

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, MARCH 12, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, March 12, 2012, with Commissioners Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Commissioner Wesen called the proceedings to order at 1:30 p.m. and excused Chairman Dahlstedt who was attending a conference in Washington D.C.

II. PLEDGE OF ALLEGIANCE:

Commissioner Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) \*2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 23):

A motion was made by Commissioner Dillon to approve the Consent Agenda Items 1 through 20, 22 and 23, Ratification Items 24 through 31, vouchers and warrants for Monday, March 12, 2012. Consent Agenda Item number 21 was pulled and will come back before the Commissioners on Monday, March 26, 2012. Commissioner Wesen seconded the motion. The vote passed unanimously. Chairman Kenneth A. Dahlstedt's absence was excused

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, February 21, 2012. **(Approved)**
- 2. Record of the Proceedings for Monday, February 27, 2012. **(Approved)**
- 3. Record of the Proceedings for Tuesday, February 28, 2012. **(Approved)**

b) ADMINISTRATIVE SERVICES:

- 4. Personal Services Agreement with Emergency Services Consulting International to provide strategic planning support and facilitation services. The Agreement shall commence on the date of execution and continue until April 30, 2012. Compensation shall not exceed \$27,800. **(Contract No.**

**C20120089)**

c) APPOINTMENTS:

5. Resolution to reappoint Jeff Knutzen to the Noxious Weed Control Board. His term shall last four years and begin on February 1, 2012, and continue until January 31, 2016. **(Resolution No. R20120067)**
6. Resolution to replace an acting member on the Skagit County Emergency Medical Services (EMS) Commission. Jeff B. Lee has been recommended to replace Shane Sanderson on the EMS Commission as the member in Consumer Position 1. **(Resolution No. R20120068)**
7. Resolution appointing Shane Sanderson to fill the vacant position on the Central Valley Ambulance Authority Board. Mr. Sanderson shall serve until December 31, 2013. **(Resolution No. R20120069)**

d) BUDGET AND FINANCE:

8. Resolution to call for a public hearing to consider amending the 2012 Skagit County Budget. The hearing is scheduled to take place on Tuesday, March 27, 2012 at 9:30 a.m. **(Resolution No. R20120070)**

e) COMMUNITY SERVICES:

9. Interlocal Cooperative Agreement with Washington State University to provide a complete and independent evaluation of the Skagit County DUI Drug Court Program. The Agreement shall commence on the date of execution, and continue through September 30, 2013. Compensation shall not exceed \$13,500. **(Contract No. C20120090)**
10. Resolution to rescind Resolution No. R20110416 regarding the reappointment of Joan Lubbe to the Skagit County Mental Health Advisory Board. Resolution No. R20110416 was erroneous and redundant. **(Resolution No. R20120071)**
11. Resolution to reappoint Joan Lubbe to the Skagit County Substance Abuse Advisory Board. Her term shall commence on the date of execution and expire on December 31, 2014. **(Resolution No. R20120072)**

f) HUMAN RESOURCES:

12. Memorandum of Agreement (Amendment No. 1 to Labor Agreement No. C20080089) between Skagit County and Teamsters 231 (Courthouse). This document updates Article 4, Health and Welfare; Article 7, Vacations; Article 8, Sick Leave; Article 21, Agreement Duration; and updates closure days for 2012. The Agreement is extended by one year, and shall remain in effect through December 31, 2012. **(Amendment No. A20120022)**
13. Memorandum of Understanding between PTE Local 17 and Skagit County to clarify Bargaining Unit language regarding Seniority, Layoff and Recall. This

Memorandum amends Contract No. C20070687. **(Amendment No. A20120023)**

14. Memorandum of Agreement between PTE Local 17 and Skagit County regarding a 0% wage increase for 2012. This Memorandum amends Contract No. C20070687. **(Amendment No. A20120024)**
15. Resolution amending Skagit County Personnel Policies and Procedures Manual, Section 12 and Section 6. **(Resolution No. R20120073)**

g) PROSECUTING ATTORNEY:

16. Amendment No. 2 to Personal Services Agreement No. C20110314 with Foster Pepper, PLLC to provide legal counsel in connection with the Anderson/LaVenture Road condemnation. This Amendment increases compensation by \$12,241.89, for a new total compensation amount not to exceed \$112,241.89. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120025)**

h) PUBLIC WORKS:

17. Resolution and notice of call to update the vendor lists for maintenance materials and rental equipment. **(Resolution No. R20120074)**
18. Resolution declaring the intention to re-establish Lake Management District No. 1 for Big Lake pursuant to Chapter 36.61 R.C.W. and setting the public hearing on formation of the same. The public hearing is scheduled to take place Tuesday, April 17, 2012, at 9:00 a.m. **(Resolution No. R20120075)**
19. Resolution awarding the bid for the haul out and maintenance of the Vehicle and Passenger Ferry, M/V Guemes to Foss Maritime Company in an amount not to exceed \$233,306. **(Resolution No. R20120076)**
20. Interlocal Cooperative Agreement with Public Utility District No. 1 of Skagit County for Josh Wilson Road Repair Project #ES33000-7. The Agreement shall commence on the date of execution, and continue for two years. Compensation shall not exceed \$185,000. **(Contract No. C20120091)**
21. Resolution calling for bids for one (1) new or used mini excavator. The bid opening is scheduled to take place on Monday, April 16, 2012, at 2:00 p.m. **(Item pulled. To come before the Commissioners on Monday, March 26, 2012)**
22. Personal Services Agreement with AMEC Environment & Infrastructure, Inc. to assist County staff in conducting quarterly groundwater sampling at closed landfills. The Agreement shall commence on the date of execution, and continue until October 31, 2012. Compensation shall not exceed \$13,200. **(Contract No. C20120092)**

i) RISK MANAGEMENT:

23. Resolution amending Resolution No. R20100320. This Resolution adds the County Administrator as a signatory on the Risk Management revolving checking account fund. **(Resolution No. R20120077)**

V. RATIFICATION AGENDA (items 24 through 31):

j) AUDITOR:

24. Resolution authorizing the ratification of an Interlocal Agreement between Island County and the Skagit, San Juan and Whatcom County Auditors to provide elections accessibility services in a multi-county area. Funding was initially awarded by the Washington Office of the Secretary of State to Island County (Grant G-12/176) for fiscal and program activities. The Interlocal Agreement will allow the named cooperating counties to participate in program activities. **(Resolution No. R20120078)**
25. Interlocal Cooperative Agreement between Island County and Skagit, San Juan and Whatcom Counties to provide elections accessibility services in a multi-county area. Funding for Island County has been provided by the Help America Vote Act (HAVA) Grant No. G-12/176 to service all four county areas as described in Exhibit A. The Agreement commenced on January 1, 2012 and shall continue through December 31, 2012. No compensation is required from Skagit County. **(Contract No. C20120093)**

k) BUDGET & FINANCE:

26. Resolution authorizing the ratification of a Personal Services Agreement with Skagit County Community Action Agency to provide services to low-income residents, administration of Veterans' Relief Program, case management for family services, and support services for the Ted W. Anderson Center. Execution was postponed due to administrative delays and confirmation of budgeted funds. **(Resolution No. R20120079)**
27. Personal Services Agreement with Skagit County Community Action Agency to provide services to low-income residents, administration of Veterans' Relief Program, case management for family services, and support services for the Ted W. Anderson Center. The Agreement commenced on January 1, 2012, and shall continue until December 31, 2012. Compensation shall not exceed \$406,220. **(Contract No. C20120094)**

l) COMMUNITY SERVICES:

28. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Sedro-Woolley School District to provide At Risk Intervention Specialist services. Delays were experienced in drafting the agreement due to unknown impacts on local service delivery systems and due to the protracted state supplemental budget process. **(Resolution No. R20120080)**
29. Interlocal Cooperative Agreement with the Sedro-Woolley School District to provide At Risk Intervention Specialist services. The Agreement commenced on September 1, 2011, and shall continue through August 31, 2012.

Compensation shall not exceed \$12,085. **(Contract No. C20120095)**

m) RISK MANAGEMENT:

30. Resolution authorizing the ratification of a Personal Services Agreement with EHS-International, Inc. to perform indoor air quality testing at Skagit County facilities as requested by Risk Management. A signed contract was not able to be executed prior to the necessary commencement of services.  
**(Resolution No. R20120081)**
31. Personal Services Agreement with EHS-International, Inc. to perform indoor air quality testing at Skagit County facilities as requested by Risk Management. The Agreement commenced on February 14, 2012, and shall continue until December 31, 2012. Compensation shall not exceed \$10,000.  
**(Contract No. C20120096)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$62,574.27 (Transmittal No. C-28-12); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$128,911.38 (Transmittal No. C-30-12); and
  - c) Warrants numbered 357332 through 357794 from Clearing Fund 696 in the total dollar amount of \$1,558,183.05 (Transmittal No. C-31-12); and
  - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$117,514.96 (Transmittal No. C-32-12); and
  - e) Warrants numbered 357795 through 358206 from Clearing Fund 696 in the total dollar amount of \$1,530,745.73 (Transmittal No. C-33-12); and
  - f) Payroll warrants numbered 295108 through 295805 in the total dollar amount of \$1,227,249.43 (Transmittal No. P-09-12); and
  - g) Junior District Payroll warrants number 996149 through 996314 in the total dollar amount of \$243,126.45 (Transmittal No. P-10-12).

VII. ADJOURNMENT:

Commissioner Wesen adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Sharon D. Dillon, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Linda Hammons, Clerk of the Board