIT) in September, 2012. The Agreement shall commence on the date of execution, and continue until December 31, 2012. Compensation shall not exceed \$800 and is funded by mental health millage funds. **(Contract No. C20120313)**

d) DISTRICT COURT:

15. Resolution authorizing the closure of the District Court Probation Department Change Fund 001-11-

110 in the amount of \$50, which was established by Resolution No. 7377 and revised by Resolution No. 15887. **(Resolution No. R20120224)**

e) FACILITIES:

16. Building Lease Agreement with Skagit County Community Action Agency to lease the premises located at 220 Michael Street in Sedro-Woolley, commonly known as the Regional Food Distribution Center. The premises shall be used by the Lessee as a food bank distribution center benefiting low income and middle income families. The Agreement shall commence on the date of execution and continue for five years with an option to extend. Compensation to Skagit County shall be \$250 per month. **(Contract No. C20120314)**

f) PROSECUTING ATTORNEY:

17. Personal Services Agreement with Sue Fox-Golombek, doing business as Express Legal Transcription to provide services to transcribe digital recordings of victim and witness interviews and to provide the transcripts for use in criminal cases. The Agreement shall commence upon execution and continue until December 31, 2013. Compensation shall not exceed \$2,500. **(Contract No. C20120315)**

g) PUBLIC WORKS:

18. Resolution to call for a public hearing regarding the 2013-2018 Six-Year Transportation Improvement Plan (TIP). The public hearing is scheduled for Tuesday, August 7, 2012, at 9:30 a.m. or as soon as possible thereafter. **(Resolution No. R20120225)**
19. Resolution to call for bids for engine maintenance and repair service for the Vehicle and Passenger Ferry M/V Guemes. The bid opening is scheduled for Monday, August 13, 2012, at 2:00 p.m. or as soon as possible thereafter. **(Resolution No. R20120226)**
20. Resolution for the approval of maps, plans, and specifications and call for bids for the Upper Finney Creek Bridge Repair Project #ES40093-1. The bid opening is scheduled for Monday, August 13, 2012, at 2:15 p.m. or as soon as possible thereafter. **(Resolution No. R20120227)**
21. Resolution to call for bids for hydraulic maintenance and repair service at various Skagit County locations. The bid opening is scheduled for Monday, August 20, 2012, at 2:00 p.m. or as soon as possible thereafter. **(Resolution No. R20120228)**
22. Resolution for approval of maps, plans, and specifications and call for bids for the RUN-OFF-ROAD & INTERSECTION SAFETY PROJECT (Purchase of new Regulatory and Warning Sign Materials including Delivery) #ESTS11-4, Federal Aid #HSIP-OOOS(275). The bid opening is scheduled for Monday, August 20, 2012, at 2:15 p.m. or as soon as possible thereafter. **(Resolution No. R20120229)**
23. Vendor Services Agreement with Kamps Painting for pavement markings on various Skagit County roads. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$9,000. **(Contract No. C20120316)**
24. Local Agency Standard Consultant Agreement with Azimuth Northwest, Inc. to provide on-call survey services. The Agreement shall commence on the date of execution and continue until July 1, 2013. Compensation shall not exceed \$50,000. **(Contract No. C20120317)**
25. Local Agency Standard Consultant Agreement with Lisser & Associates, PLLC to provide on-call survey services. The Agreement shall commence on the date of execution and continue until July 1, 2013. Compensation shall not exceed \$50,000. **(Contract No. C20120318)**
26. Local Agency Standard Consultant Agreement with Pacific Surveying & Engineering (PSE) to provide on-call survey services. The Agreement shall commence on the date of execution and continue until July 1, 2013. Compensation shall not exceed \$50,000. **(Contract No. C20120319)**
27. Vendor Services Agreement with AquaTechnex, LLC to provide aquatic vegetation surveys and lake

treatment services to manage invasive and nuisance aquatic vegetation on Lake McMurray (Lake Management District #2). The Agreement shall commence on the date of execution and continue until May 31, 2013. Compensation shall not exceed \$11,000 and is funded by annual assessments collected from residents in Lake Management District #2. **(Contract No. C20120320)**

28. Interlocal Agreement with Skagit County Dike, Drainage, and Irrigation Improvement District No. 5 to cost-share the replacement of the current pump with a larger one. The pump is located at the pump station on Parcel No. P48484. The Agreement shall commence on the date of execution and continue for twenty years. Compensation shall not exceed \$30,000. **(Contract No. C20120321)**
29. Temporary Easement granted by Howard and Terri Tyra on a portion of Parcel No. P51136 for Natural Resources Stewardship Program (NRSP) riparian restoration and maintenance. The Easement shall commence on the date of execution and continue for ten (10) years. All work associated with this Temporary Easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, NRSP, Skagit County Grant Funding Agreement No. C20080607, and is 25% funded by the Clean Water Fund 120. **(Contract No. C20120322)**
30. Temporary Easement granted by Marguerite Pitman on a portion of Parcel Nos. P127593, P127592 and P51205 for Natural Resources Stewardship Program (NRSP) riparian restoration and maintenance. The Easement shall commence on the date of execution and continue for ten (10) years. All work associated with this Temporary Easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, NRSP, Skagit County Grant Funding Agreement No. C20080607, and is 25% funded by the Clean Water Fund 120. **(Contract No. C20120323)**
31. Temporary Easement granted by Wayne and Kathleen Rude on a portion of Parcel No. P51149 for Natural Resources Stewardship Program (NRSP) riparian restoration and maintenance. The Easement shall commence on the date of execution and continue for ten (10) years. All work associated with this Temporary Easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, NRSP, Skagit County Grant Funding Agreement No. C20080607, and is 25% funded by the Clean Water Fund 120. **(Contract No. C20120324)**
32. Temporary Easement granted by William and Alice Olson on a portion of Parcel No. P51148 for Natural Resources Stewardship Program (NRSP) riparian restoration and maintenance. The Easement shall commence on the date of execution and continue for ten (10) years. All work associated with this Temporary Easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, NRSP, Skagit County Grant Funding Agreement No. C20080607, and is 25% funded by the Clean Water Fund 120. **(Contract No. C20120325)**

