

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 5, 2011**

The Skagit County Board of Commissioners met in regular session on Tuesday, July 5, 2011, with Commissioners Ron Wesen, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Chairman Wesen called the proceedings to order at 11:31 a.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) 11:30 a.m. - 11:45 a.m. Public Comment Period

Seeing no public comment forthcoming, Commissioner Dillon made a motion to close the public comment at 11:32 a.m. Commissioner Dahlstedt seconded the motion, which passed unanimously.

Chairman Wesen recessed the proceedings at 11:32 a.m.

- c) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- d) *2:00 p.m. - 3:00 p.m. Executive Session (Potential Litigation)
- e) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR TUESDAY, JULY 5, 2011 (items 1 through 7):

Chairman Wesen reconvened the proceedings at 1:30 p.m.

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 7, Ratification Agenda items 8 through 19, vouchers and warrants for Tuesday, July 5, 2011. Commissioner Dahlstedt seconded the motion. The vote passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, June 27, 2011. **(Approved)**
- 2. Record of the Proceedings for Tuesday, June 28, 2011. **(Approved)**

b) COMMUNITY SERVICES:

3. Amendment No. 1 to Personal Services Agreement No. C20100643 with Compass Health to provide integrated mental health and chemical dependency treatment services for up to 20 Skagit County Mental Health Court clients. This Amendment increases the annual medication costs limit by \$3,200 under Exhibit "C", Compensation. The new compensation amount shall not exceed \$163,200. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110092)**

c) HEALTH:

4. Interlocal Agreement No. 20110280 with the Office of Superintendent of Public Instruction for the operation of health and sanitation evaluations of food service management companies. The Agreement shall commence upon the date of execution and continue until August 31, 2011. Compensation to Skagit County shall not exceed \$1,100. **(Contract No. C20110309)**

d) INFORMATION SERVICES:

5. Amendment No. 1 to Software Maintenance Agreement No. C20050463 with Accela to support and maintain the Accela Permits Plus software system for the Planning and Development Services Department. The purpose of this Amendment is to continue the Software Maintenance Agreement through June 30, 2014. This Amendment increases compensation by \$26,952.45. The new compensation amount shall not exceed \$32,056.45. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110093)**

e) PUBLIC DEFENDER:

6. Client Service Contract No. CSV12020 with the State of Washington Office of Public Defense to provide indigent dependency and termination defense legal services in Skagit County Juvenile Court. The Agreement commenced on July 1, 2011, and shall continue through June 30, 2012. Compensation to Skagit County shall not exceed \$124,236. **(Contract No. C20110310)**

f) PUBLIC WORKS:

7. Personal Services Agreement with James G. Murphy Inc. to provide auction and transportation services for Skagit County surplus vehicles and equipment. The Agreement shall commence upon the date of execution, and continue for one year. Skagit County shall compensate James G. Murphy Inc. a 10% commission of the gross auction sales. **(Contract No. C20110311)**

V. RATIFICATION AGENDA (Items 8 through 19):

g) HEALTH:

8. Resolution authorizing the ratification of County Program Agreement No. 1163-30443 with the State of Washington Department of Social and Health

Services (DSHS) for the Alternative Response Service (ARS)/Family Support Services program. A signed agreement was not received prior to the commencement date of July 1, 2011. **(Resolution No. R20110206)**

9. County Program Agreement with the State of Washington Department of Social and Health Services (DSHS), DSHS Agreement No. 1163-30443 for the Alternative Response Service (ARS)/Family Support Services Program. The Agreement shall commence on July 1, 2011, and continue through June 30, 2012. Compensation to Skagit County shall not exceed \$11,845. **(Contract No. C20110312)**
10. Resolution authorizing the ratification of County Program Agreement No. 1063-95478 with the State of Washington Department of Social and Health Services (DSHS) for the Early Intervention Program (EIP/CPS). A signed agreement was not received prior to the commencement date of July 1, 2011. **(Resolution No. R20110207)**
11. Amendment No. 2 to County Program Agreement No. C20100294 with the State of Washington Department of Social and Health Services (DSHS), DSHS Agreement No. 1063-95478 for the Early Intervention Program (EIP/CPS). The purpose of this Amendment is to increase compensation by \$17,707. The new total compensation amount payable to Skagit County shall not exceed \$35,414.24. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110094)**

h) HUMAN RESOURCES:

