

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 27, 2011**

The Skagit County Board of Commissioners met in regular session on Monday, June 27, 2011, with Commissioners Ron Wesen, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Chairman Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda Items 1 and 2, 4 through 26, vouchers and warrants for Monday, June 27, 2011. Commissioner Dillon seconded the motion. The vote passed unanimously.

- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 26):

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, June 20, 2011. **(approved)**
- 2. Record of the Proceedings for Tuesday, June 21, 2011. **(approved)**
- 3. Resolution to reappoint Andrea Xaver to serve a four-year term on the Conservation Futures Program Advisory Committee. Ms. Xaver's new term shall commence on July 1, 2011, and continue through June 30, 2015. **(Item pulled)**

b) ADMINISTRATIVE SERVICES:

- 4. Interlocal Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$123,000 through the Grant Agreement with the Washington State Military Department via Skagit County Contract No. C20110257. The Agreement shall commence on July 1, 2011, and end September 15, 2013. **(Contract No. C20110294)**

c) ASSIGNED COUNSEL:

5. Amendment No. 1 to Personal Services Agreement No. C20110092 with Keith C. Celebrezze, Attorney at Law. This Amendment changes the contractors name to Keith C. Celebrezze, Attorney at Law, working for Lustick Law Firm. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20110081)**

d) BUDGET AND FINANCE:

6. Resolution setting statutory dates for FY 2012 budget schedule. **(Resolution No. R20110203)**
7. Funding Agreement with the City of Burlington to distribute economic development funds pursuant to R.C.W. 82.14.370. Funding will be used to reimburse the City for expenses incurred related to Economic Development Association of Skagit County membership. The Agreement commenced on January 1, 2011, pursuant to Resolution No. R20110140, and ends on December 31, 2011. Compensation shall not exceed \$7,500. **(Contract No. C20110295)**
8. Funding Agreement with the City of Sedro-Woolley to distribute economic development funds pursuant to R.C.W. 82.14.370. Funding will be used to reimburse the City for expenses incurred related to Economic Development Association of Skagit County membership. The Agreement commenced on January 1, 2011, pursuant to Resolution No. R20110140, and ends on December 31, 2011. Compensation shall not exceed \$2,000. **(Contract No. C20110296)**

e) COMMUNITY SERVICES:

9. Amendment No. 2 to Personal Services Agreement No. C20100412 with SeaMar Community Health Centers. The Amendment extends the Agreement by three months, ending September 30, 2011. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110082)**
10. Amendment No. 1 to Personal Services Agreement No. C20110166 with Christine Valdez. This Amendment extends the contract by one month, ending July 31, 2011. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110083)**
11. Amendment No. 1 to Personal Services Agreement No. C20100483 with Skagit Recovery Center. This Amendment extends the Agreement by three months, ending September 30, 2011. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110084)**

f) CONSERVATION FUTURES:

12. Amendment No. 1 to Personal Services Agreement No. C20100586 with

American Farmland Trust. This Amendment increased compensation to Skagit County by \$2,500. The new maximum compensation payable to Skagit County shall not exceed \$22,500. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110085)**

13. Amendment No. 2 to Grant Contract No. 11-SKAGITOFFP-04 (Skagit County Contract No. C20100413) with The Washington State Conservation Commission for the Farmland Legacy Program, Farmland Preservation Account Strategic Planning grant. The purpose of this Amendment is to extend the end date of the Agreement by two months, ending August 31, 2011. All other terms and conditions of the original grant shall remain in effect. **(Amendment No. A20110086)**

g) FACILITIES:

14. Vendor Services Agreement with Southern Folger Detention Equipment Company to provide technical field service assistance as needed for the vehicle sally "J" gate, including parts and drive hardware at the Skagit County Jail. The Agreement shall commence on the date of execution, and continue for one year. Compensation shall not exceed \$10,000, plus applicable sales tax. **(Contract No. C20110297)**

h) HEALTH:

15. Amendment No. 31 to Washington State Department of Health Consolidated Contract No. C14962, Skagit County Contract No. C20070142, which amends Statements of Work for the Recreational Shellfish Activities and Office of Drinking Water Group A Programs. This Amendment also increases compensation by \$2,375 for the continuation of the Recreational Shellfish program. The new compensation amount shall not exceed \$4,373,415. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20110087)**
16. Standard Premises/Property Use Agreement with Washington State University to allow the Skagit County Public Health Department to install a small scale "mock up" on-site sewage treatment and disposal (septic) system at the Northwestern Washington Research and Extension Center in Mount Vernon, Washington. The property will be used for education classes only. The Agreement shall commence on the date of execution and continue until its termination. Compensation shall not exceed \$169.26 per year. **(Contract No. C20110298)**

i) INFORMATION SERVICES:

17. Amendment No. 2 to Personal Services Agreement No. C20060512 with Granicus, Inc. to add a Training Management Suite package. This will enable Environmental Public Health to air Septics 101 training videos and food worker card training and testing videos. This will be paid for via State Department of Health grant dollars. The Amendment shall commence on the date of execution and continue until December 31, 2011. Reimbursable compensation shall not exceed \$2,822. **(Amendment No. A20110088)**

j) PARKS AND RECREATION:

18. Resolution reappointing Kevin Loy to serve a three-year term on the Skagit County Parks and Recreation Advisory Board. Mr. Loy's term shall commence on July 1, 2011, and continue through June 30, 2014. **(Resolution No. R20110204)**

k) PLANNING AND DEVELOPMENT SERVICES:

