

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 29, 2011**

The Skagit County Board of Commissioners met in regular session on Monday, August 29, 2011, with Commissioners Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Commissioner Dillon called the proceedings to order at 1:30 p.m. and excused Chairman Wesen.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dillon led the gallery in the salute to the flag.

III. AGENDA:

Before discussing the Consent Agenda, Commissioner Dillon thanked the Sedro-Woolley Rotary Club for the improvements made on a portion of the Cascade Trail in Sedro-Woolley. She stated that Skagit County Parks and Recreation and Public Works Departments were also involved and she appreciated the work performed.

- a) *10:00 a.m. - 11:30 a.m. WSU Cooperative Extension - Traffic Safety Meeting (16650 State Route 536, Mount Vernon - Sakuma Auditorium at WSU Mount Vernon Northwestern Washington Research & Extension Center)
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items

The Commissioners briefly discussed Item No. 13 with Director of Planning and Development Services Gary Christensen.

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda Items 1 through 17, Ratification Items 18 through 31, vouchers and warrants for Monday, August 29, 2011, and to clarify that the term of the Funding Agreement with the Mount Vernon Downtown Association (item no. 4) is from August 15, 2011 through December 31, 2011. Commissioner Dillon seconded the motion.

The vote passed unanimously. Chairman Ron Wesen's absence was excused

- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 17):

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, August 22, 2011. **(Approved)**

b) ADMINISTRATIVE SERVICES:

2. Amendment No. 3 to Assistance Agreement No. C20090639 with the United States Department of Energy, Office of Energy Efficiency & Renewable Energy for the Energy Efficiency Conservation Block Grant program. This Amendment replaces activity worksheets to authorize changes in the scope of work. There is no change in the amount of compensation. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20110117)**

c) APPOINTMENTS:

3. Resolution appointing Michael Hughes to the Agricultural Advisory Board. Michael Hughes will replace Bob Hughes, who recently resigned from his position in District 2. Michael Hughes will serve the remainder of Bob Hughes term which will expire on December 31, 2011. **(Resolution No. R20110263)**

d) BUDGET AND FINANCE:

4. Funding Agreement with Mount Vernon Downtown Association which awards \$3,000 of Lodging Tax funds to support activities related to the Spirit of the Spud event. The Agreement commenced on January 1, 2011, and shall continue until December 31, 2011. Compensation shall not exceed \$3,000. Funds were authorized pursuant to Resolution No. R20110241. **(Contract No. C20110378)**

e) COMMUNITY SERVICES:

5. Personal Services Agreement with Catholic Community Services to provide mental health services through the School Based Mental Health Program. The Agreement shall commence on September 1, 2011, and continue until February 28, 2012. Compensation shall not exceed \$275,000 and is funded by the 0.1% sales tax. **(Contract No. C20110379)**
6. Personal Services Agreement with Skagit Recovery Center to provide chemical dependency treatment and support services, generally in an outpatient setting to eligible persons. The Agreement shall commence on October 1, 2011, and continue until June 30, 2012. Compensation shall not exceed \$720,000 and is funded by DSHS-Division of Behavioral Health and Recovery, and 0.1% sales tax. **(Contract No. C20110380)**
7. Amendment No. 1 to Personal Services Agreement No. C20110218 with Skagit Recovery Center. This Amendment increases compensation by \$19,000, for a new total compensation amount not to exceed \$65,585. Funding is provided by DSHS-Division of Behavioral Health and Recovery through the WA CARES grant. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110118)**
8. Personal Services Agreement with Phoenix Recovery Services to provide chemical dependency treatment and support services, generally in an outpatient setting to eligible persons. The Agreement shall commence on October 1, 2011, and continue until June 30, 2012. Compensation shall not

exceed \$500,000 and is funded by DSHS-Division of Behavioral Health and Recovery, and 0.1% sales tax. **(Contract No. C20110381)**

9. Amendment No. 1 to Personal Services Agreement No. C20100541 with Phoenix Recovery Services. This Amendment increases compensation by \$5,000, for a new total compensation amount not to exceed \$20,000 and is funded by the 0.1% sales tax. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110119)**

f) FACILITIES:

10. Amendment No. 1 to Vendor Services Agreement No. C20090640 with Electric West, Inc. This Amendment increases compensation by \$3,000, for a new total compensation amount not to exceed \$7,500 plus applicable sales tax. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110120)**

g) HUMAN RESOURCES:

11. Agreement by and between Skagit County Commissioners, the Sheriff of Skagit County, and Skagit County Deputy Sheriff's Guild-Patrol Division. Effective January 1, 2010 through December 31, 2011. **(Contract No. C20110382)**

h) PARKS, RECREATION AND FAIRGROUNDS:

12. Vendor Services Agreement with Dahl Electric, Inc. to provide on-call electrical services to all Skagit County Parks and Fairgrounds. The Agreement shall commence on the date of execution, and continue for one year. Compensation shall not exceed \$9,000. **(Contract No. C20110383)**

i) PLANNING AND DEVELOPMENT SERVICES:

13. Resolution establishing the docket for the 2011 Annual Code Amendments (V.2). **(Resolution No. R20110264)**

j) PUBLIC DEFENDER:

14. Personal Services Agreement with Mari Doerner to provide consultation and representation related to clients on behalf of the Skagit County Public Defender for mental health and involuntary commitment hearings including any jury trials as calendared by the Skagit County Clerk's Office. The Agreement shall begin on September 1, 2011, and continue until August 31, 2012. Compensation shall not exceed \$35,000. **(Contract No. C20110384)**

k) PUBLIC WORKS:

15. Resolution calling for bids for as-needed Hydraulic Maintenance and Repair Service. The bid opening is scheduled to take place on Monday, September 19, 2011, at 2:00 p.m. **(Resolution No. R20110265)**

16. Resolution awarding the bid and appropriating funds for the Farm to Market Road Culvert Replacement Project #WA402134 to Taylor's Excavators, Incorporated in the amount of \$143,309. **(Resolution No. R20110266)**
17. Resolution temporarily amending Resolution No. R20090387 regarding solid waste disposal rates. **(Resolution No. R20110267)**

V. RATIFICATION AGENDA (Items 18 through 31):

l) COMMUNITY SERVICES:

18. Resolution authorizing the ratification of a Personal Services Agreement with Skagit County Community Action Agency for the provision of the Juntos Podemos (Together We Can) program through the 2011-2013 Skagit County Readiness to Learn Grant which is funded by the Office of the Superintendent of Public Instruction. The Agreement was delayed due to the protracted state legislative budget process. **(Resolution No. R20110268)**
19. Personal Services Agreement with Skagit County Community Action Agency for the provision of the Juntos Podemos (Together We Can) program through the 2011-2013 Skagit County Readiness to Learn Grant which is funded by the Office of the Superintendent of Public Instruction. The Agreement commenced on July 1, 2011, and shall continue until June 30, 2013. Compensation shall not exceed \$47,328. **(Contract No. C20110385)**
20. Resolution authorizing the ratification of an Interlocal Agreement with North Sound Mental Health Administration (NSMHA), Contract #NSMHA-SKAGIT-JAIL SERVICES-11, to provide funding for the provision of mental health services for the mentally ill offending in the Skagit County Jail. Review of the contract terms delayed the finalization of the Interlocal Agreement before the start date of July 1, 2011. **(Resolution No. R20110269)**
21. Interlocal Agreement with North Sound Mental Health Administration (NSMHA), Contract #NSMHA-SKAGIT-JAIL SERVICES-11, to provide funding for the provision of mental health services for the mentally ill offending in the Skagit County Jail. The Agreement commenced on July 1, 2011, and shall continue until September 30, 2011. Compensation from NSMHA shall not exceed \$22,500. **(Contract No. C20110386)**

m) FACILITIES:

22. Resolution authorizing the ratification of a Lease Agreement with Skagit County Community Action Agency to lease the premises located at 220 Michael Street, Mount Vernon, WA, commonly known as the Regional Food Distribution Center. Skagit County Community Action Agency has continued to occupy the leased premises and a signed building lease for the property was not received prior to the commencement of the Agreement. **(Resolution No. R20110270)**
23. Lease Agreement with Skagit County Community Action Agency to lease the

premises located at 220 Michael Street, Mount Vernon, WA, commonly known as the Regional Food Distribution Center. The Agreement commenced on July 25, 2011, and shall continue on a month to month basis, ending December 25, 2011. Compensation is currently being negotiated and once the amount is established, an addendum to the lease will be executed. **(Contract No. C20110387)**

n) PUBLIC WORKS:

24. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Washington State University (WSU) to perform Task 5: WSU Beach Watchers and Task 6: Shore Stewards. Due to the time required to fully execute the Ecology grant and the Interlocal Agreement, and the need to begin work as soon as possible, it was necessary to obtain authorization from Skagit County Public Works staff for work to start effective July 1, 2011. **(Resolution No. R20110271)**
25. Interlocal Cooperative Agreement with Washington State University (WSU) to perform Task 5: WSU Beach Watchers and Task 6: Shore Stewards, which are two of seven tasks identified in the Washington State Department of Ecology Grant Agreement No. G1200005. The Agreement commenced on July 1, 2011, and shall continue through December 31, 2011. Compensation shall not exceed \$10,300, and will be 100% reimbursed by the grant. **(Contract No. C20110388)**

o) SHERIFF:

26. Resolution authorizing the ratification of Letter of the Award from the Washington State Parks and Recreation Commission which provides funding from the Federal U.S. Coast Guard Recreational Boating Safety in order to assist with local marine law enforcement efforts and boating safety programs. The Letter of Award was misdirected internally and was not executed before the commencement on July 1, 2011. **(Resolution No. R20110272)**
27. Letter of Award from the Washington State Parks and Recreation Commission which provides funding from the Federal U.S. Coast Guard Recreational Boating Safety in order to assist with local marine law enforcement efforts and boating safety programs. Funding for this work commenced on July 1, 2011, and continues until June 30, 2012. Compensation from the U.S. Coast Guard Recreational Boating Safety shall not exceed \$62,145. **(Contract No. C20110389)**

p) YOUTH AND FAMILY SERVICES:

28. Resolution authorizing the ratification of County Program Agreement No. 1163-33536 between the Washington State Department of Social and Health Services and Skagit County for funding of the Juvenile Rehabilitation programs through the Consolidated Contract Fiscal Year 2012. The Agreement was received by Youth and Services after it's commencement on July 1, 2011. **(Resolution No. R20110273)**

29. County Program Agreement No. 1163-33536 between the Washington State Department of Social and Health Services and Skagit County for funding of the Juvenile Rehabilitation programs through the Consolidated Contract Fiscal Year 2012. This Agreement is a continuation of Contract No. C20100344 (DSHS Agreement No. 1063-94656). The Agreement commenced on July 1, 2010, and continues through December 31, 2011. Compensation shall not exceed \$101,905. **(Contract No. C20110390)**
30. Resolution authorizing the ratification of Amendment No. 2 to Personal Services Agreement No. C20090298 with Youthnet for the summer school program at Emerson High School. The Amendment was not received in time to execute before the commencement on July 1, 2011. **(Resolution No. R20110274)**
31. Amendment No. 2 to Personal Services Agreement No. C20090298 with Youthnet for the summer school program at Emerson High School. This Amendment revises the fee schedule for the "Why Try Program". The Amendment commenced on July 1, 2011, and shall continue through June 30, 2012. There is no change in the amount of compensation. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20110121)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 346878 through 347019 from Clearing Fund 696 in the total dollar amount of \$724,256.48 (Transmittal No. C-89-11); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$120,349.57 (Transmittal No. C-90-11); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$59,916.36 (Transmittal No. C-91-11); and
 - d) Warrants numbered 347020 through 347214 from Clearing Fund 696 in the total dollar amount of \$543,932.94 (Transmittal No. C-92-11); and
 - e) Payroll warrants numbered 285857 through 286599 in the total dollar amount of \$1,167,177.99 (Transmittal No. P-31-11); and
 - f) Junior District Payroll warrants number 993729 through 993927 in the total dollar amount of \$264,957.22 (Transmittal No. P-32-11).

VII. ADJOURNMENT:

Commissioner Dillon adjourned the proceedings at 1:35 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board