

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 6, 2011**

The Skagit County Board of Commissioners met in regular session on Tuesday, September 6, 2011, with Commissioners Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Commissioner Dillon called the proceedings to order at 11:00 a.m. Chairman Wesen's absence was excused.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator

b) 11:00 a.m. - 11:15 a.m. Proclamation: September 10 through 11, 2011 as Bike MS Weekend in Skagit County

Tina Needy and Ginger Pitner, representatives with the Skagit Multiple Sclerosis (MS) Society, Northwest Chapter, were present to accept the Bike Multiple Sclerosis Weekend Proclamation and to share information about the effects of Multiple Sclerosis. Ms. Pitner encouraged anyone with MS to attend the support group that meets on the second Friday of every month from 11:00 a.m. to 12:30 p.m. at the Common Grounds Coffee House in Burlington.

Commissioner Dillon read the proclamation declaring September 10 through 11, 2011, as Bike MS Weekend in Skagit County.

Commissioner Dillon recessed the proceedings at 11:10 a.m.

c) 11:30 a.m. - 11:45 a.m. Public Comment Period

Commissioner Dillon reconvened the proceedings at 11:30 a.m.

Seeing no public testimony forthcoming, Commissioner Dillon closed the public comment period at 11:30 a.m.

d) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items

e) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR TUESDAY, SEPTEMBER 6, 2011 (items 1 through 11):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda

items 1 through 11, Ratification items 12 through 21, vouchers and warrants for Tuesday, September 6, 2011. Commissioner Dillon seconded the motion. The vote passed unanimously. Chairman Ron Wesen's absence was excused

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, August 29, 2011. **(Approved)**

b) COMMUNITY SERVICES:

2. Resolution authorizing that Skagit County provide a check in the amount of \$10,000 to the Skagit Valley Herald Christmas Fund dba the Argus Fund for use only by the Community Services ARIS program. Skagit County received an unsolicited donation from the Richard and Lois M. Worthington Fund stipulating that the funds be deposited in an account held by a 501(c)(3) organization. **(Resolution No. R20110275)**

c) FACILITIES:

3. Resolution calling for a public hearing to consider testimony regarding the request to lease a County-owned building located at 220 Michael Street in the Town of Sedro-Woolley (commonly known as the Skagit Regional Food Distribution Center) by Skagit County Community Action Agency. The public hearing is scheduled to take place on Tuesday, September 27, 2011, at 10:30 a.m. **(Resolution No. R20110276)**

d) PUBLIC WORKS:

4. Resolution regarding the adoption of the 2011 Annual Construction Program, Revision No. 2. **(Resolution No. R20110277)**
5. Resolution initiating 2011 County road projects: 1) Guemes Ferry Dolphin Replacement (Anacortes), 2) Hard Creek Cascade River Road Bridge Repair, 3) Josh Wilson Road Culvert Replacement, 4) Prevedal Road Slide Repair, and 5) South Shore Road Slide Repair. **(Resolution No. R20110278)**
6. Deed of Gift to the Natural Conservancy for cultural and historic objects encountered during the construction of the Fisher Slough Tidal Marsh Restoration Project. **(Contract No. C20110392)**
7. Vendor Services Agreement with the Copy and Print Store to provide printing and storage of commuter tickets and punch cards for the Guemes Island Ferry. The Agreement shall commence upon the date of execution and continue for two years. Compensation shall not exceed \$10,000. **(Contract No. C20110393)**
8. Amendment No. 2 to Vendor Services Agreement No. C20110239 with Tri County Diesel Marine, Inc. for the complete rebuild of one Cummins Diesel KTA-19 M3 Engine for the Vehicle Passenger Ferry M/V Guemes. The purpose of this Amendment is to increase compensation for an amount not to exceed \$5,778 for the purchase of two couplings parts for the completion of

the ferry engine repair. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment no. A20110122)**

e) SHERIFF:

9. Agreement with the Department of Homeland Security Law Investigations and Skagit County Interlocal Drug Enforcement Unit (SCIDEU) for the purpose of receiving reimbursable costs incurred by SCIDEU in providing resources to joint operations/task forces. The Agreement shall commence upon the date of execution and continue until terminated. Reimbursement entitlement shall not exceed \$15,000 per officer for the Fiscal Year period. **(Contract No. C20110394)**
10. Amendment No. 1 to Port Security Grant Program (PSGP) Fiscal Year 2010 (FY10) Memorandum of Agreement (MOA) No. C20110056 with Marine Exchange of Puget Sound to act as the Puget Sound Fiduciary Agent for the FY 2010 PSGP. The purpose of this Amendment is to correct internal references and wording omissions. All other terms and conditions of the original MOA shall remain in effect. **(Amendment No. A20110123)**

f) TREASURER:

11. Resolution to authorize the cancellation of uncollectible taxes per R.C.W. 84.56.240. **(Resolution No. R20110279)**

V. RATIFICATION AGENDA (Items 12 through 21):

g) AUDITOR:

12. Resolution authorizing the ratification of a Vendor Services Agreement with K&H Printers to provide services related to printing and mailing of all ballot and election materials for any official election. Negotiation of the contract terms delayed the finalization of the Agreement before the start date of August 1, 2011. **(Resolution No. R20110280)**
13. Vendor Services Agreement with K&H Printers to provide services related to printing and mailing of all ballot and election materials for any official election. The Agreement commenced on August 1, 2011, and shall continue for three years. Compensation to K&H Printers for each election shall be based on a pre-determined fee schedule. **(Contract No. C20110395)**

h) DEPARTMENT OF EMERGENCY MANAGEMENT:

14. Resolution authorizing the ratification of Grant Agreement No. E12-060 with the Washington State Military Department and the U.S. Homeland Security to support and enhance day-to-day Emergency Management operations. The FY11 Emergency Management Grant contract was not received from the State prior to the start date of October 1, 2010. **(Resolution No. R20110281)**
15. Washington State Military Department and the U.S. Homeland Security Grant Agreement No. E12-060 to support and enhance day-to-day

Emergency Management operations. The Agreement commenced on October 1, 2010, and shall continue until June 30, 2012. Compensation to the County shall not exceed \$43,280. **(Contract No. C20110396)**

i) HEALTH:

16. Resolution authorizing the ratification of a Personal Services Agreement with TJ Harmon, DBA Northwest Emergency Services to update the Pandemic Flu Plan, and provide three emergency preparedness trainings to the Samish Tribe's Medical Reserve Corps (MRC). Information required to complete the contract was not received before the start date of June 15, 2011. **(Resolution No. R20110282)**
17. Personal Services Agreement with TJ Harmon, DBA Northwest Emergency Services to update the Pandemic Flu Plan, and provide three emergency preparedness trainings to the Samish Tribe's Medical Reserve Corps (MRC). The Agreement commenced on June 15, 2011, and shall continue until July 28, 2011. Compensation shall not exceed \$8,500. **(Contract No. C20110397)**

j) INFORMATION SERVICES:

18. Resolution authorizing the execution of an Interlocal Agreement with The City of Mount Vernon for the provision of Skagit 21 video production services. Contract negotiations delayed the finalization of the Interlocal Agreement before the start date of January 3, 2011. **(Resolution No. R20110283)**
19. Interlocal Agreement with the City of Mount Vernon to provide video production services to the Skagit 21 television station. The Agreement commenced on January 1, 2011, and shall continue until December 31, 2011. Compensation shall not exceed \$10,000 for 142 hours of services. **(Contract No. C20110398)**

k) OFFICE OF JUVENILE COURT:

20. Resolution authorizing the ratification of County Program Agreement No. 0663-98417, Amendment No. 0663-98417-06 (Skagit County Contract No. C20060421) with the Washington State Department of Social and Health Services (DSHS) for the provision of Juvenile Accountability Block Grant (JABG) diversion programming. A signed Amendment was not received in time to finalize the Amendment before the start date of September 1, 2011. **(Resolution No. R20110284)**
21. County Program Agreement No. 0663-98417, Amendment No. 0663-98417-06 (Skagit County Contract No. C20060421) with the Washington State Department of Social and Health Services (DSHS) for the provision of Juvenile Accountability Block Grant (JABG) diversion programming. The purpose of this Amendment is to extend the term of the Agreement to August 31, 2012. Compensation to Skagit County is increased from \$50,580 to \$61,027. **(Amendment No. A20110124)**

VI. ADJOURNMENT:

Commissioner Dillon adjourned the proceedings at 1:31 p.m.

There were no executive sessions scheduled for Tuesday, September 6, 2011.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board