

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 4, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, June 4, 2012, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:36 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

A motion was made by Commissioner Dillon to approve the Consent Agenda Items 1 through 23, Ratification Items 25 and 26, vouchers and warrants for Monday, June 4, 2012. Commissioner Wesen seconded the motion.

The vote passed unanimously.

c) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA(items 1 through 24):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, April 17, 2012. **(Approved)**

2. Record of the Proceedings for Tuesday, May 29, 2012. **(Approved)**

b) BUDGET AND FINANCE:

3. Funding Agreement with the City of Anacortes to distribute economic development funds pursuant to RCW 82.14.370. Funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced on January 1, 2012, pursuant to Resolution No. R20110298, and shall continue through December 31, 2012. Compensation shall not exceed \$7,200. **(Contract No. C20120222)**

c) COMMUNITY SERVICES:

4. Personal Services Agreement with SeaMar Behavioral Health to provide substance abuse prevention and treatment services. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$120,000, and is funded by State of Washington Department of Social and Health Services, Division of Behavioral Health and Recovery. **(Contract No. C20120223)**

5. Personal Services Agreement with Karleen Patrick to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012 and continue until June 30, 2013. Compensation shall not exceed \$10,000, and is funded by the 0.1% sales

tax. **(Contract No. C20120224)**

6. Personal Services Agreement with Jennifer Clarke to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012 and continue until June 30, 2013. Compensation shall not exceed \$10,000, and is funded by the 0.1% sales tax. **(Contract No. C20120225)**

d) EMERGENCY MANAGEMENT:

7. Amendment No. A to Skagit County Contract No. C20110126 with Homeland Security Citizen Corps Program Grant through Snohomish County to Skagit County (Washington State Military Department Contract No. K855-CCP). This Amendment extends the term of the Agreement from August 1, 2012, to September 30, 2012. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20120065)**

e) FACILITY MANAGEMENT:

8. Resolution calling for a public hearing regarding Skagit County's Notice of Intent to lease a County owned building, commonly known as the Skagit Regional Food Distribution Center, located at 220 Michael Street, Sedro-Woolley, to Skagit County Community Action Agency. The public hearing is scheduled to take place on Tuesday, June 26, 2012, at 10:00 a.m., or as soon thereafter as possible. **(Resolution No. R20120179)**
9. Personal Services Agreement with Miller-Arnason Appraisal Services to provide appraisal reports based on inspections and market investigation on the following County owned buildings: 2221 Riverside Drive, Mount Vernon, Parcel Number P26236; and 315 South 3rd Street, Mount Vernon, Parcel Number P52071. The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$5,500. **(Contract No. C20120226)**

f) HEALTH:

10. Resolution authorizing the waiver of the \$25 fee for the office visit portion of the TDAP (Tetanus, Diphtheria and Pertussis) vaccination due to the current whooping cough epidemic declared in Washington State. **(Resolution No. R20120180)**
11. Vendor Services Agreement with Happy Face Farms, Inc. to repair a failing septic system located at 8881 Ershig Road, Bow, Parcel No. P34206, which is located in the Samish Watershed. The Agreement shall commence on June 4, 2012, and continue until the repair is completed. Compensation shall not exceed \$4,859.57. **(Contract No. C20120227)**

g) INFORMATION SERVICES:

12. Personal Services Agreement with Jennifer Messina to help with Spillman Law Enforcement software maintenance. The Agreement shall commence on the date of execution and continue until January 31, 2013. Compensation shall not exceed \$25,000. **(Contract No. C20120228)**

h) NOXIOUS WEEDS:

13. Amendment No. 1 to Skagit County Contract No. C20110606 with the Washington State Department of Agriculture (Interagency Agreement No. K779). This Amendment extends the term of the Agreement from June 30, 2012, to June 30, 2013. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120066)**

i) PLANNING AND DEVELOPMENT SERVICES:

14. Resolution appointing five members to the International Building Code Board of Appeals pursuant to Skagit County Code 15.16.010 and initially established by Resolution No. R4861.

