

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 9, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, April 9, 2012, with Commissioners Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Commissioner Wesen called the proceedings to order at 1:31 p.m.

Chairman Dahlstedt's absence was excused for today's proceedings.

II. PLEDGE OF ALLEGIANCE:

Commissioner Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- d) *2:00 p.m. Tour of Wiley Slough (Skagit Wildlife Interpretative Center Parking Lot, Wylie Road)

V. CONSENT AGENDA FOR MONDAY, APRIL 9, 2012 (items 1 through 32):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 17, items 19 through 32, Ratification Agenda items 33 and 34, vouchers and warrants for Monday, April 9, 2012. (Item 18 was removed from the Consent Agenda pending further discussion) Commissioner Wesen seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, April 2, 2012. **(Approved)**
- 2. Record of the Proceedings for Tuesday, April 3, 2012. **(Approved)**

b) BUDGET AND FINANCE:

- 3. Amendment No. 1 to Subscription Agreement No. C20080339 with Adaptive Planning, Inc. to provide budgeting software to assist with payroll forecasting and expense revenue budgeting. The purpose of this Amendment is to add

professional services at the hourly rate of \$180 for a term of two years, to be used on an as needed basis to improve the Skagit County budgeting software system. This Amendment increases compensation by \$7,920 for a new compensation amount not to exceed \$58,033. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120038)**

c) COUNTY CLERK:

4. Resolution approving a request for proposal to provide debt collection services to the Skagit County Clerk. The request for proposals will be opened on Monday, April 23, 2012, at 2 p.m. in the Commissioners' Hearing Room. **(Resolution No. R20120114)**

d) COMMUNITY SERVICES:

5. Resolution reappointing Ann Colleen Fuge to serve a three-year term on the Skagit County Mental Health Advisory Board. Her term shall expire on December 31, 2014. **(Resolution No. R20120115)**
6. Resolution reappointing Myrna Hoyle to serve a three-year term on the Skagit County Mental Health Advisory Board. Her term shall expire on December 31, 2014. **(Resolution No. R20120116)**
7. Personal Services Agreement with Skagit County Community Action Agency to provide Project Sponsor and Supervisor activities for a VISTA member placed to work on the Skagit County Community Services' Truancy School Attendance Review Board (SARB) and Community Service Project. The activities would include VISTA member support and management, technical assistance and support, program evaluation, reporting and monitoring. The Agreement shall commence on April 23, 2012, and continue until June 30, 2013. Compensation shall not exceed \$6,250. **(Contract No. C20120135)**
8. Amendment No. 1 to Personal Services Agreement No. C20120037 with Skagit Recovery Center to provide chemical dependency treatment services and recovery support services for individuals observing or enrolled in Skagit County DUI Court. The purpose of this Amendment is to add \$20,000 for training and travel costs for therapeutic court team members. The new compensation amount shall not to exceed \$207,305, which is funded by a Bureau of Justice Assistance grant and 0.1% funds. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120039)**
9. Resolution approving the Skagit County 0.1% Sales Tax Fund Allocation Advisory Committee Charter. **(Resolution No. R20120117)**

e) FACILITIES:

10. Resolution declaring an emergency and waiving bid requirements for roof repair of the Moen Building located at 315 S. Third Street in Mount Vernon. **(Resolution No. R20120118)**

11. Vendor Services Agreement with Skagit Whatcom Electronics Inc. to upgrade the current video surveillance system by providing and installing a security camera surveillance system for the Skagit County Juvenile Detention Building, located at 605 South Third Street in Mount Vernon, as described in Exhibit "A". The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$1,876.50, plus applicable tax. **(Contract No. C20120136)**
12. Vendor Services Agreement with Generator Services NW, LLC to provide annual generator maintenance service for one Kohler Generator Set, Model #230REOZJD unit, located at 1800 Continental Place; one ONAN Generator Model #250 DFAC unit located at 700 South 2nd Street; one ONAN Generator Model #250 DFM unit located at 600 South 3rd Street; and one ONAN Generator Model #300 DQHAD unit, located at 2911 E. College Way in Mount Vernon. The Agreement shall commence on the date of execution and continue for two years. Repair work if required shall not exceed \$3,800 for the term of this Agreement. Total compensation shall not exceed \$9,920, plus applicable tax. **(Contract No. C20120137)**

f) INFORMATION SERVICES:

13. Personal Services Agreement with CI Technologies to provide training to Sheriff's office employees for IA Professional Software as well as Blue Team software, as described in Exhibit "A". The Agreement shall commence on the date of execution and continue for 12 months after scheduled training. After training has been completed, maintenance will automatically renew yearly. Compensation shall not exceed \$1,800 per year. **(Contract No. C20120138)**
14. Subscription/Maintenance Service Agreement with Granicus, Inc. to provide video streaming for Skagit County Public web site. The Agreement shall commence on the date of execution and shall continue until December 31, 2013. The Agreement shall automatically renew for an additional three (3) terms of one (1) year each. Compensation shall not exceed \$24,000 per year. **(Contract No. C20120139)**

g) NOXIOUS WEED:

15. Interlocal Cooperative Agreement with the Samish Indian Nation regarding knotweed control in the Samish River Watershed. The Agreement shall commence on June 1, 2012, and continue until October 31, 2013. Compensation to Skagit County shall not exceed \$31,500. **(Contract No. C20120140)**

h) PARKS, RECREATION AND FAIRGROUNDS:

16. Amendment No. 1 to Vendor Services Agreement No. C20110383 with Dahl Electric to provide electrical on-call services to all Skagit County Parks and Fairgrounds. This Amendment is necessary due to unforeseen electrical repairs at the Fairgrounds in 2011. This Amendment increases compensation by \$2,900 for a new compensation amount not to exceed \$11,900. All other terms and conditions or the original Agreement shall remain in effect.

(Amendment No. A20120040)

17. Vendor Services Agreement with City Tree Service, Inc. to cut and dispose of eight (8) hazardous elm trees located at Cleveland Park on Hazel Street; seven (7) of the hazardous trees are located along the fence line at the south border of Cleveland Park; and one (1) of the hazardous trees is located at the northwest corner of Cleveland Park. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$8,439.60. **(Contract No. C20120141)**
 18. Personal Services Agreement with Eccos Design LLC to assist in the preparation of graphics, and presentation materials required to apply to the State of Washington Recreation and Conservation Office (RCO) for a grant for paving portions of Cascade Trail and associated site upgrades. The Agreement shall commence on the date of execution and continue until March 31, 2013. Compensation shall not exceed \$5,000. **(This item was removed from the Consent Agenda pending further discussion)**
 19. Interlocal Cooperative Agreement with Skagit Valley College (SVC) to establish an arrangement under which SVC and the County will cooperate in the use and maintenance of recreational activity fields and trails on land owned by the State of Washington located at 2405 East College Way in Mount Vernon. The Agreement shall commence on the date of execution and will expire on January 1, 2035. In the first three calendar years of this Agreement, the County will pay SVC \$10,000 per year, total compensation shall not exceed \$30,000. **(Contract No. C20120142)**
- i) PROSECUTOR:
20. Resolution authorizing action to enforce compliance with the Skagit County Development and Health Codes and to abate a public nuisance associated with property owned by Andranita Roberts located at 8881 Ershig Road in Bow. **(Resolution No. R20120119)**
- j) PUBLIC WORKS:
21. Resolution calling for a public hearing regarding the 2012 - 2017 Six-Year Transportation Improvement Program Revision No. 1. The public hearing is scheduled to take place on Tuesday, May 8, 2012, at 8:30 a.m. **(Resolution No. R20120120)**
 22. Resolution for approval of maps, plans, and specifications and call for bids the Samish River Prairie Road Bridge deck repair. The bid opening is scheduled to take place on Monday, May 7, 2012, at 2:00 p.m. **(Resolution No. R20120121)**
 23. Personal Services Agreement with The Watershed Company to assist with culvert replacements for the benefit of fish passage. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$98,840 and shall be funded 33 1/3% by Clean Water funds; 33 1/3% by Drainage Utility funds; and 33 1/3% by Public Works Road funds. **(Contract No. C20120143)**

