

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 31, 2011**

The Skagit County Board of Commissioners met in regular session on Tuesday, May 31, 2011, with Commissioners Ron Wesen, and Sharon D. Dillon present.

I. CALL TO ORDER:

Chairman Wesen called the proceedings to order at 1:30 p.m.

Commissioner Dahlstedt was excused from the proceedings as he was attending a meeting in Washington, D.C. with the Army Corps of Engineers.

II. PLEDGE OF ALLEGIANCE:

Chairman Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:30 a.m. Retreat: Skagit County Parks, Recreation, and Fairgrounds (315 South Third, Mount Vernon Sugarloaf Room)
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR TUESDAY, MAY 31, 2011 (items 1 through 21):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 14, items 16 through 21, Ratification Agenda items 22 through 33, vouchers and warrants, for Tuesday, May 31, 2011. Item No. 15 was removed from the Consent Agenda pending further discussion. Chairman Wesen seconded the motion.

The vote passed unanimously. Commissioner Kenneth A. Dahlstedt's absence was excused

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, May 23, 2011. **(Approved)**
- 2. Record of the Proceedings for Tuesday, May 24, 2011. **(Approved)**
- 3. Resolution appointing Matt Miller to serve on the Skagit County Ferry Advisory Committee. Mr. Miller's term shall commence on May 1, 2011, and continue until April 30, 2015. **(Resolution No. R20110180)**
- 4. Resolution to appoint Andrew Frederick House to serve out the remaining

term of Mary K. James on the Skagit County Medical Services Commission. Mr. House's term shall commence upon the date of execution and expires on October 1, 2013. **(Resolution No. R20110181)**

b) ADMINISTRATIVE SERVICES:

5. Resolution establishing a uniform dishonored check fee and rescinding Resolution No. R20020253, R20100273, and other prior resolutions setting insufficient funds and/or dishonored check fees. **(Resolution No. R20110182)**

c) COMMUNITY SERVICES:

6. Amendment No. 2 to Personal Services Agreement No. C20100382 with Phoenix Recovery Services for the provision of substance abuse treatment services. The purpose of this Amendment is to extend the contract end date to September 30, 2011, and increase compensation by \$100,000. The new total compensation amount shall not to exceed \$600,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110062)**
7. Amendment No. 1 to Personal Services Agreement No. C20100585 with ARC of Washington to provide advocacy and training services for people with disabilities. The purpose of this Amendment is to add language prohibiting the use of funds for lobbying purposes, and increases compensation by \$13,525. The new total compensation amount shall not exceed \$26,525. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110063)**
8. Long-Term Payable County Program Agreement No. 1163-26487 with Washington State Department of Social & Health Services (DSHS) to specify the procedure by which DSHS will assess and, if necessary, adjust the Long-Term Payable compensation it provides to the County. The Agreement shall commence on July 1, 2011, and continue until June 30, 2012. The amount of compensation paid to Skagit County will be determined by annual review by DSHS. **(Contract No. C20110244)**
9. Personal Services Agreement with JSN, Inc. to provide medical consultation at the Skagit County Crisis Center. The Agreement shall commence on July 1, 2011, and continue until June 30, 2012. Compensation shall not exceed \$11,600. **(Contract No. C20110245)**
10. Personal Services Agreement with Skagit Community Foundation to provide communication and collaboration services to improve access to mental health services, through Skagit Alliance for Access to Healthcare, in collaboration with North Sound Mental Health Administration (NSMHA), and community mental health providers. The Agreement shall commence upon the date of execution and continue until December 31, 2011. Compensation shall not exceed \$10,000. **(Contract No. C20110246)**

d) HEALTH DEPARTMENT:

11. Washington State Department of Social & Health Services (DSHS) Contract No. 1183-25396 County Agreement on General Terms and Conditions to govern work to be performed under any Program Agreement and shall supersede and replace any previously executed General Terms and Conditions. The Agreement shall commence on July 1, 2011, and continue until June 30, 2017. There will not be any financial compensation associated with these General Terms and Conditions. **(Contract No. C20110247)**

e) PUBLIC WORKS:

