

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 3, 2012**

The Skagit County Board of Commissioners met in regular session on Tuesday, January 3, 2012, with Commissioners Ron Wesen, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Chairman Wesen called the proceedings to order at 9:32 a.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator
- b) 9:30 a.m. - 10:00 a.m. Election of Chair and the Board and Committee Assignments for 2012

Commissioner Dillon made a motion to nominate Commissioner Dahlstedt to be the Chair for 2012. Commissioner Wesen seconded the motion, which passed unanimously.

Following a review of the Committee Assignments for 2012, Commissioner Dillon made a motion to approve the Committee Assignments for 2012. Commissioner Wesen seconded the motion, which passed unanimously.

- c) 10:00 a.m. - 11:00 a.m. Planning and Development Services - Gary Christensen, Director:
 - 1. Discussion: Washington Department of Commerce Grants - Skagit Transfer of Development Rights (TDR) and Skagit Alliance

Director Gary Christensen was present to introduce the agenda item and to answer questions.

Senior Planner Kirk Johnson welcomed the City of Burlington's Planner Margaret Fleek. Mr. Johnson stated that the County had applied for two grants from the State Department of Commerce. He indicated that the grants related to the consideration of a Transfer of Development Rights (TDR) Program and Skagit Alliance proposal. Both proposals were related to the recommendations of Envision Skagit 2060 Citizen Committee. He reported that the TDR grant proposal was approved by the State Department of Commerce and that the Skagit Alliance proposal was not approved for funding.

Mr. Johnson informed the Board that the funding source for TDR grant would be from the Puget Sound Watershed Protection and Restoration

Program, the funds are from the federal government through the Environmental Protection Agency. He indicated that if the Commissioners chose to move forward with grant, it would provide \$150,000 to the County for consideration of a TDR Program. The grant would provide the City of Burlington with \$50,000 of funding to develop a strategic vision and plan to redevelop its Burlington Boulevard commercial area. He explained that the grant would allow the County to move forward to study the implementation of a county-wide TDR Program.

Mr. Johnson provided an overview of TDR programs. He said the County would not be obligated to adopt a TDR program if it accepted the grant. He indicated that some members of the Agricultural Advisory Board and the Conservation Futures Advisory Committee had expressed concerns that if a TDR Program were implemented, it could undermine the Farmland Legacy Program. He indicated that he had met with the Agricultural Advisory Board during the development of the grant proposal and he had a meeting scheduled this week with the chairs of the Agricultural Advisory Board and Conservation Futures Advisory Committee to discuss the scope and their roles in the project.

Mr. Johnson noted that the Department of Commerce would like to enter into contracts with entities interested in accepting the grants by the end of January. He indicated that he would schedule time on the Board of County Commissioners calendar later in the month for the purpose of formerly making the decision of whether or not to accept the grant. He went on to discuss the timing of entering into a grant agreement.

City of Burlington Planner Margaret Fleek said that the City had spent a lot of time on purchase and transfer of development rights issues because they realized that growth outside of their boundaries was not an option. She indicated that the City was very excited to work with the County to build a model that would be useful for other jurisdictions.

There was a discussion held about the uniqueness of TDR Programs, and the supply and demand components.

2. Miscellaneous

There were no miscellaneous items for Planning and Development Services to discuss.

Chairman Dahlstedt recessed the proceedings at 10:35 a.m.

d) 11:30 a.m. - 11:45 a.m. Public Comment Period

Chairman Dahlstedt reconvened the proceedings at 11:31 a.m.

Seeing no public comment forthcoming, Commissioner Wesen made a motion to close the public comment period at 11:32 a.m. Commissioner Dillon seconded the motion, which passed unanimously.

Chairman Dahlstedt recessed the proceedings at 11:33 a.m.

- e) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- f) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

CONSENT AGENDA FOR TUESDAY, JANUARY 3, 2012: (items 1 through 8)

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 8, vouchers and warrants for Tuesday, January 3, 2012. Commissioner Wesen seconded the motion.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, December 13, 2011. **(Approved)**
- 2. Record of the Proceedings for Monday, December 19, 2011. **(Approved)**
- 3. Record of the Proceedings for Tuesday, December 20, 2011. **(Approved)**

b) BUDGET AND FINANCE:

- 4. Resolution calling for a public hearing to consider amending the 2011 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, January 17, 2012, at 9:30 a.m. in the Commissioners' Hearing Room. **(Resolution No. R20120001)**
- 5. Funding Agreement with Skagit County Chamber of Commerce Executive Directors Association (SCCEDA), which awards \$30,000 of Lodging Tax funds to support the Skagit County advertising and marketing, as authorized by Resolution No. R20110350. The Agreement shall commence on January 1, 2012, and shall continue until December 31, 2012. **(Contract No. C20120001)**
- 6. Funding Agreement with Skagit Symphony, which awards \$750 of Lodging Tax funds to support the Smelt Run, as authorized by Resolution No. R20110350. The Agreement shall commence on January 1, 2012, and shall continue until December 31, 2012. **(Contract No. C20120002)**

c) PARKS, RECREATION AND FAIRGROUNDS:

- 7. Amendment No. 2 to AIA Standard Form of Agreement (AIA Document B104) No. C20100466 HKP Architects to provide services as described in the Agreement for the design, preparation of construction documents and construction administration for the Skagit County Recreation Event Center Phase II improvements to the Joan Armstrong Tennis Facility, Skagit Valley College, Mount Vernon. The purpose of this Amendment is to prepare design and construction bid documents for improvements to the existing roof enclosure of the tennis courts at Skagit Valley College. This Amendment increases compensation by \$31,225 for a new compensation total not to exceed \$86,995. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No.**

A20120001)

d) SUPERIOR COURT:

8. Personal Services Agreement with Corpolongo and Associates, Inc. to provide pro tem court reporter services for Skagit County. The Agreement shall commence on January 1, 2012, and continue until December 31, 2012. Compensation shall be paid on a per diem rate of \$210. For a half-day of services, the contractor shall be paid at the rate of \$105. Any cancellation within 24 hours of the appointment, half of the per diem rate will be charged, or \$105. **(Contract No. C20120003)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$62,965.39 (Transmittal No. C-142-11); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$1,370.00 (Transmittal No. C-143-11); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$31,037.58 (Transmittal No. C-144-11).
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$71,188.77 (Transmittal No. C-145-11).
 - e) Warrants numbered 353753 through 354250 from Clearing Fund 696 in the total dollar amount of \$981,944.83 (Transmittal No. C-146-11); and
 - f) Warrants numbered 354251 through 354251 from Clearing Fund 696 in the total dollar amount of \$20,000 (Transmittal No. C-1-12).

IV. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 1:31 p.m.

There were no executive sessions scheduled for Tuesday, January 3, 2012.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board