

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 11, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, June 11, 2012, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) *2:30 p.m. - 3:15 p.m. Executive Session (Potential Litigation)
- d) *3:15 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, JUNE 11, 2012 (items 1 through 28):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 28, Ratification Agenda items 29 and 30 vouchers and warrants for Monday, June 11, 2012. Commissioner Dillon seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, April 30, 2012. **(Approved)**
- 2. Record of the Proceedings for Tuesday, May 22, 2012. **(Approved)**
- 3. Record of the Proceedings for Monday, June 4, 2012. **(Approved)**

b) BUDGET AND FINANCE:

- 4. Resolution to call for a public hearing to consider amending the 2012 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, June 26, 2012, at 9:30 a.m., or as soon thereafter as possible. **(Resolution No. R20120187)**

5. Funding Agreement with the City of Burlington to distribute economic development funds pursuant to RCW 82.14.370. The funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced on January 1, 2012, and continues until December 31, 2012, pursuant to Resolution No. R20110298. Compensation shall not exceed \$7,200. **(Contract No. C20120234)**
6. Funding Agreement with the Town of LaConner to distribute economic development funds pursuant to RCW 82.14.370. The funds will be used to reimburse the Town for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced on January 1, 2012, and continues until December 31, 2012, pursuant to Resolution No. R20110298. Compensation shall not exceed \$1,000. **(Contract No. C20120235)**

c) COMMUNITY SERVICES:

7. Personal Services Agreement with ARC of Island and Skagit Counties for the provision of a Parent Coalition program to support families and adults with developmental disabilities. The Agreement shall commence on the date of execution and continue through December 31, 2012. Compensation shall not exceed \$4,000 and is funded through the Developmental Disabilities Millage Funding for 2012, as authorized by Resolution No. R20110319. **(Contract No. C20120236)**
8. Amendment No. 1 to Personal Services Agreement No. C20110623 with ARC of Island and Skagit Counties for the provision of family support services to families and adults with development disabilities. The purpose of this Amendment is to increase compensation by \$7,084, for new compensation amount not to exceed \$17,000. Compensation is funded through the Developmental Disabilities Millage Funding for 2012, as authorized by Resolution No. R20110319. The Agreement commenced on January 1, 2012, and shall continue until December 31, 2012. All other terms and conditions of the original Agreement remain in effect. **(Amendment No. A20120070)**
9. County Program Agreement with Washington State Department of Social & Health Services, Division of Development Disabilities Division (DSHS-DDD) Agreement No. 1263-53656 to provide funding for developmental disability services to clients in the community. The Agreement shall commence on July 1, 2012, and shall continue through June 30, 2013. Compensation to Skagit County shall not exceed \$1,460,853. **(Contract No. C20120237)**
10. Personal Services Agreement with Elizabeth Findley for the provision of mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by 0.1% sales tax. **(Contract No. C20120238)**
11. Personal Services Agreement with the Seattle Police Foundation to implement and oversee group sessions for identified youth. The Agreement

shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$4,000. **(Contract No. C20120239)**

12. Personal Services Agreement with Susan Gardner for the provision of mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$15,000 and is funded by the 0.1% sales tax. **(Contract No. C20120240)**
13. Personal Services Agreement with Diana Lowry for the provision of mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax. **(Contract No. C20120241)**
14. Personal Services Agreement with H. Roksan Biktimir for the provision of mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax. **(Contract No. C20120242)**

d) FACILITY MANAGEMENT:

15. Standard Form of Agreement AIA Document B104 - 2007 with Theisen Architects to provide basic architectural services, preparation of construction documents and construction administration for addition to and remodeling of a portion of the Skagit County Crisis Center, located at 201 Lila Lane in Burlington. Compensation shall not exceed \$15,000. The project is funded through the Skagit County Community Services 0.1% funds from within the Mental Health Treatment and Chemical Dependency. **(Contract No. C20120243)**
16. Personal Services Agreement with RICE Group, Inc. to prepare design and construction bid documents for upgrading the HVAC system to a more suitable size considering the County's current use and equipment load in the service room of the County's Data Center located at 2915 East College Way in Mount Vernon. The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$25,000. **(Contract No. C20120244)**
17. Vendor Services Agreement with Commercial Fire Protection Inc. to perform annual backflow prevention assembly tests and repair work associated with the outcome of these test at various Skagit County facilities. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed \$6,000. **(Contract No. C20120245)**

e) INFORMATION SERVICES:

18. Basic System Support Agreement with INFAX SYSTEM to provide telephone and electronic assistance of the Docket Display Boards and software and hardware located at 205 West Kincaid Street in Mount Vernon. The Agreement shall commence on the date of execution and continue for one

year; upon expiration of its initial term, the Agreement may be renewed on a ninety-day-to-ninety-day basis at prices, terms, and conditions then in effect. Compensation for the initial year shall not exceed \$3,000. **(Contract No. C20120246)**

19. Amendment No. 5 to Contract Agreement No. C20050253 with Handel Information Technologies to provide 100 hours of report and user interface development of the RiteTrack system to meet reporting and automated form generation needs for the Office of Juvenile Courts for the implementation of the RiteTrack System. This Amendment increases compensation by an additional \$5,000 for a new compensation amount not to exceed \$165,075. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120071)**

f) PLANNING AND DEVELOPMENT SERVICES:

