

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 2, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, July 2, 2012, with Commissioners Kenneth A. Dahlstedt, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:30 p.m.

Commissioner Dillon's absence was excused.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 22):

A motion was made by Commissioner Wesen to approve the Consent Agenda Items 1 through 22, Ratification Items 23 through 28, vouchers and warrants for Monday, July 2, 2012. Chairman Dahlstedt seconded the motion. The vote passed unanimously. Commissioner Sharon D. Dillon's absence was excused

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, June 25, 2012. **(Approved)**
- 2. Vendor Services Agreement with Skagit Publishing to provide legal printing services. The Agreement commenced on July 1, 2012, pursuant to Resolution No. R20120105, and shall continue through June 30, 2013. Compensation shall not exceed \$10.00 per column inch for notices submitted to Skagit Publishing by email. **(Contract No. C20120287)**

b) COMMUNITY SERVICES:

- 3. Personal Services Agreement with Catholic Community Services to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$20,000 and is funded by the 0.1% sales tax. **(Contract No. C20120288)**
- 4. Personal Services Agreement with Sandra Higman to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax. **(Contract No. C20120289)**
- 5. Personal Services Agreement with Judy Farrar to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax. **(Contract No. C20120290)**
- 6. Personal Services Agreement with Skagit County Community Action Agency for the provision of critical needs services to eligible LYNCS clients. The Agreement shall commence on July 1, 2012, and

continue until June 30, 2013. Compensation shall not exceed \$7,500. **(Contract No. C20120291)**

c) FACILITIES:

7. Conservation Grant Agreement No. C-11500 with Puget Sound Energy for the installation of energy-conserving light fixtures at 600 South Third Street, Mount Vernon. The Agreement shall commence on the date of execution and shall continue for two years. Compensation to Skagit County shall not exceed \$26,393. **(Contract No. C20120292)**
8. Conservation Grant Agreement No. C-11476 with Puget Sound Energy for the installation of energy-conserving light fixtures at 700 South 2nd Street, Mount Vernon. The Agreement shall commence on the date of execution and shall continue for two years. Compensation to Skagit County shall not exceed \$20,861. **(Contract No. C20120293)**

d) NOXIOUS WEEDS:

9. Personal Services Agreement with John Koenig to transport County employees on the Sauk and Skagit Rivers for the eradication of noxious weeds and for the survey work on the waters of Skagit County. The Agreement shall commence on July 5, 2012, and shall continue until October 15, 2012. Compensation shall not exceed \$1,750. **(Contract No. C20120294)**

e) OFFICE OF JUVENILE COURT:

10. Personal Services Agreement with Youthnet to perform intake to determine goals and develop individualized independent living skills plans for youth referred by Skagit County Office of Juvenile Court and accepted by Youthnet. The Agreement shall commence on July 1, 2012, and continue until June 30, 2014. Compensation shall not exceed \$24,000. **(Contract No. C20120295)**
11. Resolution authorizing the termination of Personal Services Agreement No. C20110181 with Sterling Regional Toxicology, a Division of Regional Toxicology Services, effective June 30, 2012. Sterling Regional Toxicology provided offsite drug testing services. Skagit County will utilize State Contract No. 01109 for these services. **(Resolution No. R20120206)**

f) PUBLIC DEFENDER:

12. Personal Services Agreement with Geoffrey W. McCann, Attorney at Law, to provide consultation and representation relating to Skagit County District Court cases. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$4,000 per month for a contract total amount not to exceed \$48,000. **(Contract No. C20120296)**

g) PUBLIC WORKS:

13. Resolution regarding Notice of Road Closure of Old Day Creek Road, No. 06700, at milepost 2.83, east of Janicki Road. The road will be closed for approximately four (4) days in order to replace a culvert. **(Resolution No. R20120207)**
14. Resolution regarding Notice of Road Closure of Prairie Road, No. 50000, at the Samish River Bridge, milepost 7.26. The road will be closed for approximately sixty-three (63) days in order to rehabilitate the bridge deck. **(Resolution No. R20120208)**
15. Construction Contract Agreement with Lakeside Industries, Inc. for the Asphalt Overlay Project #ESAO12-1 for improvements on Fir Island Road, Farm to Market Road, and Chilberg Road. The Agreement shall commence on the date of execution and continue until project completion. Compensation shall not exceed \$886,127.33. **(Contract No. C20120297)**
16. Supplemental Agreement No. 2 to Local Agency Standard Consultant Agreement No. C20100113 with Herrera Environmental Consultants, Inc. The purpose of this Supplemental Agreement is to amend Section 1, Scope of Work, to reflect modeling and design needs; update the schedule of rates of pay and allocations; and extend the term of the Agreement from October 31, 2012, to October 31, 2013. All other terms and conditions of the original Agreement and Amendment shall remain in effect.