19. Personal Services Agreement with Thomas Appraisals and Associates to perform and provide appraisals relating to Skagit County Contract No. C20110071, Washington State Military Department Grant No. E11-133 for the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant for flood damage buyouts. The Agreement shall commence on the date of execution and end on December 31, 2011. Compensation shall not exceed \$1,000. **(Contract No. C20110299)**

l) PUBLIC WORKS:

20. Release of Skagit County Easement on Parcel No. P67814 for property which is to be purchased by the Swinomish Indian Tribal Community. The 1948 easement to the State of Washington for dredging and maintaining the Hansen Creek channel was assigned to Skagit County in 1983 for the Hansen Creek Sub Flood Control Zone. The easement is no longer required since the Hansen Creek Sub Flood Control Zone was abolished. The easement will be sent for recording upon transfer of title to the Swinomish Indian Tribal Community. **(Contract No. C20110300)**
21. Temporary Construction Easement on Parcel No. P67814 between Skagit County and the Swinomish Indian Tribal Community for constructing a habitat restoration and flood mitigation project on Hansen and Red Creeks. The easement shall commence on the date of execution and shall continue for five years. **(Contract No. C20110301)**
22. Amendment No. 1 to Vendor Services Agreement No. C20110239 with Tri County Diesel Marine, Inc. This Amendment increases compensation by \$2,500 for the repair of the engine block for the Cummins Diesel KTA-19 M3 Engine for the Vehicle and Passenger Ferry, M/V Guemes due to the failure of meeting specifications of the engine tests. The new compensation amount shall not exceed \$55,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110089)**
23. Vendor Services Agreement with Wolfe Mechanical Services, Inc. for water flow meter installation and removal service for a rural residential water use study in Skagit County. This study is required under a settlement agreement between Skagit County, the Washington State Department of Ecology, and the City of Anacortes. The Agreement shall commence on the date of execution, and continue for two years. Compensation shall not exceed \$23,597.61. **(Contract No. C20110302)**
24. Personal Services Agreement with Golder Associates, Inc. to conduct a

domestic water use metering study in selected river tributaries. The metering study is required by the settlement agreement for instream flow implementation between Skagit County, the Washington State Department of Ecology and the City of Anacortes. The results of the study will be used to implement the Skagit River instream flow rule (Chapter 173-503 W.A.C.). The Agreement shall commence on the date of execution, and continue until June 30, 2013. Skagit County will split the cost of the study with the City of Anacortes and the Washington State Department of Ecology. Compensation shall not exceed \$71,800. **(Contract No. C20110303)**

25. Amendment No. 1 to Interlocal Agreement No. C20100001 with the City of Anacortes. This Amendment extends the Agreement by two years, ending June 30, 2013, in order to accommodate unanticipated project delays. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110090)**

m) SHERIFF:

26. Interagency Agreement between Skagit County and the Washington Association of Sheriffs and Police Chiefs (WASPC) for the Registered Sex Offender Address and Residency Verification Program. This program requires face-to-face verification of a registered sex offender's address at the place of residency. The Agreement shall commence on July 1, 2011, and end June 30, 2012. Skagit County will be compensated in an amount not to exceed \$104,782.30. **(Contract No. C20110304)**

V. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 343359 through 343359 from Clearing Fund 696 in the total dollar amount of \$18,700.00 (Transmittal No. C-67-11); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$117,135.62 (Transmittal No. C-68-11); and
 - c) Warrants numbered 343360 through 343851 from Clearing Fund 696 in the total dollar amount of \$1,016,020.38 (Transmittal No. C-69-11); and
 - d) Payroll warrants number 282957 through 283681 in the total dollar amount of \$1,149,008.57 (Transmittal No. P-21-11).

VI. MISCELLANEOUS:

1. PARKS AND RECREATION:

Director of Skagit County Parks and Recreation Brian Adams presented a Vendor Services Agreement with Mark White Enterprise, LLC for the Skagit Playfields Drainage Improvement Project Bid No. 11003 for the Commissioners to consider. Mr. Adams stated that Mr. White would be providing all work and materials required for the installation of subsurface drains, connections to existing drainage systems, and construction of a bio filtration swale on the softball field know as Memorial Field at the Skagit Playfields complex located at 2700 Martin Road in Mount Vernon. Mr. Adams stated that compensation would not exceed \$62,427.96 and that the project was qualified for reimbursement from the Washington State Recreation and Conservation Office (RCO).

A motion was made by Commissioner Dillon to approve the Vendor Services Agreement with Mark White Enterprise, LLC as presented by Mr. Adams. **(Contract No. C20110305)** Commissioner Dahlstedt seconded the motion.
The vote passed unanimously.

2. **HEALTH:**

Environmental Health Specialist Polly Dubbel presented an Amendment with the State of Washington Department of Ecology which would extend the Agreement by three months and increase compensation by \$7,000.

A motion was made by Commissioner Dahlstedt to approve Amendment No. 4 to Skagit County Contract No. C20090578, Remedial Action Grant Agreement No. G1000136, with the State of Washington Department of Ecology to extend the Agreement by three months, ending September 30, 2011, and increase compensation by \$7,000 as presented by Ms. Dubbel. **(Amendment No. A20110091)** Commissioner Dillon seconded the motion.
The vote passed unanimously.

VII. **ADJOURNMENT:**

Chairman Wesen adjourned the proceedings and announced that no executive sessions were scheduled for Monday, June 27, 2011.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board