20. Assistance Amendment No. 3 to U.S. Environmental Protection Agency (EPA) Grant Agreement No. 00J08201, Skagit County Contract No. C20100339. The purpose of this Amendment is to allow additional time to meet the grant match requirement for the implementation phase of the project, and to expend funds under the Smart Growth portion of the project on an Urban Land Institute Technical Assistance Panel (TAP) looking at Burlington commercial redevelopment opportunities, during the spring 2013. The Amendment extends the period of expiration from December 31, 2012, to December 31, 2013. All other terms and conditions of the EPA funding amount remain the same. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120072)**
21. Amendment No. 3 to U.S. Environmental Protection Agency (EPA) Grant No. WS-96082901-01, Skagit County Contract No. C20100521. The purpose of this Amendment is to allow additional time to meet the grant match requirement and to spend approximately \$700 left in the travel category that will be used for the American Planning Association of Washington fall 2012 conference in Olympia. This Amendment extends the Agreement expiration date from June 30, 2012, to December 31, 2013. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120073)**

g) PUBLIC WORKS:

22. Vendor Services Agreement with Northwest Aquatic Eco-Systems to provide lake services to continue implementing the control strategy to manage populations of Eurasian water milfoil and other invasive and nuisance aquatic plant species at Big Lake. The Agreement shall commence on the date of execution and continue until May 31, 2013. Compensation shall not exceed \$35,000 and is funded by assessments collected from residents of Lake Management District #1. **(Contract No. C20120247)**
23. Vendor Services Agreement with Northwest Aquatic Eco-Systems to provide lake services to continue implementing the control strategy to manage populations of Eurasian water milfoil and other invasive and nuisance aquatic plant species at Lakes Erie and Campbell. The Agreement shall

commence on the date of execution and continue until May 31, 2013. Compensation shall not exceed \$25,000 and is funded by assessments collected from residents of Lake Management District #3. **(Contract No. C20120248)**

24. Vendor Services Agreement with Northwest Aquatic Eco-Systems to provide lake services to continue implementing the control strategy to manage populations of Brazilian elodea, Eurasian water milfoil, fragrant waterlily, and other invasive and nuisance aquatic plant species at Clear and Beaver Lakes. The Agreement shall commence on the date of execution and continue until May 31, 2013. Compensation shall not exceed \$15,000 and is funded by assessments collected from residents of Lake Management District #4. **(Contract No. C20120249)**
25. Personal Services Agreement with James G. Murphy Inc. to provide auction and transportation services for Skagit County surplus vehicles and equipment. The Agreement shall commence on the date of execution and continue for one year. Skagit County shall compensate James G. Murphy Inc. a 10% commission of the gross auction sales. **(Contract No. C20120250)**
26. Vendor Services Agreement with Northwest Tank and Environmental Services to calibrate, and make repairs as directed at fueling facilities in Mount Vernon, Burlington, and Concrete. This service is necessary to keep the County fueling facilities in compliance with regulatory agency requirements. The Agreement shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$2,400. **(Contract No. C20120251)**
27. Interlocal Cooperative Agreement with the City of Sedro-Woolley to provide funds in an amount not to exceed \$268,616 from the abolished Sedro-Woolley Sub-Flood Control Zone to the City for flood control and related storm water and drainage purposes. The Agreement shall commence on the date of execution and continue until December 31, 2020. **(Contract No. C20120252)**

h) SHERIFF:

28. Interagency Agreement with the Washington Association of Sheriffs and Police Chiefs (WASPC) for the Registered Sex Offender Address and Residency Verification Program. The program requires face-to-face verification of registered sex offender's address at the place of residency. The Agreement shall commence on July 1, 2012, and shall continue until June 30, 2013. Compensation to Skagit County shall not exceed \$105,206.62, Grant No. RSO 12-13 Skagit. **(Contract No. C20120253)**

V. RATIFICATION AGENDA (29 and 30):

i) PROSECUTING ATTORNEY:

29. Resolution authorizing the ratification of a Personal Services Agreement with Pacific Coast Attorney Services for process service of documents and related services for the Family Support Division. A signed Agreement was not

received prior to the commencement date of February 27, 2012.
(Resolution No. R20120188)

30. Personal Services Agreement with Pacific Coast Attorney Services for process service of documents and related services for the Family Support Division. The Agreement commenced on February 27, 2012, and shall continue until December 31, 2012. Compensation shall not exceed \$5,000. **(Contract No. C20120254)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 363106 through 363342 from Clearing Fund 696 in the total dollar amount of \$684,456.90 (Transmittal No. C-69-12); and
 - b) ACH Transfer Request Form and Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$108,071.92 (Transmittal No. C-70-12); and
 - c) Warrants numbered 363343 through 363343 from Clearing Fund 696 in the total dollar amount of \$2,500 (Transmittal No. C-71-12); and
 - d) Payroll warrants numbered 299254 through 299957 in the total dollar amount of \$1,152,709.18 (Transmittal No. P-21-12); and
 - e) Junior District Payroll warrants numbered 997166 through 997330 in the total dollar amount of \$267,528.99 (Transmittal No. P-22-12).

VII. ADJOURNMENT:

The Commissioners attended an executive session on Monday, June 11, 2012, from 2:35 p.m. - 3:20 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich, and Chief Civil Deputy Prosecuting Attorney Will Honea. Other Attendees: County Administrator Tim Holloran, Sheriff Will Reichardt, and Chief of Corrections Charlie Wend.

Chairman Dahlstedt adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board