

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JANUARY 30, 2012**

The Skagit County Board of Commissioners met in regular session on Monday, January 30, 2012, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:34 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- b) \*2:00 p.m. - 3:00 p.m. Executive Session (Potential Litigation)
- c) \*3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, JANUARY 30, 2012 (items 1 through 19):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 19, Ratification Agenda items 20 through 27, vouchers and warrants for Monday, January 30, 2012. Commissioner Dillon seconded the motion.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, January 23, 2012. **(Approved)**
- 2. Record of the Proceedings for Tuesday, January 24, 2012. **(Approved)**

b) ASSIGNED COUNSEL:

- 3. Personal Services Agreement with Tom Seguire, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's Office. The Agreement shall commence on January 30, 2012, and continue until December 31, 2013. Compensation shall not exceed \$75,000. **(Contract No. C20120022)**

c) BUDGET AND FINANCE:

- 4. Personal Services Agreement with Debt Recovery Specialists to provide collection services for the non law and justice accounts of the County. The Agreement shall commence on February 1, 2012, and continue until January 31, 2015. Debt Recovery Specialists shall charge an additional 30% on the delinquent accounts in addition to the amount owed to the County. **(Contract No. C20120023)**
- 5. Personal Services Agreement with Skagit Bonded Collectors, LLC to provide collection services for the law and justice accounts of the County, excluding the Skagit County Superior Court Clerk's Office. The Agreement shall commence on February 1, 2012, and continue until January 31, 2015. Skagit Bonded Collectors, LLC shall charge an additional 35% on the delinquent accounts in addition to the amount owed to the County. **(Contract No. C20120024)**

6. Amendment No. 1 to Personal Services Agreement No. C20090067 with Skagit Bonded Collectors, LLC. This Amendment extends the Agreement by three months, ending April 30, 2012, for the Superior Court Clerk's Office only. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120006)**
- d) COMMUNITY SERVICES:
7. Personal Services Agreement with Skagit County Community Action Agency to provide critical needs services to clients referred by Skagit County. The Agreement shall commence on the date of execution, and continue until December 31, 2012. Compensation shall not exceed \$3,500. **(Contract No. C20120025)**
  8. Personal Services Agreement with Anthony J. Vecchione, Jr. for the provision of mental health services through the Community Wellness Program. The Agreement shall commence on the date of execution, and continue until December 31, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20120026)**
  9. Personal Services Agreement with Sharon M. Robinson Holmes to provide consultation services for contract monitoring. The Agreement shall commence on the date of execution, and continue until December 31, 2013. Compensation shall not exceed \$10,000, and is funded by the Department of Social and Health Services, Division of Behavioral Health and Recovery. **(Contract No. C20120027)**
- e) INFORMATION SERVICES:
10. Resolution regarding the declaration of sole source provider for the procurement of the Spillman Evidence Module and Evidence Bar Code Interface, XML Query interface for Sector to transfer electronic citations from Washington State to Skagit County Law Enforcement Agencies, and the Mobile Server Law software to be installed on the Spillman Public Safety System. **(Resolution No. R20120015)**
  11. Addendum No. 9 to Skagit County Agreement No. 00484 with Spillman Technologies, Inc. This Addendum authorizes the procurement of the Spillman Evidence Module and Evidence Bar Code Interface, Sector XML interface for e-Citation transfer with State of Washington and Mobile Server for Law Enforcement to be installed on the Spillman Public Safety System on behalf of the Skagit County Sheriff and partner agencies. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20120007)**
- f) PARKS, RECREATION, AND FAIRGROUNDS:
12. Amendment No. 1 to Funding Agreement No. C20100594 with the Skagit Land Trust. This Amendment updates the Scope of Work to allow for the use of Special Pathways funds to assist the department in an effort to secure the property interest of a parcel located within Sharpe Park, and extends the Agreement, continuing until December 31, 2012. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120008)**
- g) PROSECUTING ATTORNEY:
13. Resolution approving certain changes to the Central Valley Ambulance Authority Bylaws. **(Resolution No. R20120016)**
- h) PUBLIC WORKS:
14. Resolution awarding the bid for the purchase of one new front-end loader to Clyde West in the amount of \$254,912.71. **(Resolution No. R20120017)**
  15. Resolution awarding the bid award for the procurement of maintenance materials with purchases expected to exceed \$25,000 annually to multiple vendors including: McAsphalt

Industries Limited, Aggregates West Inc., Concrete Nor'west, Lakeside Industries Inc., Day Creek Sand and Gravel, Cemex Construction Materials Pacific LLC, Cunningham Crushing Inc., Erikson and Svendsen Inc., LB&R Logging, Martin Marietta Materials, Granite Construction, Skagit Ready Mix/Smokey Point Concrete Inc., Roadwise Inc., Albina Asphalt, Unique Paving Materials, Inc., and Isco Industries, LLC. **(Resolution No. R20120018)**

16. Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement No. C20110038 between Skagit County and Materials Testing and Consulting, Inc. This Agreement expands the Scope of Work to include professional geotechnical services and reports from a licensed Engineer or Geotechnical Engineer for various Skagit County projects. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120009)**
17. Personal Services Agreement with Rosario Archaeology, LLC to prepare a Section 106 Archaeological Assessment Report for the Hansen Creek/Red Creek Habitat Improvement Project. The Agreement shall commence on the date of execution, and continue for one year. Compensation shall not exceed \$10,920. **(Contract No. C20120028)**
18. Vendor Services Agreement with Applied Digital Imaging for copy, reproduction, and binding services in connection with the Anderson/LaVenture Road Extension Project. This Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$10,000. **(Contract No. C20120030)**
19. Personal Services Agreement with S.A. Newman Firm to provide a timber cruise and appraisal at the Butler Gravel Pit property. The Agreement shall commence on the date of execution and continue until June 30, 2012. Compensation shall not exceed \$3,050. **(Contract No. C20120030)**

V. RATIFICATION AGENDA (Items 20 through 27):

i) AUDITOR:

20. Resolution authorizing the ratification of a Grant Agreement with the State of Washington, Office of the Secretary of State OSOS (OSOS Agreement No. G-12/185) for the expansion of the workspace in the elections office in order to accommodate and centralize ballot processing and enable voters with disabilities to participate in the election process. The Agreement was not received by the Skagit County Auditor's Office for approval until after the commencement on January 1, 2012. **(Resolution No. R20120019)**
21. Grant Agreement with the State of Washington, Office of the Secretary of State OSOS (OSOS Agreement No. G-12/185) for the expansion of the workspace in the elections office in order to accommodate and centralize ballot processing and enable voters with disabilities to participate in the election process. The Agreement commenced on January 1, 2012, and continues until November 8, 2012. Compensation to Skagit County in the amount of \$50,000 is provided through Title II, Subtitle D, Part 2, Section 261 of the Help America Vote Act (HAVA), Public Law 107-252. **(Contract No. C20120031)**

j) COMMUNITY SERVICES:

22. Resolution authorizing the ratification of a Personal Services with Personal Services Agreement with Margaret Berkhouse to provide financial support for the provision of group facilitation services through the Supportive Education for Children of addicted Parents group for students at Concrete High School. Review of contract terms and conditions delayed the finalization of the Agreement before the commencement on January 1, 2012. **(Resolution No. R20120020)**
23. Personal Services Agreement with Margaret Berkhouse to provide financial support for the provision of group facilitation services through the Supportive Education for Children of addicted Parents group for students at Concrete High School. The Agreement commenced on January 1, 2012, and shall continue until June 30, 2012. Compensation shall not exceed \$1,500

and is funded by the 0.1% sales tax. **(Contract No. C20120032)**

k) PUBLIC WORKS:

24. Resolution authorizing the ratification of Amendment No. 1 to Personal Services Agreement No. C20110545 with AMEC Environment & Infrastructure, Inc. (previously known as AMEC Geomatrix, Inc.). Due to unanticipated project delays and the effort to complete work in winter 2011-2012, compensation was increased on January 13, 2012, before it was fully executed by Skagit County in Agreement No. 1. **(Resolution No. R20120021)**
25. Amendment No. 1 to Personal Services Agreement No. C20110545 with AMEC Environment & Infrastructure, Inc. (previously known as AMEC Geomatrix, Inc.). This Amendment commenced on January 13, 2012 and increases compensation by \$7,500, for a new total compensation amount not to exceed \$18,000 for the provision of design engineering consultation services for the oversight of landfill improvement construction at the former Sinnes Road landfill. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20120010)**

l) SHERIFF:

26. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Whatcom County's Northwest Minichain per Resolution No. R16389 to provide transportation services for prisoners. A signed Agreement was only recently received from Whatcom County after completion of negotiations and could not be fully executed before the commencement on January 1, 2012. **(Resolution No. R20120022)**
27. Interlocal Cooperative Agreement with Whatcom County's Northwest Minichain per Resolution No. R16389 to provide transportation services for prisoners. The Agreement commenced on January 1, 2012, and shall continue through December 31, 2012. Compensation shall not exceed \$48,705. **(Contract No. C20120033)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$83,768.97 (Transmittal No. C-11-12); and
  - b) Warrants numbered 355284 through 355575 from Clearing Fund 696 in the total dollar amount of \$546,389.35 (Transmittal No. C-12-12); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$61,327.73 (Transmittal No. C-13-12); and
  - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$178,942.84 (Transmittal No. C-14-12); and
  - e) Payroll warrants numbered 293034 through 293715 in the total dollar amount of \$1,087,721.34 (Transmittal No. P-03-12); and
  - f) Junior District Payroll warrants number 995640 through 995816 in the total dollar amount of \$252,296.59 (Transmittal No. P-04-12).

VII. ADJOURNMENT:

The Commissioners attended an executive session on Monday, January 30, 2012, from 2:00 p.m. to 2:30 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Steve Fallquist, and Arne Denny. Others present: County Administrator Tim Holloran; Public Works Director Henry Hash; Solid Waste Manager Kevin Renz; Environmental Health Specialist Britt Pfaff-Dunton; Senior Planner Brandon Black; and Environmental Health Specialist Polly Dubbel.

Chairman Dahlstedt adjourned the proceedings at 1:37 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Sharon D. Dillon, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Linda Hammons, Clerk of the Board