V. RATIFICATION AGENDA (items 33 through 40):

h) COMMUNITY SERVICES:

33. Resolution authorizing the ratification of a Personal Services Agreement with JSN, Inc. for the provision of medical consultation services at the Skagit County Crisis Center. It is important for JSN's clientele to receive continuity of service, and review of contract terms delayed the finalization of the Agreement before its commencement on July 1, 2012. **(Resolution No. R20120230)**
34. Personal Services Agreement with JSN, Inc. for the provision of medical consultation services at the Skagit County Crisis Center. The Agreement commenced on July 1, 2012, and continues until June 30, 2013. Compensation shall not exceed \$11,600. **(Contract No. C20120326)**
35. Resolution authorizing the ratification of a Personal Services Agreement with Follman Agency, LLC for the provision of mental health services through the Community Wellness Program. It is important for the Follman Agency's clientele to receive continuity of service, and review of contract terms delayed the finalization of the Agreement before its commencement on July 1, 2012. **(Resolution No. R20120231)**
36. Personal Services Agreement with Follman Agency, LLC for the provision of mental health services through the Community Wellness Program. The Agreement commenced on July 1, 2012, and continues until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by 0.1% sales tax. **(Contract No. C20120327)**

37. Resolution authorizing the ratification of a Public Services Grant Agreement (Contract No. 12-65400-017) from Washington State Department of Commerce through their Community Development Block Grant Program (CDBG) to provide public services through Skagit County Community Action Agency to low-and moderate-income persons in Skagit County. The draft Grant Agreement was not finalized in time to execute before its commencement on July 1, 2012. **(Resolution No. R20120232)**
38. Public Services Grant Agreement (Contract No. 12-65400-017) from Washington State Department of Commerce through their Community Development Block Grant Program (CDBG) to provide public services through Skagit County Community Action Agency to low-and moderate-income persons in Skagit County. The Agreement commenced on July 1, 2012, and shall continue until June 30, 2013. Compensation to Skagit County shall not exceed \$55,236. **(Contract No. C20120328)**
39. Resolution authorizing the ratification of Amendment No. 2 with the Washington State Department of Social and Health Services (DSHS) No. 1163-27323, Skagit County Contract No. C20110367, to provide funding for chemical dependency prevention and treatment services in Skagit County. Review of contract amendment terms delayed the finalization of the Agreement before its commencement on June 1, 2012. **(Resolution No. R20120233)**
40. Amendment No. 2 with the Washington State Department of Social and Health Services (DSHS) No. 1163-27323, Skagit County Contract No. C20110367, to provide funding for chemical dependency prevention and treatment services in Skagit County. This Amendment commenced on June 1, 2012, and continues through June 30, 2013. This Amendment increased compensation to Skagit County by \$88,874, for a new total compensation amount not to exceed \$2,755,109. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20120093)**

#### VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$151,158.07 (Transmittal No. C-83-12); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$188,432.27 (Transmittal No. C-84-12); and
  - c) Warrants numbered 364964 through 365501 from Clearing Fund 696 in the total dollar amount of \$6,437,437.84 (Transmittal No. C-85-12); and
  - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$137,886.94 (Transmittal No. C-86-12); and
  - e) Warrants numbered 365502 through 365972 from Clearing Fund 696 in the total dollar amount of \$2,009,774.07 (Transmittal No. C-87-12).

#### VII. MISCELLANEOUS:

1. Modification No. 0002 to Grant Agreement No. DTPH56-10-G-PHPT12 with the U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration.

Kirk Johnson, Senior Planner, was present to discuss the modification to the Grant Agreement with the U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration, which sent Planning and Development Services an email on Thursday, July 19, 2012, to inform them that a modification was needed in order to de-obligate excess funds which were not used for Skagit County's project.

Chairman Dahlstedt confirmed that all of the grant funds were spent appropriately and he confirmed that all

reporting to the U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration had been completed.

Mr. Johnson added that the final report could be found online.

A motion was made by Commissioner Wesen to approve Modification No. 0002 to Grant Agreement No. DTPH56-10-G-PHPT12, Skagit County Agreement No. C20100469, with the U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration, which awarded funding in the amount of \$49,667 to Skagit County to develop regulations pertaining to transmission pipeline safety. The purpose of this Modification is to de-obligate unused funds remaining on the Grant Agreement in the amount of \$9,270.19, for a new total compensation amount not to exceed \$40,396.81. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120094)** Chairman Dahlstedt seconded the motion. The vote passed unanimously. Commissioner Sharon D. Dillon's absence was excused

VIII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 2:11 p.m. No executive sessions were scheduled for Monday, July 23, 2012.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Kenneth A. Dahlstedt, Chairman

\_\_\_\_\_  
Sharon D. Dillon, Commissioner

\_\_\_\_\_  
Ron Wesen, Commissioner

ATTEST:

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Linda Hammons, Clerk of the Board