24. Temporary Easement with the Skagit Land Trust for a portion of Assessor's Tax Parcel Numbers P35707 and P35708. All work associated with this temporary easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, Natural Resources Stewardship Program, Skagit County Contract No. C20080607, and 25% funded by Clean Water Fund 120. **(Contract No. C20120144)**
25. Vendor Services Agreement with CEMEX Construction Materials Pacific LLC to provide gravel, rock, and specialty and Mixed Asphalt products as listed in Attachment "A" of the 2012 spring/summer Maintenance Material Eligibility List. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$100,000. **(Contract No. C20120145)**
26. Amendment No. 1 to Municipal Stormwater Capacity Grants Program Funding Agreement No. G1100097, Skagit County Contract No. C20100522, with the State of Washington Department of Ecology to provide funds relating to the National Pollutant Discharge Elimination System (NPDES) permits. The purpose of this Amendment is to increase the budget for Phase II community NPDES Permit Activities by \$50,000 and to extend the expiration date of the grant agreement from June 30, 2012, to June 30, 2013. The new compensation amount payable to Skagit County shall not exceed \$252,513. **(Amendment No. A20120041)**
27. Vendor Services Agreement with Hertz Equipment Rental Corporation to provide equipment rental for various projects, as listed in Exhibit "A". The Agreement shall commence on the date of execution and continue until March 31, 2013. Compensation shall not exceed \$100,000. **(Contract No. C20120146)**
28. Vendor Services Agreement with Pro Painters Plus, Inc. to power wash and hand clean each dumpster, as needed, and to apply two coats of Sherwin Williams Sher Chem to three dumpsters. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,500. **(Contract No. C20120147)**
29. Temporary Maintenance Easement granted by Doreen K. Nystrom on Tax Parcel Number P74752. An existing conveyance system bordering two properties is in need of maintenance due to a large rain event. The Temporary Easement shall commence on the date of execution and continue until October 31, 2012. **(Contract No. C20120148)**
30. Temporary Maintenance Easement granted by James L. Hicks and Charles L. Hicks on Tax Parcel Number P74751. An existing conveyance system bordering two properties is in need of maintenance due to a large rain event. The Temporary Easement shall commence on the date of execution and continue until October 31, 2012. **(Contract No. C20120149)**

k) SHERIFF:

31. Resolution authorizing the transfer of radar equipment to the Swinomish

Indian Tribe. **(Resolution No. R20120122)**

32. Maintenance Contract with Cross Match Technologies to provide periodic repair and maintenance on three fingerprint systems located at the Sheriff's Office, the Jail, and the Office of Juvenile Court Detention Facility. The Contract shall commence on June 1, 2012, and continue until May 31, 2013. Compensation shall not exceed \$5,258.52. **(Contract No. C20120150)**

VI. RATIFICATION AGENDA (items 33 and 34):

l) DEPARTMENT OF EMERGENCY MANAGEMENT:

33. Resolution authorizing the ratification of a Snohomish County Grant Agreement No. E12-186 to provide U.S. Department of Homeland Security (DHS) FFY 2011 Homeland Security Grant Program (HSGP) funds to enhance the ability of state, local, and tribal governments to prevent, protect against, respond to, and recover from terrorist attacks and other disasters. A signed contract was not received prior to the commencement date of September 1, 2011; no services have been or will be rendered before execution of the Agreement.
34. Snohomish County Grant Agreement No. E12-186 to provide U.S. Department of Homeland Security (DHS) FFY 2011 Homeland Security Grant Program (HSGP) funds to enhance the ability of state, local, and tribal governments to prevent, protect against, respond to, and recover from terrorist attacks and other disasters. The Agreement commenced on September 1, 2011, and shall continue until May 31, 2014. Compensation to Skagit County shall not exceed \$92,964.

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$249,451.40 (Transmittal No. C-42-12); and
 - b) Warrants numbered 35917 through 359850 from Clearing Fund 696 in the total dollar amount of \$909,445.36 (Transmittal No. C-43-12); and
 - c) Warrants numbered 359851 through 359918 from Clearing Fund 696 in the total dollar amount of \$129,180.64 (Transmittal No. C-44-12); and
 - d) Payroll warrants numbered 296485 through 297172 in the total dollar amount of \$1,079,077.64 (Transmittal No. P-13-12); and

VI. ADJOURNMENT:

Commissioner Wesen announced that no executive sessions had been scheduled for Monday, April 9, 2012.

Commissioner Wesen adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board