

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, AUGUST 15, 2011**

The Skagit County Board of Commissioners met in regular session on Monday, August 15, 2011, with Commissioners Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chairman Wesen called the proceedings to order at 1:30 p.m. and excused Commissioner Dillon.

II. PLEDGE OF ALLEGIANCE:

Chairman Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda Items 1 through 11, 13 through 20, Ratification Items 21 through 28, vouchers and warrants for Monday, August 15, 2011, and to bring Item No. 12 back before the Board on Tuesday, August 16, 2011, at 11:30 a.m. Chairman Wesen seconded the motion. The vote passed unanimously. Commissioner Sharon D. Dillon's absence was excused

- c) \*2:00 p.m. - 3:00 p.m. Executive Session (Litigation)
- d) \*5:00 p.m. Sedro-Woolley Chamber of Commerce - 6th Annual Sample of Sedro Event (Hammer Heritage Square, Sedro-Woolley)

IV. CONSENT AGENDA (items 1 through 20):

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, August 8, 2011. **(approved)**
- 2. Record of the Proceedings for Tuesday, August 9, 2011. **(approved)**

b) APPOINTMENTS:

- 3. Resolution to rescind Resolution No. R20110181 regarding the appointment of a member to the Skagit County Emergency Medical Services Commission. **(Resolution No. R20110240)**

c) BUDGET & FINANCE:

4. Funding Agreement with the City of Mount Vernon to distribute economic development funds pursuant to R.C.W. 82.14.370. Funding will be used to reimburse the City for expenses incurred related to Economic Development Association of Skagit County membership. The Agreement commenced on January 1, 2011, pursuant to Resolution No. R20110140, and ends on December 31, 2011. Compensation shall not exceed \$10,000. **(Contract No. C20110357)**
5. Resolution awarding additional hotel/motel lodging tax funding for 2011 to Mount Vernon Downtown Association for the Spirit of the Spud Event, in the amount of \$3,000. **(Resolution No. R20110241)**

d) COMMUNITY SERVICES:

6. Amendment No. 1 to Funding Agreement No. C20110124 between Northwest Regional Council (NWRC), Northwest Washington Area Agency on Aging (NWRC Contract No. 123009-NUTR) and Skagit County. This Amendment increases compensation by \$65,241, for a new compensation amount not to exceed \$301,724. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110114)**
7. Personal Services Agreement with Matthew Platte who will provide mental health services through the Community Wellness Program. The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$20,000 and is funded by the 0.1% sales tax. **(Contract No. C20110358)**
8. Personal Services Agreement with Sunrise Services to provide social, recreational, and recovery focused activities at the Peer Connections Center in Mount Vernon. The Agreement shall commence on the date of execution, and continue until December 31, 2011. Compensation shall not exceed \$45,000, and is funded by the 0.1% sales tax. **(Contract No. C20110359)**
9. Personal Services Agreement with Presbyterian Counseling Service North, a Samaritan Counseling Center, to provide mental health services through the Community Wellness program. The Agreement shall commence on the date of execution, and continue until December 31, 2012. Compensation shall not exceed \$25,000 and is funded by the 0.1% sales tax. **(Contract No. C20110360)**

e) FACILITIES:

10. Personal Services Agreement with Telmate, LLC to provide telephone service for all inmate telephones located at Skagit County's designated sites. The Agreement shall commence on the date of execution and continue for two years. Telmate, LLC shall pay Skagit County on a monthly basis 60% of billed gross revenues from inmate calls. Telmate, LLC assumes sole risk of uncollectible revenues. **(Contract No. C20110361)**

f) HEALTH:

11. Amendment No. 1 to Interlocal Cooperative Agreement No. C20100670 with Skagit County Public Hospital District No. 1, doing business as Skagit Valley Hospital. This Amendment changes the funding duration of part of the compensation amount to coincide with the same change recently made by Washington State Department of Health, which provides program funding. The compensation period shall end December 31, 2011. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110115)**

g) INFORMATION SERVICES:

12. Resolution authorizing the Trial Court Coordination Council to proceed with Phase 2 of the installation of electronic display boards for District Court. **(postponed until Tuesday, August 16, 2011)**
13. Vendor Services Agreement with Virtual Business Solution, Inc. d/b/a Virtual Ticketing Solutions to install a kiosk and web software for the purpose of providing an automated ticketing system for the Guemes Island Ferry. Virtual Ticketing Systems was the apparent winner of a competitive Request for Proposal. The Agreement shall commence on the date of execution, and continue until the completion of the project, or up to two years. Compensation shall not exceed \$45,000. **(Contract No. C20110362)**
14. Personal Services Agreement with Virtual Business Solution, Inc. d/b/a Virtual Ticketing Solutions to license the Virtual Ticketing Software and provide maintenance for hardware and software in support of an automated ticketing system for the Guemes Island Ferry. Virtual Ticketing Systems was the apparent winner of a competitive Request for Proposal. The Agreement shall commence on the date of execution, and continue for five years. Upon expiration after five years, the Agreement shall be automatically extended for a period of one year, unless terminated. Compensation shall not exceed \$7,320 per year. **(Contract No. C20110363)**

h) PROSECUTING ATTORNEY:

15. Release and Settlement Agreement with Cape Horn Maintenance Company related to disputed homeowners' assessments, dues, fees and charges. **(Contract No. C20110364)**

i) PUBLIC WORKS:

16. Resolution calling to update the vendor lists, as required by R.C.W. 39.04.190, for maintenance material and rental equipment. **(Resolution No. R20110242)**
17. Resolution calling for a public hearing regarding the sale or disposal of County surplus property consisting of vehicles, equipment, and office furniture. The hearing is scheduled to take place on Tuesday, September 13, 2011, at 8:30 a.m. **(Resolution No. R20110243)**
18. Resolution to abolish the revolving fund that was established by the Skagit County Public Works Department by Resolution No. R20080152 in the

amount of \$1,000 since it is no longer necessary. **(Resolution No. R20110244)**

j) RECORDS MANAGEMENT:

19. Vendor Services Agreement with db Secure Shred, LLC to provide on-site shredding of material on a monthly schedule. The Agreement shall commence on August 15, 2011, and continue for one year. Compensation shall not exceed \$10,000. **(Contract No. C20110365)**

k) YOUTH AND FAMILY SERVICES:

20. Resolution to rescind Amendment No. A20110057 to Contract No. C20100363 with Department of Social and Health Services, Office of Juvenile Justice. Amendment No. A20110057 was inadvertently approved and was duplicative of Amendment No. A20100211. **(Resolution No. R20110245)**

V. RATIFICATION AGENDA (Items 21 through 28):

l) COMMUNITY SERVICES:

21. Resolution authorizing the ratification of a Personal Services Agreement with United General Hospital to provide substance abuse prevention through coordination of the Strengthening Families program and the V.O.I.C.E. youth leadership board. Development of the contract terms and Scope of Work between Skagit County and the Department of Social and Health Services - Division of Behavioral Health and Recovery for the funding of the Personal Services Agreement with United General Hospital delayed the finalization of the Agreement before the commencement. **(Resolution No. R20110246)**
22. Personal Services Agreement with United General Hospital to provide substance abuse prevention through coordination of the Strengthening Families program and the V.O.I.C.E. youth leadership board. The Agreement commenced on July 1, 2011, and shall continue until September 30, 2012. Compensation shall not exceed \$30,000 and is funded by the Department of Social and Health Services - Division of Behavioral Health and Recovery. **(Contract No. C20110366)**
23. Resolution authorizing the ratification of a DSHS Agreement No. 1163-27323 with the State of Washington Department of Social and Health Services (DSHS) to provide funding for chemical dependency prevention and treatment services in Skagit County. Negotiation of the contract terms delayed finalization of the Agreement before the commencement date. **(Resolution No. R20110247)**
24. DSHS Agreement No. 1163-27323 with the State of Washington Department of Social and Health Services (DSHS) to provide funding for chemical dependency prevention and treatment services in Skagit County. The Agreement commenced on July 1, 2011, and continues through June 30, 2013. Compensation to Skagit County shall not exceed \$2,666,235. **(Contract No. C20110367)**

m) HEALTH:

25. Resolution authorizing the ratification of an Interagency Agreement No. C1200058 with the State of Washington Department of Ecology to provide funding for the continuation of the Local Source Control Partnership Program. The Agreement was received from the State of Washington Department of Ecology after the start date. **(Resolution No. R20110248)**
26. Interagency Agreement No. C1200058 with the State of Washington Department of Ecology to provide funding for the continuation of the Local Source Control Partnership Program. The Contract commenced on July 1, 2011 and shall continue through June 30, 2013. Compensation to Skagit County shall not exceed \$186,043.75. **(Contract No. C20110368)**

n) NOXIOUS WEED:

27. Resolution authorizing the execution of an Interlocal Cooperative Agreement with Washington State Department of Agriculture to provide funding for Spartina survey and eradication within Skagit County. The Agreement was not received from Washington State Department of Agriculture prior to the commencement date of July 1, 2011. **(Resolution No. R20110249)**
28. Interlocal Cooperative Agreement with Washington State Department of Agriculture to provide funding for Spartina survey and eradication within Skagit County. The Agreement commenced on July 1, 2011, and shall end on June 30, 2013. Compensation to Skagit County shall not exceed \$50,000. **(Contract No. C20110369)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 346133 through 346210 from Clearing Fund 696 in the total dollar amount of \$142,440.67 (Transmittal No. C-84-11); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$189,241.65 (Transmittal No. C-85-11); and
  - c) Payroll warrants numbered 285127 through 285856 in the total dollar amount of \$1,110,171.43 (Transmittal No. P-29-11); and
  - d) Junior District Payroll warrants number 993564 through 993728 in the total dollar amount of \$260,881.45 (Transmittal No. P-30-11).

VII. ADJOURNMENT:

Chairman Wesen adjourned the proceedings at 1:32 p.m.

The Commissioners attended an executive session from 2:06 p.m. to 2:55 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Rich Weyrich, Will Honea, and Melinda Miller. Commissioners Ron Wesen and Ken Dahlstedt, County Administrator Tim Holloran, Treasurer Katie Jungquist, Budget and Finance Director Trisha Logue, and Human Resources and Risk Management Director Billie Kadrmas attended the executive session as well.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chairman

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Kenneth A. Dahlstedt, Commissioner

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Sharon D. Dillon, Commissioner

ATTEST:

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Linda Hammons, Clerk of the Board