

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 19, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, March 19, 2012, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

V. CONSENT AGENDA FOR MONDAY, MARCH 19, 2012 (items 1 through 19):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 19, Ratification Agenda items 20 through 25, vouchers and warrants for Monday, March 19, 2012. Commissioner Dillon seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, March 12, 2012. **(Approved)**
- 2. Record of the Proceedings for Tuesday, March 13, 2012. **(Approved)**
- 3. Resolution calling for bids for Skagit County legal printing for 2012 through 2013. The bid opening is scheduled to take place on Monday, March 26, 2012, at 2:00 p.m. **(Resolution No. R20120082)**

b) AUDITOR'S OFFICE:

- 4. Amendment No. 1 to Department of Licensing (DOL), Contract No. K2809, Skagit County Contract No. C20090156, (DOL Original Contract No. K-1014) between the Skagit County Auditor's Office and Subagent Chamber of Commerce, dba Sedro-Woolley Chamber of Commerce to provide vehicle and vessel licensing services. The purpose of this Amendment is to change the

name of the Subagent Contract Manager from Randall Wilson to Elizabeth Fernando. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120026)**

c) COMMUNITY SERVICES:

5. Amendment No. 1 to Personal Services Agreement No. C20110478 with Paul Schissler Associates, Inc. to provide affordable housing planning services related to research and coordinated planning for housing affordable for low- and moderate-income residents of Skagit County, under the direction of Skagit County staff and in consultation with the Affordable Housing Advisory Committee and others. The purpose of this Amendment is to extend to the term of the Agreement from March 31, 2012, to June 30, 2012. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120027)**
6. Interlocal Cooperative Agreement with the Mount Vernon School District to support the development of a film that educates parents and the general public about the services for people with intellectual and other developmental disabilities. The Agreement shall commence on the date of execution and continue through December 31, 2013. Compensation shall not exceed \$2,000. **(Contract No. C20120099)**

d) EMERGENCY MANAGEMENT:

7. Amendment B to Contract No. C20100168 between Skagit County and Snohomish County, the Washington State Military Department, and the U.S. Department of Homeland Security (DHS), Contract No. E10-206. DHS provides funding to address the unique exercise, training, planning, equipment, organization, management, and administration needs of emergency responders. This Amendment extends the DHS Grant expiration date from March 31, 2012, to May 31, 2012, replaces the Budget Sheet, Exhibit "C" with Budget Sheet Exhibit "C" - Amendment "B", there is no change to the overall contract amount of \$208,810. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120028)**

e) FACILITIES:

8. Vendor Services Agreement with Great Floors Commercial Sales for removal and disposal of current carpet and vinyl, supply and install new Mannington Carthage IV 12 inch Broadloom Carpet "Viceroy: and Sheet Vinyl" 16305 Bisque", including floor prep and other work as described in Exhibits "A", "B" and "C". The work will be performed at three different Skagit County departments located at 700 South Second Street. Compensation shall not exceed \$7,344.53, including applicable sales tax. **(Contract No. C20120100)**
9. Amendment No. 1 to Vendor Services Agreement No. C20100191 with Commercial Fire Protection, Inc. for annual inspection/confidence tests of automatic fire protection devices located at various Skagit County departments. This Amendment increases compensation by \$500, for a new

compensation amount not to exceed \$5,300. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120029)**

f) PARKS, RECREATION AND FAIRGROUNDS:

10. Resolution to award the bid for Skagit County Recreation and Event Center - Phase II Tennis Facility Improvements on the campus of the Skagit Valley College, located at 2405 East College Way in Mount Vernon. The award of the Base Bid and Additive Alternates 1, 2 and 3 is awarded to Colacurcio Brothers, Inc. for a total amount not to exceed \$374,900. **(Resolution No. R20120083)**

g) PUBLIC WORKS:

11. Resolution to award the bid for one (1) new self-propelled sweeper to Clyde West, Inc. for a total amount not to exceed \$49,700.96, which includes the price for three options selected. **(Resolution No. R20120084)**
12. Vendor Services Agreement with McAsphalt Industries, Ltd. to provide Liquid Asphalt as listed in Attachment "A" of the 2012 spring/summer maintenance material eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$1,500,000. **(Contract No. C20120101)**
13. Temporary Easement with the Cowboy Campsite Membership Association for a portion of Skagit County Tax Parcel No. P40724 for riparian restoration. All work associated with this temporary easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, Natural Resources Stewardship Program, Skagit County Contract No. C20080607, and 25% funded by Clean Water Fund 120. **(Contract No. C20120102)**
14. Temporary Easement with the Carol Ann Pederson for portions of Skagit County Tax Parcel Nos. P43610 and P43609 for riparian restoration. All work associated with this temporary easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, Natural Resources Stewardship Program, Skagit County Contract No. C20080607, and 25% funded by Clean Water Fund 120. **(Contract No. C20120103)**
15. Vendor Services Agreement with Ericksen and Svendsen Inc. to provide gravel products as listed in Attachment "A" of the 2012 spring/summer maintenance material eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$50,000. **(Contract No. C20120104)**
16. Vendor Services Agreement with Powerscreen of Washington to provide equipment rental for various projects. The Agreement shall commence on the date of execution and shall continue until March 31, 2013. Compensation shall not exceed \$75,000. **(Contract No. C20120105)**
17. Vendor Services Agreement with Lakeside Industries, Inc. to provide gravel,

rock, and specialty and mixed asphalt products as listed in Attachment "A" of the 2012 spring/summer Maintenance Material Eligibility List. The Agreement shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$1,000,000. **(Contract No. C20120106)**

18. Vendor Services Agreement with Roadwise Inc. to provide road salt products as listed in Attachment "A" of the 2012 spring/summer maintenance material eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$100,000. **(Contract No. C20120107)**

19. Vendor Services Agreement with NC Machinery to provide rental equipment for various projects. The Agreement shall commence on the date of execution and continue March 31, 2013. Compensation shall not exceed \$75,000. **(Contract No. C20120108)**

VI. RATIFICATION AGENDA (items 20 through 25):

h) COMMUNITY SERVICES:

20. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Oregon Health & Science University and its division, Northwest Frontier Addiction Technology Transfer Center to enhance Community Services' capacity to make the department's system more congruent with a Recovery Oriented model of care. Administrative delays experienced by Oregon Health & Science University postponed the completion of the Agreement before its commencement date of January 3, 2012. **(Resolution No. R20120085)**

21. Interlocal Agreement with Oregon Health & Science University and its division, Northwest Frontier Addiction Technology Transfer Center to enhance Community Services' capacity to make the department's system more congruent with a Recovery Oriented model of care. The Agreement commenced on January 3, 2012, and shall continue until September 30, 2012. Compensation shall not exceed \$33,350. **(Contract No. C20120109)**

i) HUMAN RESOURCES:

22. Resolution authorizing the ratification of a Personal Services Agreement with Turner HR Services, Inc. to provide recruitment services as directed by the County Administrator. Contract negotiations delayed the finalization of the Agreement before its commencement date of February 8, 2012. **(Resolution No. R20120086)**

23. Personal Services Agreement with Turner HR Services, Inc. to provide recruitment services as directed by the County Administrator. The Agreement commenced on February 8, 2012, and shall continue until June 1, 2012. Compensation shall not exceed \$6,000. **(Contract No. C20120110)**

j) PUBLIC WORKS:

24. Resolution authorizing the ratification of a Developer's Agreement and Work/Job Order Authorization with Public Utility District No. 1 of Skagit County to provide district plan review, administration, and construction inspection of the installation of the water service backflow assemblies at the Skagit County Transfer Station, located on Ovenell Road. A signed Agreement was not in place prior to work being performed. **(Resolution No. R20120087)**
25. Developer's Agreement and Work/Job Order Authorization with Public Utility District No. 1 of Skagit County to provide district plan review, administration, and construction inspection of the installation of the water service backflow assemblies at the Skagit County Transfer Station, located on Ovenell Road. The Agreement commenced on December 1, 2011, and was completed on February 29, 2012. Compensation shall not exceed \$3,100. **(Contract No. C20120111)**

VII. ADJOURNMENT:

The Commissioners attended an executive session on Monday, March 19, 2012, from 2:00 p.m. to 2:45 p.m. The topic of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorney was present at the executive session and gave legal advice to the Board of County Commissioners: Rich Weyrich, and Will Honea. Additional Attendees: Public Works Director Henry Hash, Hydrogeologist Gary Stoyka; and Natural Resources Manager Dan Berentson.

The Commissioners attended an executive session on Friday, March 23, 2012, from 8:30 a.m. to 9:30 a.m. The topic was Job Applicant - RCW 42.30.110(1)(g). (Review qualifications of job applicant.) Additional Attendees: County Administrator Tim Holloran, and Human Resources Director Billie Kadrmas.

Chairman Dahlstedt adjourned the proceedings at 1:31 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board