(Amendment No. A20120077)

17. Temporary Easement granted by Lori Carpenter on a portion of Parcel No. P49568 for Natural Resources Stewardship Program (NRSP) riparian restoration and maintenance. The Easement shall commence on the date of execution and continue for ten (10) years. All work associated with this Temporary Easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, NRSP, Skagit County Grant Funding Agreement No. C20080607, and is 25% funded by the Clean Water Fund 120. **(Contract No. C20120298)**
18. Construction Contract Agreement with Schwetz Construction, Inc. for the Samish River Prairie Road Bridge Deck Repair Project #ES50000-6, Federal Aid #BHOS-29PR(001), Bridge #40055. The Agreement shall commence on the date of execution and continue until project completion. Compensation shall not exceed \$319,642.44. **(Contract No. C20120299)**

h) RISK MANAGEMENT:

19. Amendment No. 1 to Personal Services Agreement No. C20110630 with Summit Law Group to provide legal assistance pertaining to labor matters. This Amendment increases compensation by \$15,000, for a new total compensation amount not to exceed \$40,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120078)**

i) SHERIFF:

20. Memorandum of Agreement with Marine Exchange of Puget Sound for a Port Security Grant Program (through the Department of Homeland Security FEMA Award Number 2009-PU-T9-K044) to reimburse Skagit County for 75% of the cost of the Spillman law enforcement software. **(Contract No. C20120300)**
21. Resolution regarding the declaration of sole source provider for the procurement of the Spillman Technology, Inc. software modules consisting of the Compstat Analytics Dashboard, Insight multi-agency query system and Mobile Automated Vehicle Location and Driver's License Scanning. **(Resolution No. R20120209)**
22. Addendum No. 10 to Skagit County Agreement No. 00484 with Spillman Technologies, Inc. This Addendum authorizes the procurement of software modules consisting of the Compstat Analytics Dashboard, Insight multi-agency query system and Mobile Automated Vehicle Location and Driver's License Scanning. 75% of the cost of these modules will be paid for by the Department of Homeland Security FEMA Award Number 2009-PU-T9-K044. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20120079)**

V. RATIFICATION AGENDA (items 23 through 28):

j) HEALTH:

23. Resolution authorizing the ratification of an Affiliation Agreement with Idaho State University to place a masters student in the Skagit County Health Department for completion of the "Planning, Implementation, and Evaluation of Community and Rural Health Programs". The Agreement was not received for execution by the County until after the contract start date of March 1, 2012. **(Resolution No. R20120210)**
24. Affiliation Agreement with Idaho State University to place a masters student in the Skagit County Health Department for completion of the "Planning, Implementation, and Evaluation of Community and Rural Health Programs". The Agreement commenced on March 1, 2012, and shall continue for one year. There is no financial consideration associated with this contract. **(Contract No. C20120301)**

k) PUBLIC WORKS:

25. Resolution authorizing the ratification of Amendment No. 1 to Skagit County Contract No. C20120045, Coastal Zone Management Fund Grant Agreement No. G1200389 with the State of Washington Department of Ecology (DOE) for the Skagit Marine Resources Committee (MRC). Work

needed to continue on the Agreement and the Amendment was not fully executed before the commencement on July 1, 2012. **(Resolution No. R20120211)**

26. Amendment No. 1 to Skagit County Contract No. C20120045, Coastal Zone Management Fund Grant Agreement No. G1200389 with the State of Washington Department of Ecology (DOE) for the Skagit Marine Resources Committee (MRC). This Amendment extends the contract from six months to eighteen months, ending June 30, 2013. Compensation is increased by \$60,000, for a total amount not to exceed \$97,395 and is funded by DOE. **(Amendment No. A20120080)**

l) SHERIFF:

27. Resolution authorizing the ratification of Amendment No. 5 to Vendor Services Agreement No. C20090398 with ARAMARK Correctional Services, LLC to provide food and commissary services (excluding vending machine operation) for inmates, staff and visitors at the Skagit County Jail, located at 600 S. 3rd Street in Mount Vernon. Bid process difficulties delayed the execution of the Amendment before its commencement on June 30, 2012. **(Resolution No. R20120212)**
28. Amendment No. 5 to Vendor Services Agreement No. C20090398 with ARAMARK Correctional Services, LLC to provide food and commissary services (excluding vending machine operation) for inmates, staff and visitors at the Skagit County Jail, located at 600 S. 3rd Street in Mount Vernon. The purpose of this Amendment is to extend the term of the Agreement another six months, ending December 31, 2012, and update the price per meal charged to the County according to the Consumer Price Index. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120081)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) Warrants numbered 364145 through 364146 from Clearing Fund 696 in the total dollar amount of \$19,333.03 (Transmittal No. C-77-12); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$131,772.48 (Transmittal No. C-78-12); and
 - c) ACH Transfer Request Form and Certification to Washington Dental Service from Clearing Fund 696 in the total dollar amount of \$58,768.72 (Transmittal No. C-79-12); and
 - d) Warrants numbered 364147 through 364528 from Clearing Fund 696 in the total dollar amount of \$1,031,128.06 (Transmittal No. C-80-12).

VII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings. No executive sessions were scheduled for Monday, July 2, 2012.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board