

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 21, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, May 21, 2012, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *7:30 a.m. - 8:15 a.m. Executive Session (Potential Litigation)
- b) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- c) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- d) *2:00 p.m. - 2:30 p.m. Executive Session (Potential Litigation)
- e) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 16):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 16, Ratification Agenda items 17 through 20 vouchers and warrants for Monday May 21, 2012. Commissioner Dillon seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

- 1. Resolution to appoint Dale Ragan to the Central Valley Ambulance Authority Board as representative for the City of Mount Vernon, to fill the position vacated by Mike Voss. Mr. Ragan shall serve until December 31, 2012. **(Resolution No. R20120163)**

b) ADMINISTRATIVE SERVICES:

- 2. Personal Services Agreement with Dally Environmental, LLC to provide facilitation services for the Coordinating Council Public Safety Jail Meetings. The Agreement shall commence on May 21, 2012, and continue until June 28, 2013. Compensation shall not exceed \$20,000. **(Contract No.**

C20120201)

3. Personal Services Agreement with Emily Linroth to perform various public information administrative services as requested. The Agreement shall commence on May 21, 2012, and continue for one year. Compensation shall not exceed \$74,000. **(Contract No. C20120202)**

c) COMMUNITY SERVICES:

4. Interlocal Agreement with Northwest ESD 189 to provide substance abuse treatment and outreach programming to youth residing in the Concrete, Anacortes, La Conner and Sedro-Woolley School Districts. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$50,000 and is funded by DSHS-DBHR (Division of Behavioral Health and Recovery). **(Contract No. C20120203)**
5. Funding Agreement with Skagit County Community Action Agency to distribute low-income housing funds for support services, pursuant to Substitute House Bill 2163 and House Bill 2331. The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$150,000, as authorized by Resolution No. R20120091. **(Contract No. C20120204)**

d) FACILITY MANAGEMENT:

6. Resource Conservation Manager Grant Agreement (Numbers C-11193, C-11194, C-11195) with Puget Sound Energy. The Agreement shall commence on the date of execution, and continue for three years. Puget Sound Energy will compensate Skagit County \$8,750 if Skagit County reaches its energy efficiency target. **(Contract No. C20120205)**

e) CONSERVATION FUTURES:

7. Resolution re-appointing Steve Tift to the Forest Advisory Board. Mr. Tift's three-year term commenced on January 1, 2012, and shall expire on December 31, 2014. **(Resolution No. R20120164)**

f) INSURANCE SERVICES:

8. Interlocal Agreement with the Washington Counties Risk Pool to update membership. **(Contract No. C20120206)**

g) PARKS, RECREATION AND FAIR:

9. Vendor Services Agreement with Davis Amusements Cascadia for providing, managing and maintaining a carnival of rides and gaming booths for the 2012 Skagit County Fair. The Agreement shall commence on the date of execution and continue through August 15, 2012. Compensation to Skagit County shall be \$12,000 fixed fee, or 25% of ticket gross sales (whichever is greater), plus \$40 per gaming booth. **(Contract No. C20120207)**

h) PLANNING AND DEVELOPMENT SERVICES:

10. Amendment No. 2 to Contract No. C20100625 with the State of Washington Department of Ecology (DOE) to complete a multi-jurisdictional update of Skagit County's Shoreline Master Program. The Amendment adds federal language for Federal Funding Accountability and Transparency Act (FFATA) reporting requirements, and revises the budget structure to combine Years 2 and 3 (FY 12 & FY 13) for greater flexibility for the grant. Total project compensation is reduced by \$2,273.03. The amendment is effective on June 30, 2011. All other terms and conditions of the original Agreement and Amendment No. 1 shall remain in effect. **(Amendment No. A201200059)**

i) PUBLIC WORKS:

11. Resolution calling for a public hearing to consider vacating a portion of County right-of-way known as Similk Bay Road, No. 16010. The public hearing is scheduled to take place on Tuesday, June 19, 2012, at 8:30 a.m., or as soon as possible thereafter. **(Resolution No. R20120165)**
12. Resolution waiving Solid Waste Tip Fees in support of the North Sound Baykeeper Team's Clean-Up of the North Fork of the Skagit River, scheduled to take place on June 9, 2012. **(Resolution No. R20120166)**
13. Resolution ordering load restrictions on the Upper Finney Creek Bridge, No.40093. **(Resolution No. R20120167)**
14. Resolution awarding the bid for Maintenance and Repair Service on Sinclair Island and Dock to Mike Carlson Enterprises, Inc. in an amount not to exceed \$34,800. **(Resolution No. R20120168)**
15. Vendor Services Agreement with Dahl Electric, Inc. for electrical repair and maintenance service for the Guemes Island Ferry, Solid Waste, and Operations Divisions. The Agreement shall commence on the date of execution and continue for one year, with an option to extend for one additional year. Compensation shall not exceed \$100,000. **(Contract No. C20120208)**
16. Vendor Services Agreement with UNIQUE Paving Materials to provide specialty and mixed asphalt products as required by the Road Operations Division. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not to exceed \$50,000. **(Contract No. C20120209)**

