

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 9, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, July 9, 2012, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) *2:00 p.m. - 2:30 p.m. Executive Session: Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.)
- d) *2:30 p.m. - 3:00 p.m. Executive Session: Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.)
- e) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, JULY 9, 2012 (items 1 through 18):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 18, Ratification Agenda items 19 through 22, for Monday, July 9, 2012. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, June 19, 2012. **(Approved)**
- 2. Record of the Proceedings for Tuesday, June 26, 2012. **(Approved)**
- 3. Record of the Proceedings for Monday, July 2, 2012. **(Approved)**
- 4. Record of the Proceedings for Tuesday, July 3, 2012. **(Approved)**
- 5. Resolution to appoint Brian Waltner to fill the position vacated by the resignation of Darin Heiland on the Skagit County Noxious Weed Control Board. Mr. Waltner's term shall be effective on the date of execution and shall continue until January 27, 2013. **(Resolution No. R20120213)**

b) ADMINISTRATIVE SERVICES:

- 6. Advertising Agreement with Skagit Publishing to provide advertising services as requested. The Agreement shall commence on August 1, 2012, and continue until July 31, 2013. Compensation shall not \$35,000. **(Contract No. C20120302)**

c) AUDITOR:

7. Declaration of sole source provider for computer hardware purchase from Hart Intercivic. **(Resolution No. R20120214)**

d) COMMUNITY SERVICES:

8. Amendment No. 1 to Personal Services Agreement No. C20120263 with Rehabco Skagit Inc. for the continuance of Developmental Disabilities employment services. The purpose of this Amendment is to add language to Exhibit A, Specific Terms and Conditions, items VIII, IX, X, XI, XII, and XIII. The original Agreement commenced on July 1, 2012, and shall continue until June 30, 2013. Compensation remains at an amount not to exceed \$195,800 and is funded by the State of Washington Department of Social and Health Services Division of Development Disabilities (DSHS-DDD). All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120082)**
9. Interlocal Cooperative Agreement with Burlington-Edison School District Administration to provide Truancy Intervention Specialist position to serve the School Districts and the County Juvenile Court in implementing the truancy portion of the BECCA Bill. The Agreement shall commence on September 1, 2012, and continue until August 31, 2013. The Burlington-Edison School District will reimburse Skagit County an amount not to exceed \$5,348. **(Contract No. C20120303)**
10. Personal Services Agreement with Skagit Preschool and Resource Center (SPARC) to provide informational and emotional support services to Skagit County families who have a family member with a disability. The Agreement shall commence on the date of execution, and continue until June 30, 2013. Compensation shall not exceed \$20,000 and is funded by federal Medicaid and state funds. **(Contract No. C20120304)**

e) FACILITIES:

11. Vendor Services Agreement with Commercial Fire Protection, Inc. to perform annual inspection/confidence tests of automatic fire protection devices pursuant to the fire department codes at various Skagit County locations. The Agreement shall commence on the date of execution and continue until July 30, 2015. Compensation shall not exceed \$7,785. **(Contract No. C20120305)**

f) HEALTH:

12. Interlocal Agreement No. 20120422 with the Office of Superintendent of Public Instruction (OSPI) for the implementation and operation of health and sanitation evaluations of food service management companies, sponsor food preparation facilities and feeding sites under the U.S. Department of Agriculture (USDA) Summer Food Service Program (SFSP) during the summer of 2012, as required by 7 CFR Part 225 as a condition to the allocation and expenditure of USA SFSP funding. The Agreement shall commence on the date of execution and continue until August 31, 2012. Compensation to Skagit County shall not exceed \$440. **(Contract No. C20120306)**
13. Amendment No. 3 to Consolidated Contract with the Washington State Department of Health, Contract No. C16899, Skagit County Contract No. C20110594, to provide funding to continue various programs including the Women, Infant, and Children (WIC) Program, Onsite Sewage Management, Drinking Water Group A, Public Health Emergency Preparedness & Response (PHEPH), Childhood Immunizations, Material Child Block Grant, and Recreation Shellfish Activities. The purpose of this Amendment is to add funds for \$48,073 to the 5930 Public Health Funding and WIC Nutrition Program. The original Agreement commenced on January 1, 2012, and shall continue until December 31, 2014. The new compensation shall not exceed \$1,376,393. All other terms and conditions of the original Agreement, Amendments 1, and 2, shall remain in effect. **(Amendment No. A20120083)**
14. Amendment No. 2 to Personal Services Agreement No. C20110546 with Skagit Business & Staffing LLC to provide on-call general office, clerical and/or accounting services as requested. The purpose of this Amendment is to increase compensation by an additional \$5,000 for a new compensation amount not to exceed \$20,000. The original Agreement commenced on October 12, 2011, and shall continue until December 31, 2013. All other terms and conditions of the original Agreement and Amendment shall remain in effect. **(Amendment No. A20120084)**

g) PARKS, RECREATION AND FAIRGROUNDS:

15. Amendment No. 4 to Standard Form of Agreement (AIA Document B104) with HKP Architects to provide services related to the design, preparation of construction documents and construction administration for the Skagit County Recreation Event Center Phase II Improvements to the Joan Armstrong Tennis Facility, located at Skagit Valley College in Mount Vernon. The purpose of this Amendment is to authorize additional services of special testing as required by the structural engineer and permitting agency. This Amendment increases compensation by an additional \$3,500 for a new contract total amount not to exceed \$95,342.50. The original Agreement commenced on October 4, 2010, and shall continue until the project is completed. All other terms and conditions of the original Agreement, Amendments 1, 2, and 3 shall remain in effect. **(Amendment No. A20120085)**

h) PUBLIC WORKS:

16. Resolution initiating County Road Projects (Upper Finney Creek Bridge Repair, and South Del Mar Road Stabilization). **(Resolution No. R20120215)**
17. Resolution regarding non-refundable punch cards and liability for lost or stolen punch cards at the Guemes Island Ferry, and rescinding Resolutions Nos. R20050314 and R20050350. **(Resolution No. R20120216)**

i) TREASURER:

18. Amendment No. 1 to Vendor Services Agreement No. C20100068 with Technology Unlimited, Inc. to provide image payment processing equipment, software and training. The purpose of this Amendment is to provide image payment processing, software, Check 21 Module (electronic check deposit) installation and training. The original Agreement commenced on February 22, 2010, and shall continue until terminated. This Amendment increases compensation by an additional \$10,000 for a new contract amount not to exceed \$40,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120086)**

V. RATIFICATION AGENDA (items 19 through 22):

j) HEALTH:

19. Resolution authorizing the ratification of County Program Agreement with the Washington State Department of Social & Health Services (DSHS) Children's Administration, Division of Children and Family Services Contract No. 1263-54839 for the continuation of Early Intervention Program (EIP). The Agreement to extend the EIP Program was not received in time in order to execute it before the commencement date of July 1, 2012. **(Resolution No. R20120217)**
20. County Program Agreement with the Washington State Department of Social & Health Services (DSHS) Children's Administration, Division of Children and Family Services Contract No. 1263-54839 for the Early Intervention Program (EIP) to provide home visiting nurse program to address health conditions, physical growth, child development, social-emotional health, caretaking/parenting, and home safety issues for children served by Children's Administration. The Agreement commenced on July 1, 2012, and shall continue until June 30, 2013. Compensation to Skagit County shall not exceed \$17,707. **(Contract No. C20120307)**
21. Resolution authorizing the ratification of County Program Agreement with the Washington State Department of Social & Health Services (DSHS) Children's Administration, Division of Children and Family Services, Contract No. 1263-54951 for the Early Family Support Services Program (EFSS). The Agreement to continue the program was not received in time in order to execute it before the commencement date of July 1, 2012. **(Resolution No. R20120218)**
22. County Program Agreement with the Washington State Department of Social & Health Services (DSHS) Children's Administration, Division of Children and Family Services Contract No. 1263-54951 for the Early Family Support Services (EFSS) Program to provide direct services to families and/or linking families to community resources to accomplish the program goals. The Agreement commenced on July 1, 2012, and shall continue until June 30, 2013. Compensation to Skagit County shall not exceed \$11,845. **(Contract No. C20120308)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 364529 through 364895 from Clearing Fund 696 in the total dollar amount of \$945,066.27 (Transmittal No. C-81-12); and
 - b) Warrants numbered 364896 through 364963 from Clearing Fund 696 in the total dollar amount of \$164,707.26 (Transmittal No. C-82-12); and
 - c) Payroll warrants numbered 300667 through 301374 in the total dollar amount of \$1,093,822.61 (Transmittal No. P-25-12).
 - d) Junior District Payroll warrants numbered 997502 through 997667 in the total dollar amount of \$252,260.64 (Transmittal No. P-26-12).

VII. ADJOURNMENT:

The Commissioners attended an executive session on Monday, July 9, 2012, from 2:00 p.m. to 2:40 p.m., the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Deputy Prosecuting Attorney Steve Fallquist and Chief Civil Deputy Prosecuting Attorney Will Honea. Other attendees: Public Works Director Henry Hash, County Engineer Paul Randall-Grutter, Project Manager Bill Dowe, and Project Manager Dave Walde.

The Commissioners attended an executive session on Monday, July 9, 2012, from 2:45 p.m. to 3:00 p.m., the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich and Chief Civil Deputy Prosecuting Attorney Will Honea. Other attendees: Public Works Director Henry Hash, Natural Resource Manager Dan Berentson, Hydrogeologist/Water Resource Manager Gary Stoyka, Director Public Health Peter Browning, Environmental Health Manager Corinne Story, and Director Planning and Development Services Dale Pernula.

Chairman Dahlstedt adjourned the proceedings at 1:32 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board