Each term shall commence on July 1, 2012. Mark E. Christ shall serve a one-year term. Ivan Kaliban shall serve a two-year term. Chad Fisher shall serve a three-year term. Gary L. Sturdy shall serve a four-year term. Peter J. Carletti shall serve a four-year term. Subsequent appointments shall last four-years. **(Resolution No. R20120181)**

15. Personal Services Agreement with Forterra for expert technical assistance and policy guidance for consideration of a Skagit Transfer of Development Rights (TDR) program. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$30,000 and is funded through a grant by the Washington State Department of Commerce. **(Contract No. C20120229)**

j) PUBLIC DEFENDER:

16. Client Service Contract No. CSV13003 between the State of Washington Office of Public Defense and Skagit County to provide high quality indigent dependency and termination defense legal services in Skagit County Juvenile Court. The Agreement shall commence on July 1, 2012, and continue through June 30, 2013. Compensation from the State of Washington Office of Public Defense shall not exceed \$124,236. **(Contract No. C20120230)**
17. Amendment No. 1 to Skagit County Contract No. C20110641 with the Washington State Office of Public Defense (Agreement No. ICA 12207). This Amendment extends the term of the Agreement from June 30, 2012, to December 31, 2012. Compensation is increased by \$62,922 for a total compensation amount not to exceed \$125,844. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120067)**

k) PUBLIC WORKS:

18. Resolution to rescind Resolution No. R20110372 regarding the Order to Vacate a portion of County road right-of-way known as Snee-Oosh Road (County Road #40010) from milepost 5.19 to 5.25 to the Swinomish Indian Tribal Community. **(Resolution No. R20120182)**
19. Resolution regarding the declaration of a sole source provider for the purchase of spiralnail slope stabilization construction materials by Hilfiker Retaining Walls. **(Resolution No. R20120183)**
20. Resolution accepting conditions and authorizing submittal of application to the Washington State Recreation and Conservation Office for grant funding assistance from the Aquatic Lands Enhancement Account for the Freestad Lake Barrier Lagoon Restoration Project. **(Resolution No. R20120184)**
21. Vendor Services Agreement with Overhead Door Company of Bellingham, Inc. to provide inspections and make adjustments and repairs to the eleven electric roll up doors in the Burlington shop. The Agreement shall commence on the date of execution and shall continue for two years. Compensation shall not exceed \$10,000. **(Contract No. C20120231)**
22. Approval of Supplemental Agreement No. 2 to Local Agency Agreement No. C20120053 with Exeltech Consulting, Inc. to provide construction management and inspection services for the Anderson/LaVenture Road Extension Projects Cedardale to Blodgett Skagit County #ES71000-1, Federal Aid #STPUS-7337(005), TIB #9-W-029(002)-1, Blodgett to Blackburn Skagit County #ES71000-1B, Federal Aid #STPUS-7337(004), TIB #9-W-029(002)-1, and South LaVenture Sanitary Sewer System City of Mount Vernon #ES97-72. The purpose of this Supplemental Agreement is to increase compensation by \$125,614.25 for a new total compensation amount not to exceed \$1,393,660.87. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20120068)**
23. Approval of Supplemental Agreement No. 2 to Local Agency Standard Consultant Agreement No. C20100514 with KPG, Inc. for the Skagit County Transfer and Recycling Station, Project #WMP50-11. The purpose of this Supplemental Agreement is to increase compensation by \$34,510, for a new total compensation amount not to exceed \$323,809. All other terms and

conditions of the original Agreement and subsequent Amendment shall remain in effect.
(Amendment No. A20120069)

24. Vendor Services Agreement with Northwest Aquatic Eco-Systems to provide lake services to continue implementing the control strategy to manage populations of Eurasian water milfoil and other invasive and nuisance aquatic plant species at Lakes Erie and Campbell. The Agreement shall commence on the date of execution and continue until May 31, 2013. Compensation shall not exceed \$25,000 and is funded by assessments collected from residents of Lake Management District #3. **(Item pulled)**

V. RATIFICATION AGENDA (items 25 and 26):

l) EMERGENCY MANAGEMENT:

25. Resolution authorizing the ratification of a Homeland Security Citizen Corps Program Grant through Snohomish County to Skagit County (Washington State Military Department Contract No. K1032-CCP-11) to provide funds to support with planning, outreach, and management of Citizen Corps programs and activities. The Agreement was not received from Snohomish County prior to its commencement and no services have been or will be rendered until the Agreement is executed. **(Resolution No. R20120185)**
26. Homeland Security Citizen Corps Program Grant through Snohomish County to Skagit County (Washington State Military Department Contract No. K1032-CCP-11) to provide funds to support with planning, outreach, and management of Citizen Corps programs and activities. The Agreement commenced on May 8, 2012, and shall continue until January 15, 2014. Total compensation to Skagit County shall not exceed \$1,358. **(Contract No. C20120232)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$33,105.27 (Transmittal No. C-66-12); and
 - b) Warrants numbered 362783 through 363105 from Clearing Fund 696 in the total dollar amount of \$1,972,476.23 (Transmittal No. C-68-12).

VII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 1:38 p.m.

There were no executive sessions scheduled.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board