

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 28, 2011**

The Skagit County Board of Commissioners met in regular session on Monday, March 28, 2011, with Commissioners Ron Wesen, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER

Chairman Ron Wesen called the proceedings to order at 1:35 p.m.

II. PLEDGE OF ALLEGIANCE

Chairman Ron Wesen led the gallery in the salute the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (none scheduled as of the date of this notice)

IV. CONSENT AGENDA FOR MONDAY, MARCH 28, 2011 (items 1 through 20):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 20 Ratification Agenda items 21 through 30 for Monday, March 28, 2011. Commissioner Dahlstedt seconded the motion.
The vote passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, March 21, 2011. **(Approved)**
- 2. Record of the Proceedings for Tuesday, March 22, 2011. **(Approved)**

b) BUDGET AND FINANCE:

- 3. Funding Agreement with Skagit Conservation Education Alliance, which awards \$3,500 of Lodging Tax funds to support activities related to the Bivalve Bash event. The Agreement commenced on January 1, 2011, and shall continue through December 31, 2011. Funds were authorized pursuant to Resolution No. R20100417. **(Contract No. C20110139)**

c) COMMUNITY SERVICES:

- 4. Personal Services Agreement with Elizabeth M. Holmes, ARNP for the provision of mental health services with the Community Wellness Program.

The Agreement shall commence upon the date execution and continue through December 31, 2012. Compensation shall not exceed \$20,000. **(Contract No. C20110140)**

5. Personal Services Agreement with Pioneer Human Services to manage the Skagit County Crisis Center and provide integrated state-certified sub-acute detoxification and mental health crisis stabilization services. The Agreement shall commence on April 1, 2011, and continue until December 31, 2012. Compensation shall not exceed \$666,757. **(Contract No. C20110141)**

d) CONSERVATION FUTURES:

6. Amendment No. 1 to Grant Contract No. 11-SKAGITOFFP-04 (Skagit County Contract No. C20100413) with The Washington State Conservation Commission for the Farmland Legacy Program, Farmland Preservation Account Strategic Planning grant. The purpose of this Amendment is to coordinate with Skagitonians to Preserve Farmland staff, the Conservation Futures Advisory Committee and the Skagit County Agricultural Advisory Committee to conduct a workshop on the proposed draft strategic plan, and to schedule and conduct one public workshop on the strategic plan. All other terms and conditions of the original grant shall remain in effect. **(Amendment No. A20110029)**

e) FACILITIES:

7. Amendment No. 1 to Building Lease Agreement No. C20080206 with Herbert J. Goldston and Theresa L. Goldston. The purpose of this Amendment is to extend the lease agreement for premises located at 609, 611 and 613 South Second Street in Mount Vernon through December 31, 2012. The premises are used by Skagit County Juvenile Probation Department and the Department of Youth & Family Services. The lease amount shall remain at the original monthly lease amount of \$5,400. **(Amendment No. A20110030)**

f) HEALTH:

8. Agreement with the National Association of County and City Health Officials (NACCHO) Contract No. MRC 11 1027. NACCHO has received grant funding to continue the Medical Reserve Corps (MRC) program with the Skagit County Health Department. The Agreement shall commence upon the date of execution and continue until July 31, 2011. Compensation from NACCO shall not exceed \$5,000. **(Contract No. C20110142)**

g) PARKS, RECREATION AND FAIRGROUNDS:

9. Vendor Services Agreement with Service Electric Company, Inc. to provide one electrician with a service truck at the rate of \$95 per hour for up to ten hours of troubleshooting the electrical sports lighting system on fields 1, 2, and 3 at Skagit Valley Playfields also known as Walberg Field, Poppe Field and Memorial Field. The Agreement shall commence upon the date of execution and continue for one year. Compensation shall not exceed \$1,030. **(Contract No. C20110143)**

10. Amendment No. 1 to Personal Services Agreement No. C20100365 with David A. Lervik, dba Lervik Engineering to complete the design of the drainage improvements to Memorial Field, the northeast ball field at the Skagit Valley Playfields, located at 2700 Martin Road in Mount Vernon. The purpose of this Amendment is to increase the total compensation amount by \$1,050, due to the additional hours required in the bio-swale design, for a new compensation amount not to exceed \$8,050. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110031)**
11. Vendor Services Agreement with Norman Heiner dba Norm's Excavation to provide services related to boring holes under the current campground road at Howard Miller Steelhead Park to hold water pipes and wiring for utility upgrades. The Agreement shall commence upon the date of execution and continue for one year, with the option to extend for a total period not to exceed three additional years from the date of execution. Compensation shall not exceed \$675. **(Contract No. C20110144)**

h) PUBLIC WORKS:

12. Resolution calling for bids for Skagit County Solid Waste Compactor Project #WMP50-11, and approval of maps, plans, and specifications. The bid opening is scheduled to take place on Monday, April 18, 2011, at 2:00 p.m. **(Resolution No. R20110100)**
13. Resolution calling for a public hearing regarding consideration of vacating a part of unopened County right-of-way, known as Hermway Heights Road. The public hearing is scheduled to take place on Tuesday, April 19, 2011, at 8:30 a.m. **(Resolution No. R20110101)**
14. Resolution awarding the bid and appropriating funds to Ground Up Road Construction, Inc. for the Janicki Road Improvement Project #RD31I-565 in the amount of \$77,773.08. **(Resolution No. R20110102)**
15. Resolution awarding the bid and appropriating funds to Fidalgo Paving & Construction, Incorporated for the Ferry Terminal Asphalt Overlay, Anacortes Project #FEAO-10 in the amount of \$48,582.45. **(Resolution No. R20110103)**
16. Resolution rescinding Resolution No. R20110047 awarding the bid for temporary barge service between Anacortes and Guemes Island. **(Resolution No. R20110104)**
17. Emergency Resolution regarding temporary barge services to Guemes Island. **(Resolution No. R20110105)**
18. Supplemental Agreement No. 2 to Local Agency Standard Consultant Agreement No. C20090533 with DGK, Inc. dba Widener & Associates for environmental service in connection with the Francis Road Curve Realignment and Reconstruction Project. The purpose of Supplemental Agreement No. 2 is to allow for additional environmental services in

connection with the revised alignment plan. Supplemental Agreement No. 2 increases compensation by \$30,444 for a new contract total amount not to exceed \$82,924. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20110032)**

19. Vendor Services Agreement with United Rentals Northwest to provide equipment rental for various projects. The Agreement shall commence upon the date of execution and continue for one year. Compensation shall not exceed \$50,000. **(Contract No. C20110145)**
20. Vendor Services Agreement with Case Power and Equipment for various projects. The Agreement shall commence upon the date of execution and continue for one year. Compensation shall not exceed \$50,000. **(Contract No. C20110146)**

V. RATIFICATION AGENDA (Items 21 through 30):

i) ADMINISTRATIVE SERVICES:

21. Resolution authorizing the ratification of Contract E11-181 with the Washington State Military Department's Emergency Management Division and State Enhanced 911 Funds. Administrative issues delayed the execution of a signed contract prior to the commencement date of January 1, 2011. **(Resolution No. R20110106)**
22. Contract E11-181 with the Washington State Military Department's Emergency Management Division and State Enhanced 911 Funds for the reimbursement of eligible expenses incurred between January 1, 2011 and June 30, 2011 as described in WAC 118-66-050 and the E911 policies incorporated which are necessary to operate Enhanced 911 countywide. This Contract commenced on January 1, 2011 and continues until September 15, 2011. Reimbursable compensation shall not exceed \$42,228. **(Contract No. C20110147)**

j) COMMUNITY SERVICES:

23. Resolution authorizing the ratification of Amendment No. 6 to County Program Agreement No. C20090433 with the State of Washington Department of Social and Health Services (DSHS). Negotiation of the Amendment terms delayed finalization of the Agreement. **(Resolution No. R20110107)**
24. Amendment No. 6 to County Program Agreement No. C20090433 with the State of Washington Department of Social and Health Services (DSHS) for the provision of alcohol and substance abuse treatment and prevention services. The purpose of this Amendment is to reallocate dollar amounts between various funding sources. Compensation remains at an amount not to exceed \$3,032,741. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20110033)**

25. Resolution authorizing the ratification of a Personal Services Agreement Skagit County Community Action Agency. Administrative delays experienced in the transfer of oversight of 2163 housing funding delayed finalization of the Agreement. **(Resolution No. R20110108)**

26. Personal Services with Skagit County Community Action Agency to provide homeless data tracking services. The Agreement commenced on January 1, 2011, and shall continue until December 31, 2012. Compensation shall not exceed \$71,000. **(Contract No. C20110148)**

k) PARKS, RECREATION, AND FAIRGROUNDS:

27. Resolution authorizing the ratification of a Project Agreement with the Washington Wildlife and Recreation Program (WWRP)/Washington State Recreation and Conservation Office (RCO). The grant application was approved through the Skagit County Parks and Recreation Department in 2009. The Agreement requires execution by the Skagit County Board of Commissioners in order to allow for reimbursement from RCO. **(Resolution No. R20110109)**

28. Project Agreement with the Washington Wildlife and Recreation Program (WWRP)/Washington State Recreation and Conservation Office (RCO) to approve the expenditures on the Memorial Field Renovation Project. The Agreement commenced on November 30, 2009, and shall continue until August 31, 2011. The projected reimbursement amount from RCO to Skagit County is approximately \$138,000. **(Contract No. C20110149)**

l) YOUTH & FAMILY SERVICES:

29. Resolution authorizing the ratification of a Personal Services Agreement with Volunteers of America. Administrative delays in the grant award process delayed finalization of the Agreement. **(Resolution No. R20110110)**

30. Personal Services Agreement with Volunteers of America to administer the Victim Offender Meeting Program, which is funded by the Edward Byrne Memorial Recovery Act. The Agreement commenced on November 1, 2010, and shall continue until December 31, 2011. Compensation shall not exceed \$12,763. **(Contract No. C20110150)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$51,317.71 (Transmittal No. C-34-11); and
- b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$60,671.85 (Transmittal No. C-35-11); and
- c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$79,044.16 (Transmittal No. C-36-11); and
- d) Warrants numbered 338371 through 338777 from Clearing Fund 696 in the total dollar amount of \$4,086,644.18 (Transmittal No. C-37-11); and
- e) Payroll warrants number 278705 through 279401 in the total dollar amount of \$1,125,100.31 (Transmittal No. P-11-11); and
- f) Payroll warrants number 991968 through 992135 in the total dollar amount of \$1,071,468.77 (Transmittal No. P-12-11).

VII. ADJOURNMENT:

Chairman Wesen adjourned the proceedings at 1:37 p.m.

Chairman Wesen announced that there were no executive sessions scheduled for Monday, March 28, 2011.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board