V. RATIFICATION AGENDA (items 17 through 20):

j) FACILITY MANAGEMENT:

17. Resolution authorizing ratification of a Personal Services Agreement with Riley Grant for organization and analysis of the County's shared Resource Conservation Management Program files. Work needed to commence as soon as possible to ensure completion by June 30, 2012 (end date for C20100345, Interagency Grant Agreement with the Washington Department

of Commerce, which provides funding for the RCM Program). **(Resolution No. R20120169)**

18. Personal Services Agreement with Riley Grant for review, organization, and analysis of shared Resource Conservation Management files created by Skagit Council of Governments, and other tasks detailed in "Exhibit A - Scope of Work". The Agreement commenced on May 7, 2012 and shall continue until June 30, 2012. Compensation shall not exceed \$7,200. **(Contract No. C20120210)**

k) SHERIFF:

19. Resolution authorizing ratification of a Moorage Agreement with the Port of Anacortes permitting moorage of a vessel at Cap Sante Boat Haven. The Agreement was not received prior to the recent placement of the vessel. **(Resolution No. R20120170)**
20. Moorage Agreement with the Port of Anacortes permitting moorage of a vessel at Cap Sante Boat Haven. The Agreement commenced on May 8, 2012, and shall continue until terminated. Monthly moorage fees total \$389.59. **(Contract No. C20120211)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$163,975.88 (Transmittal No. C-60-12); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$61,622.12 (Transmittal No. C-61-12); and
 - c) Warrants numbered 362019 through 362547 from Clearing Fund 696 in the total dollar amount of \$1,373,359.23 (Transmittal No. C-62-12); and
 - d) Junior District Payroll warrants numbered 996814 through 996990 in the total dollar amount of \$245,840.21 (Transmittal No. P-18-12).

VII. MISCELLANEOUS:

- a) Resolution authorizing a call for public hearing to consider potential revision to Ordinance No. O20090004, relating to Central Valley Ambulance Authority. The public hearing is scheduled to take place on Tuesday, June 5, 2012, at 1:30 p.m. or shortly thereafter.

A motion was made by Commissioner Dillon to approve a Resolution authorizing a call for public hearing to consider potential revision to Ordinance No. O20090004, relating to Central Valley Ambulance Authority. The public hearing is scheduled to take place on Tuesday, June 5, 2012, at 1:30 p.m. or shortly thereafter. **(Resolution No. R20120171)** Commissioner Wesen seconded the motion.
The vote passed unanimously.

VII. ADJOURNMENT:

Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen attended an executive session on Monday, May 21, 2012 from 7:30 a.m. to 8:22 a.m. The purpose of executive session was litigation RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners Prosecuting Attorney Richard Weyrich, and Deputy Prosecuting Attorney Melinda Miller. Others present: County Administrator Tim Holloran, and Human Resources Director/Risk Manager Billie Kadrmas.

Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen attended an executive session on Monday, May 21, 2012 from 2:07 p.m. to 2:26 p.m. The purpose of executive session was litigation RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners Chief Prosecuting Attorney Will Honea, and Deputy Prosecuting Attorney Arne Denny. Others present: County Administrator Tim Holloran, Health Director Peter Browning, Environmental Health Manager Corinne Story, and Environmental Health Specialist Matthew Kaufman.

Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen attended an executive session on Wednesday, May 23, 2012 from 10:20 a.m. 12:00 p.m. The purpose of executive session was job applicant - RCW 42.30.110(1)(g). (Review qualifications of job applicant.) Others present: County Administrator Tim Holloran, and Turner R Services, Inc. Kara Turner, PHR.

Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen attended an executive session on Wednesday, May 23, 2012 from 1:15 p.m. to 2:32 p.m. The purpose of executive session was job applicant - RCW 42.30.110(1)(g). (Review qualifications of job applicant.) Others present: County Administrator Tim Holloran, Human Resources Director/Risk Manager Billie Kadrmas, and Turner R Services, Inc. Kara Turner, PHR.

Chairman Dahlstedt adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board