

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JUNE 18, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, June 18, 2012, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) 2:00 p.m. - 3:00 p.m. Presentation: Washington Counties Risk Pool Annual Report

Chairman Dahlstedt reconvened the proceedings at 2:00 p.m.

Washington Counties Risk Pool (WCRP) Executive Director Vyrle Hill and Member Services Manager David Goldsmith were present to provide a PowerPoint presentation and presented the Annual Report for 2011.

Mr. Goldsmith explained the WCRP was established to provide its member counties with joint programs and services including self-insurance, purchasing of insurance, and contracting for or hiring of personnel to provide administrative, claims handling and risk management services. The WCRP operates under the Washington's "pooling" laws, specifically RCW Chapters 48.62 and 39.34 and WAC 200.100, and is overseen by the State Risk Manager with fiscal and accountability audits performed annually by the State Auditor. He said that at this time the WCRP served 27 out of 39 counties, 4 counties were self-insured, the remaining eight counties were part of a rural county program.

Mr. Hill provided information for the 2012 second quarter finances as of March 31, 2012, and discussed the variety of services provided by WCRP.

The Commissioners thanked Mr. Hill and Mr. Goldsmith for the presentation.

- d) \*3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

V. CONSENT AGENDA FOR MONDAY, JUNE 18, 2012 (items 1 through 27):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 7, items 9 through 27, Ratification Agenda items 28 and 31, for Monday, June 18, 2012. **(Item No. 8 was removed from the Consent Agenda pending further review.)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, June 11, 2012. **(Approved)**
2. Record of the Proceedings for Tuesday, June 12, 2012. **(Approved)**

b) APPOINTMENTS:

3. Resolution appointing Barbara Trask to the Upper Skagit Library District Board of Trustees to fill the position vacated by Heather Haj upon her resignation. Ms. Trask's appointment will be effective from June 1, 2012, and shall expire at the end of the term on December 31, 2013. **(Resolution No. R20120189)**

c) BUDGET AND FINANCE:

4. Resolution setting statutory dates for FY 2013 budget schedule. **(Resolution No. R20120190)**

d) COMMUNITY SERVICES:

5. Personal Services Agreement with United General Hospital to coordinate and implement prevention programs designed to prevent or delay the misuse and abuse of alcohol, tobacco, and other drugs. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$58,251 and is funded by the Division of Behavioral Health and Recovery (DBHR). **(Contract No. C20120255)**
6. Interlocal Cooperative Agreement with the Anacortes School District to provide for joint funding for a Truancy Intervention Specialist position to serve the school districts and the County Juvenile Court in implementing the truancy portion of the BECCA Bill, as outlined by the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement shall commence on September 1, 2012, and continues through August 31, 2013. The Anacortes School District shall reimburse Skagit County \$3,465. **(Contract No. C20120256)**
7. Interlocal Cooperative Agreement with the Sedro-Woolley School District to provide for joint funding for a Truancy Intervention Specialist position to serve the school districts and the County Juvenile Court in implementing the truancy portion of the BECCA Bill, as outlined by the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement shall commence on September 1, 2012, and continues through August 31, 2013. The Sedro-Woolley School District shall reimburse Skagit County \$6,176. **(Contract No. C20120257)**

8. Amendment No. 2 to Program Agreement No. 1163-27323 with the State of Washington Department of Social and Health Services (DSHS), Skagit County Contract No. C20110367, to provide funding for chemical dependency prevention and treatment services in Skagit County. The purpose of this Amendment is to modify the funding source amounts, add new subsections under Section 5, Statement of Work, and to increase compensation to Skagit County by \$88,874 for a new compensation amount not to exceed \$2,755,109. The original Agreement commenced on July 1, 2011, and continues through June 30, 2013. All other terms and conditions of the original Agreement and amendment shall remain in effect. **(This item was removed from the Consent Agenda pending further review.)**
9. Amendment No. 1 to Interlocal Agreement No. C20120109 with Oregon Health & Science University and its division - Northwest Frontier Addiction Technology Transfer Center to enhance Community Services' capacity to make the department's system more congruent with a recovery oriented model of care. The purpose of this Amendment is to add training language under item #2, Responsibilities, after item D, extend the expiration date of the Agreement from September 30, 2012, to December 31, 2012, and increases compensation by \$8,775 for a new compensation amount not to exceed \$42,125. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120074)**
10. Personal Services Agreement with Leanne Lunsford-Haywood to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax. **(Contract No. C20120258)**
11. Personal Services Agreement with Chris Tobey to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax. **(Contract No. C20120259)**
12. Personal Services Agreement with Charles Britt to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax. **(Contract No. C20120260)**
13. Personal Services Agreement with Diane Dempsey Marr to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax. **(Contract No. C20120261)**
14. Personal Services Agreement with Judith McCarthy to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax. **(Contract No.**

**C20120262)**

15. Personal Services Agreement with Rehabco Skagit Inc. for the continuance of Developmental Disabilities employment services. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$195,800 and is funded by the State of Washington Department of Social and Health Services Division of Development Disabilities (DSHS-DDD). **(Contract No. C20120263)**
16. Personal Services Agreement with Rehabco Skagit Inc. for the continuance of Developmental Disabilities retirement services. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$12,000 and is funded by the State of Washington Department of Social and Health Services Division of Development Disabilities (DSHS-DDD). **(Contract No. C20120264)**
17. Personal Services Agreement with Chinook Enterprises to provide services to in group settings, based on the individual plan, to assist clients to develop informed choices as they strive for integrated employment and community contribution. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$211,220 and is funded by the State of Washington Department of Social and Health Services Division of Development Disabilities (DSHS-DDD). **(Contract No. C20120265)**
18. Personal Services Agreement with Chinook Enterprises to provide retirement services to individuals with development disabilities 62 years of age and older and to those who need assistance to access services in the community. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$12,000 and is funded by the State of Washington Department of Social and Health Services Division of Development Disabilities (DSHS-DDD). **(Contract No. C20120266)**

e) FACILITY MANAGEMENT:

19. Personal Services Agreement with Jones & Smith and Gail R. Smith to provide consultation and representation services to assist the County in negotiations for the purchase of private property and the preparation of purchase agreements and other associated documents. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$15,000. **(Contract No. C20120267)**
20. Vendor Services Agreement with Black Box Network Services to provide periodic repairs and maintenance to the County phone system at the Skagit County Administration Building located at 700 S. 2nd Street in Mount Vernon. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed \$8,000. **(Contract No. C20120268)**

f) HEALTH:

21. Resolution authorizing a special assessment to reimburse Skagit County for

costs incurred to defray the cost of abating a nuisance under RCW 36.32.120 (10) relating to property owned by Andranita Roberts. **(Resolution No. R20120191)**

g) HUMAN RESOURCES:

22. Memorandum of Agreement with Professional and Technical Employees (PTE) Local 17 and Skagit County regarding 2012 closure days. **(Contract No. C20120269)**

h) PUBLIC WORKS:

23. Resolution awarding bid and appropriating funds for the 2012 Asphalt Overlay Project #ESA012-1 to Lakeside Industries, Incorporated in the amount of \$886,127.33. **(Resolution No. R20120192)**
24. Resolution calling for a public hearing regarding 2012 - 2017 Six-Year Transportation Improvement Program (TIP) Revision No. 2. The public hearing is scheduled to take place on Tuesday, July 10, 2012, at 8:30 a.m. or as soon as possible thereafter. **(Resolution No. R20120193)**
25. Resolution for approval of contract specifications and call for bids for the purchase of two (2) new precast concrete box culverts including delivery. The bid opening is scheduled to take place on Monday, July 16, 2012, at 2:00 p.m. or as soon as possible thereafter. **(Resolution No. R20120194)**
26. Resolution for approval of contract specifications and call for bids for the purchase of three (3) new precast concrete bridges including delivery. The bid opening is scheduled to take place on Monday, July 16, 2012, at 2:15 p.m. or as soon as possible thereafter. **(Resolution No. R20120195)**
27. Resolution for approval of maps, plans and specifications and call for bids for the Francis Road Curve Realignment and Reconstruction Project: Section 2A, Milepost 03.75 to 04.20, Federal Aid #HSIP-29FR (001), Skagit County #ES79000-5; Section 2B, Milepost 04.20 to 04.51, Skagit County Project #ES79000-6, and Section 2C, Milepost 04.51 to 05.14, County Road Administration Board RAP #2909-1, Skagit County Project #ES79000-7. The bid opening will be scheduled following final approval from the Washington State Department of Transportation Federal Highway Administration (WSDOT/FHWA). **(Resolution No. R20120196)**

VI. RATIFICATION AGENDA (28 through 31):

i) COMMUNITY SERVICES:

28. Resolution authorizing the ratification of a Funding Agreement with Skagit Valley YMCA to provide summer and winter camp services to youth from low-income families. Administrative delays postponed the completion of the contract. **(Resolution No. R20120197)**
29. Personal Services Agreement with Skagit Valley YMCA to provide summer

and winter camp services to youth from low-income families. The Agreement commenced on June 1, 2012, and shall continue until December 31, 2012. Compensation shall not exceed \$7,000. **(Contract No. C20120270)**

j) FACILITY MANAGEMENT:

30. Resolution authorizing the ratification of a Personal Services Agreement with McKinstry Co., to provide a Resource Conservation Manager (RCM) to complete a comprehensive RCM report regarding facility condition, systems overview, systems use, occupant behavior, efficiency of building systems and overall base building energy/utility performance for County facilities located at 1800 Continental Place, Ada Bean Building, Burlington New Mechanic's Shop, Burlington Sign Shop, Ferry Buildings, Burlington Shop Administration Building, Community Services Building, Guemes Island Ferry Anacortes Terminal and Maintenance Building, Public Defender's Office, and Skagit County Search and Rescue Building. It was necessary to begin work immediately in order meet the grant timeline and to complete scope of work by June 30, 2012. **(Resolution No. R20120198)**
31. Personal Services Agreement with McKinstry Co. to provide a Resource Conservation Manager (RCM) to complete a comprehensive RCM report regarding facility condition, systems overview, systems use, occupant behavior, efficiency of building systems and overall base building energy/utility performance County facilities located at 1800 Continental Place, Ada Bean Building, Burlington New Mechanic's Shop, Burlington Sign Shop, Ferry Buildings, Burlington Shop Administration Building, Community Services Building, Guemes Island Ferry Anacortes Terminal and Maintenance Building, Public Defender's Office, and Skagit County Search and Rescue Building. The Agreement commenced on May 22, 2012, and shall continue until June 30, 2012. Compensation shall not exceed \$17,960. **(Contract No. C20120271)**

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 363344 through 363728 from Clearing Fund 696 in the total dollar amount of \$7,847,988.89 (Transmittal No. C-72-12); and
  - b) ACH Transfer Request Form and Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$146,290.56 (Transmittal No. C-73-12).

VII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 3:01 p.m.

**BOARD OF COMMISSIONERS**

**SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Sharon D. Dillon, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Linda Hammons, Clerk of the Board