12. Resolution authorizing the ratification of a Personal Services Agreement with Terri Ano, PhD to provide professional services related to the application of the Job Evaluation Tool and various other Human Resource related projects. Due to ongoing contract negotiations, a contract was not executed prior to the commencement of needed services. **(Resolution No. R20110208)**
13. Personal Services Agreement with Terri Ano, PhD to provide professional services related to the application of the Job Evaluation Tool and various other Human Resource related projects. The Agreement commenced on February 1, 2011, and shall continue until December 31, 2011. Compensation shall not exceed \$10,000. **(Contract No. C20110313)**

i) PROSECUTING ATTORNEY:

14. Resolution authorizing the ratification of a Personal Services Agreement with Foster Pepper, PLLC to provide legal counsel in connection with the Anderson/LaVenture Road project. A signed contract was not received prior to the commencement of the contract on June 22, 2011, due to pending budget negotiations. **(Resolution No. R20110209)**
15. Personal Services Agreement with Foster Pepper, PLLC to provide legal counsel in connection with the Anderson/LaVenture Road condemnation. The Agreement commenced on June 22, 2011, and shall continue through December 31, 2012. Compensation shall not exceed \$50,000. **(Contract No. C20110314)**

j) PUBLIC WORKS:

16. Resolution authorizing the ratification of Supplemental Agreement No. 4 to Local Agency Standard Consultant Agreement No. C20090306 with Shearer Design LLC. Due to the short timeline during the construction phase, the Public Works staff directed Shearer Design to provide the necessary additional modifications and design for the Guemes Island Pedestrian Access, and the electrical system at the Anacortes Terminal Building. **(Resolution No. R20110210)**
17. Supplemental Agreement No. 4 to Local Agency Standard Consultant Agreement No. C20090306 with Shearer Design LLC for the Anacortes Ferry Dock Rehabilitation, Federal Aid #BHS-2029 (045), Project #FE40152-5, and Guemes Island Ferry Dock Repair, Federal Aid #FBD-BHS-2029 (042), Project #FE40153-1. This Supplemental Agreement adds additional engineering services for construction support on the subcontracted work for Task #10 (Pedestrian Access and Electrical & Mechanical Design), attached as Exhibit A-1. This Supplemental Agreement increases compensation by \$19,107. The new compensation amount shall not exceed \$514,124. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110095)**

k) YOUTH & FAMILY SERVICES:

18. Resolution authorizing the ratification of an Office of Juvenile Justice Juvenile Detention Alternatives Initiative (JDAI) Federal Grant Application General Terms and Conditions with the Washington State Department of Social & Health Services. Skagit County Youth & Family Services experienced delays in completing the Grant Application prior to the commencement date of July 1, 2011. **(Resolution No. R20110211)**
19. Office of Juvenile Justice Juvenile Detention Alternatives Initiative (JDAI) Federal Grant Application General Terms and Conditions with the Washington State Department of Social & Health Services to provide funding for the Warrant Prevention/Reduction Advocate. The Agreement commenced on July 1, 2011, and shall continue until June 30, 2012. The total grant amount shall not exceed \$30,000. **(Contract No. C20110315)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$61,226.97 (Transmittal No. C-70-11); and
 - b) Warrants numbered 343852 through 344304 from Clearing Fund 696 in the

total dollar amount of \$1,155,194.62 (Transmittal No. C-71-11); and

- c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$66,847.06 (Transmittal No. C-72-11).

VII. ADJOURNMENT:

Chairman Wesen adjourned the proceedings at 1:34 p.m.

The Commissioners attended an executive session from 2:06 p.m. to 3:25 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Rich Weyrich; Will Honea; Ryan Walters; and Jill Dvorkin. County Administrator Tim Holloran attended the executive session.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board