

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 10, 2011**

The Skagit County Board of Commissioners met in regular session on Monday, October 10, 2011, with Commissioners Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chairman Wesen called the proceedings to order at 1:30 p.m. Commissioner Dillon was absent due to a meeting she was attending in Olympia and she was excused.

II. PLEDGE OF ALLEGIANCE:

Chairman Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator
- b) *9:30 a.m. China Ministry of Land and Resources Visit to Skagit County
- c) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda Items 1 through 17, Ratification Items 18 and 19, vouchers and warrants for Monday, October 10, 2011. Chairman Wesen seconded the motion.

The vote passed unanimously. Commissioner Sharon D. Dillon's absence was excused

- d) *2:00 p.m. - 3:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- e) *4:30 p.m. Open House on Puget Recovery and the 2011 Update to the Puget Sound Action Agenda (Padilla Bay National Estuarine Research Reserve, 10441 Bayview-Edison Road, Mount Vernon)

IV. CONSENT AGENDA (items 1 through 17):

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Tuesday, September 20, 2011. **(approved)**
- 2. Record of the Proceedings for Monday, September 26, 2011. **(approved)**
- 3. Record of the Proceedings for Tuesday, September 27, 2011. **(approved)**
- 4. Record of the Proceedings for Monday, October 3, 2011. **(approved)**

5. Record of the Proceedings for Tuesday, October 4, 2011. **(approved)**

b) BUDGET AND FINANCE:

6. Interlocal Cooperative Agreement with the City of Sedro-Woolley to assist in providing library services to citizens of unincorporated Skagit County during 2011. The Agreement shall commence on the date of execution and continue until December 31, 2011. Compensation shall not exceed \$7,599. **(Contract No. C20110436)**

7. Interlocal Cooperative Agreement with the City of Burlington to assist in providing library services to citizens of unincorporated Skagit County during 2011. The Agreement shall commence on the date of execution and continue until December 31, 2011. Compensation shall not exceed \$9,277. **(Contract No. C20110437)**

8. Personal Services Agreement with SDM Advisors, Inc. to provide financial advisory services and analysis. The Agreement shall commence on the date of execution, and continue until December 31, 2015. Compensation shall not exceed \$100,000. **(Contract No. C20110438)**

c) DEPARTMENT OF EMERGENCY MANAGEMENT:

9. Amendment A to Skagit County Contract No. C20100203, Homeland Security Contract No. K691-CCP, with Homeland Security Citizen Corps Program Grant through Snohomish County to Skagit County. Amendment A updates line item amounts on the Budget Sheet, Exhibit "C". Compensation remains unchanged. All other terms and conditions of the original Contract shall remain in effect. **(Amendment No. A20110139)**

d) PARKS, RECREATION, AND FAIR:

10. Amendment No. 1 to Vendor Services Agreement No. C20110013 with Jeremy Oliver, dba Absolute Plumbing. This Amendment increases compensation by \$2,500 for the repair of the bathroom and kitchen plumbing systems in Building A/B at the fairgrounds. The new total compensation amount shall not exceed \$10,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110140)**

e) PLANNING AND DEVELOPMENT SERVICES:

11. Ordinance adopting 2011 annual Skagit County Code Amendments V.2. **(Ordinance No. O20110009)**

f) PUBLIC WORKS:

12. Resolution calling for bids for Mobile Marine Refueling Services for the Vehicle and Passenger Ferry, M/V Guemes. The bid opening is scheduled to take place on Monday, October 31, 2011, at 2:00 p.m. **(Resolution No.**

R20110312)

13. Resolution to amend Resolution No. 18380 modifying the amount of imprest cash fund for County Road Fund #117. Changes to the Guemes Island Ferry staffing and operational practices require the changes to the fund which are described in Attachment "A". **(Resolution No. R20110313)**
14. Resolution calling for a public hearing regarding the consideration to vacate a portion of County right-of-way easement known as MacFarland Road, No. 30900. The public hearing is scheduled to take place on Tuesday, November 8, 2011, at 8:30 a.m. **(Resolution No. R20110314)**
15. Supplemental Agreement No. 4 to Local Agency Standard Consultant Agreement No. C20090506 with Certified Land Services for the Francis Road Curve Realignment and Reconstruction Project. The purpose of this Supplemental Agreement is to extend the completion date to September 30, 2012, and increase compensation by \$11,571 for a new contract total not to exceed \$68,838. All other terms and conditions of the original Agreement and Supplemental Agreements shall remain in effect. **(Amendment No. A20110141)**
16. Amendment No. 1 to Vendor Services Agreement No. C20110237 with Dahl Electric, Inc. This Amendment modifies the language in Exhibit "B" to include affidavits to be paid at cost. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110142)**

g) RECORDS MANAGEMENT:

17. Lease Agreement with MailFinance for a IM440 mail machine for the Public Works Department. The Agreement shall commence on October 17, 2011, and continue until October 17, 2016. Compensation shall not exceed \$7,500. **(Contract No. C20110439)**

V. RATIFICATION AGENDA (Items 18 and 19):

h) SHERIFF:

18. Resolution authorizing the ratification of an Interagency Agreement with Washington State Patrol (WSP) for overtime reimbursement for one detective for activities occurred during operations, as coordinated between WSP and the Task Force, while participating with the Task force in conjunction with investigations. The Agreement was only recently received from WSP after completion of negotiations and not fully executed before the commencement on October 1, 2011. **(Resolution No. R20110315)**
19. Interagency Agreement with Washington State Patrol (WSP) for overtime reimbursement for one detective for activities occurred during operations, as coordinated between WSP and the Task Force, while participating with the Task force in conjunction with investigations. The Agreement commenced on October 1, 2011, and shall be completed on September 30, 2012. Reimbursement to Skagit County shall not exceed \$15,000 per officer for the fiscal year. **(Contract No. C20110440)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$130,153.70 (Transmittal No. C-104-11); and
 - b) Warrants numbered 349127 through 349380 from Clearing Fund 696 in the total dollar amount of \$2,390,196.44 (Transmittal No. C-105-11); and
 - c) Payroll warrants numbered 288050 through 288767 in the total dollar amount of \$1,125,978.14 (Transmittal No. P-37-11); and
 - d) Junior District Payroll warrants number 994265 through 994428 in the total dollar amount of \$246,850.22 (Transmittal No. P-38-11).

VII. ADJOURNMENT:

Chairman Wesen adjourned the proceedings at 1:31 p.m.

There were no executive sessions scheduled for Tuesday, October 10, 2011.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board