12. Resolution initiating County Road Projects (CRP) for two projects; Concrete Sauk Valley Road, CRP No. ES08000-9; and Bradshaw Road, CRP No. ES44410-4. **(Resolution No. R20110183)**
13. Interlocal Cooperative Agreement with the City of Anacortes to perform Task 3, Low Impact Development Demonstration project, one of eleven designated 2009-2011 Skagit County Marine Resources (MRC) projects, funded by the Washington Department of Ecology Grant #1000022. The Agreement shall commence upon the date of execution and continue through June 30, 2011. Compensation shall not exceed \$17,000, which is 100% reimbursable by the grant. **(Contract No. C20110248)**
14. Cable Advertising Contract with Comcast Spotlight to provide proper livestock management, septic system operation, and other water quality issues advertising services related to the Clean Samish Initiative to cable TV customers in the Samish River Basin. The advertising is part of the public outreach for the Clean Samish Initiative's Pollution Identification and Correction Program. Compensation shall not exceed \$2,500, which is funded with a grant agreement with the U.S. Environmental Protection Agency. **(Contract No. C20110249)**
15. Release of Easement on property to be purchased by the Swinomish Indian Tribal Community. The 1948 easement to the State of Washington for dredging and maintaining the Hansen Creek Channel was assigned to the County Hansen Creek Sub-Flood Control Zone (SFCZ) in 1983, and is no longer required due to the abolishment of the SFCZ. **(This item was removed from the Consent Agenda pending further review)**
16. Personal Services Agreement with Edge Analytical Laboratories to conduct required water and soil sample testing for Skagit County's Public Works and Health Departments. The Agreement shall commence upon the date of execution and continue until May 31, 2013. Compensation shall not exceed \$370,000. **(Contract No. C20110250)**

f) NOXIOUS WEED CONTROL:

17. Interlocal Cooperative Agreement with the Upper Skagit Indian Tribe regarding knotweed control in the Skagit River Watershed. The Agreement shall commence on June 1, 2011, and continue through October 31, 2011. Compensation to Skagit County shall not exceed \$6,732.19. **(Contract No. C20110251)**

g) PLANNING AND DEVELOPMENT SERVICES:

18. Amendment No. 4 to Personal Services Agreement No. C20090147 with Dally Environmental for the Envision Skagit 2060 project. The purpose of this Amendment is to change the scope of work for Task 7, from "Assist OSU to develop hydrology model" to "coordinate the review and QA/QC of the OSU Envision Model." All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110064)**

h) YOUTH & FAMILY SERVICES:

19. Amendment No. 1 to Interagency Agreement IAA10183, Skagit County Contract No. C20090638, with the State of Washington Administrative Office of the Courts for Truancy, At Risk Youth (ARY), and Child in Need of Services (CHINS) programs, which relate to processing the BECCA Bill. The purpose of this Amendment is to reduce the funding for Skagit County's BECCA funding from \$533,642 to \$514,923. All other terms and conditions of the original shall remain in effect. **(Amendment No. A20110065)**
20. Amendment No. 2 to Interagency Agreement IAA10183, Skagit County Contract No. C20090638, with the State of Washington Administrative Office of the Courts for Truancy, At Risk Youth (ARY), and Child in Need of Services (CHINS) programs, which relate to processing the BECCA Bill. The purpose of this Amendment is to reduce the funding for Skagit County's BECCA funding from \$514,923 to \$498,735. All other terms and conditions of the original shall remain in effect. **(Amendment No. A20110066)**
21. Amendment No. 3 to Interagency Agreement IAA10183, Skagit County Contract No. C20090638, with the State of Washington Administrative Office of the Courts for Truancy, At Risk Youth (ARY), and Child in Need of Services (CHINS) programs, which relate to processing the BECCA Bill. The purpose of this Amendment is to reduce the funding for Skagit County's BECCA funding from \$498,735 to \$492,495. All other terms and conditions of the original shall remain in effect. **(Amendment No. A20110067)**

V. RATIFICATION AGENDA (Items 22 through 33):

i) AUDITOR:

22. Resolution authorizing the execution of a Personal Services Agreement with US Archive & Imaging Services for the digital conversion of historic documents. Development of the Agreement delayed execution of a final contract prior to the commencement date of January 1, 2011. **(Resolution No. R20110184)**
23. Personal Services Agreement with US Archive & Imaging Services to the digital conversion of historic documents. The purpose of this Agreement is to continue the terms, conditions and requirements detailed in Personal Services Agreement No. C20080130 and its subsequent amendments. The Agreement commenced on January 1, 2011, and shall continue until December 31, 2011. Compensation shall not exceed \$120,000. **(Contract No. C20110252)**

j) COMMUNITY SERVICES:

24. Resolution authorizing the execution of an Interlocal Cooperative Agreement with the City of Mount Vernon for the provision of administrative and professional services for senior citizens for calendar year 2011. Development of the contract terms and scope delayed finalization of the Agreement. **(Resolution No. R20110185)**
25. Interlocal Cooperative Agreement with the City of Mount Vernon to provide administrative and professional services to senior citizens for calendar year 2011. The Agreement commenced on January 1, 2011, and shall continue through December 31, 2011. Compensation shall not exceed \$53,856. **(Contract No. C20110253)**

k) DEPARTMENT OF EMERGENCY MANAGEMENT:

26. Resolution authorizing the execution of a Personal Services Agreement with Skagit Business & Staffing LLC to provide on-call general office, and clerical services. It was necessary to begin clerical services prior to the commencement date of the May 24, 2011. **(Resolution No. R20110186)**
27. Personal Services Agreement with Skagit Business & Staffing LLC to provide on-call general office, and clerical service. The Agreement commenced on May 24, 2011, and shall continue until December 31, 2011. Compensation shall not exceed \$5,000. **(Contract No. C20110254)**

l) PLANNING AND DEVELOPMENT SERVICES:

28. Resolution authorizing the execution of a Personal Services Agreement with Urban Land Institute-Seattle to provide smart growth and redevelopment expertise and advice to the Envision Skagit 2060 project. The Envision Skagit 2060 project is on an aggressive work schedule and the time-sensitive needs of the project did not allow time for a contract to be signed prior to work commencing on April 12, 2011. **(Resolution No. R20110187)**
29. Personal Services Agreement with Urban Land Institute-Seattle to provide smart growth, redevelopment expertise and advice to the Envision Skagit 2060 project. The Agreement commenced on April 12, 2011, and shall continue until December 31, 2011. Compensation shall not exceed \$29,000, which is funded by Cooperative Agreement No. C20100339 with the U.S. Environmental Protection Agency (Grant No. PO-00J08201). **(Contract No. C20110255)**

m) PUBLIC DEFENDER:

30. Resolution authorizing the execution of a Personal Services Agreement with Orland D. Freeman for process service. A fully executed Agreement was delayed due to difficulty in obtaining the necessary certificate of liability insurance prior to the commencement date of March 1, 2011. **(Resolution No. R20110188)**

31. Personal Services Agreement with Orland D. Freeman to provide process service and related services. The Agreement commenced on March 1, 2011, and shall continue until December 31, 2011. Compensation shall not exceed \$5,000. **(Contract No. C20110256)**

n) RISK MANAGEMENT:

32. Resolution authorizing the ratification of Amendment no. 1 to Personal Services Agreement No. C20100264 with Parker Corporate Services, Inc. dba Whatcom Security Agenda for the provision of security at Skagit County facilities. Security services were required prior to the commencement date of May 19, 2011. **(Resolution No. R20110189)**
33. Amendment No. 1 to Personal Services Agreement No. C20100264 with Parker Corporate Services, Inc. dba Whatcom Security Agency for the provision of security at Skagit County facilities. The purpose of this Amendment is to change Exhibit "A" Scope of Services to include security patrol in the employee designated parking areas. This Amendment adds \$2,500 in additional compensation. The new total compensation amount shall not to exceed \$207,500. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110068)**

IV. ADJOURNMENT:

Chairman Wesen adjourned the proceedings at 1:33 p.m.

There were no executive sessions scheduled for Tuesday, May 31, 2011.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board