

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, FEBRUARY 7, 2011**

The Skagit County Board of Commissioners met in regular session on Monday, February 7, 2011, with Commissioners Ron Wesen, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER

Chairman Ron Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE

Chairman Ron Wesen led the gallery in the salute the flag.

III. AGENDA:

- a) \*8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) \*2:00 p.m. - 4:00 p.m. Executive Session (none scheduled as of the date of this notice)

IV. CONSENT AGENDA FOR MONDAY, FEBRUARY 7, 2011 (items 1 through 25):

Commissioner Dillon addressed concerns with Consent Agenda Item No. 4, which was a Personal Services Agreement with Robert K. Weidner, who serves as the Washington, D.C. government relations advisor to Skagit County and other counties of the Evergreen Forest County Group. Commissioner Dillon stated that the description of services being performed were not specific.

Tim Holloran, County Administrator, explained that in 2010 the Board required Mr. Weidner to perform services unrelated to timber and forestry. He went on to state that for 2011, Mr. Weidner would perform services for Skagit County specifically related to timber and forestry issues and that amount would be \$7,500. He said that the Board of County Commissioners must approve any work unrelated to timber and forestry issues.

Commissioner Dillon said that she was satisfied with Mr. Holloran's explanation and that she believed it would be appropriate for the Board to move forward with the Agreement.

A motion was made by Commissioner Dillon to approve Consent Agenda items 1 through 13, Consent Agenda Items 15 through 25, Ratification Agenda Items 26 and 27, vouchers and warrants for Monday February 7, 2011. Consent Agenda Item No. 14 was pulled from Consent Agenda, pending further review.

Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

- a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, February 1, 2011. **(Approved)**
  2. Resolution reappointing David Fitzgerald to the Skagit County Boundary Review Board for a four-year term. Mr. Fitzgerald's term commenced on February 1, 2011, and continues until January 31, 2015. **(Resolution No. R20110031)**
- b) ADMINISTRATIVE SERVICES:
3. Grant Agreement with Northwest Clean Air Agency to provide funding assistance to Skagit County for the costs and expenses associated with the 2010 Skagit County Fire Warden Program. The Agreement shall commence upon the date of execution and continue until February 28, 2011. Northwest Clean Air Agency shall compensate the County in the dollar amount not to exceed \$17,000, no later than June 30, 2011. **(Contract No. C20110049)**
  4. Personal Services Agreement with Robert K. Weidner, who serves as the Washington, D.C. government relations advisor to Skagit County and other counties of the Evergreen Forest County Group. The contract shall commence upon the date of execution and continues until December 31, 2011. Compensation shall not exceed \$10,000. **(Contract No. C20110050)**
- c) BUDGET AND FINANCE:
5. Resolution creating Skagit County Insurance Cost Assessment Policy for Fiscal Year 2010. **(Resolution No. R20110032)**
  6. Resolution creating Skagit County's Cost Assessment Policy for 2010. **(Resolution No. R20110033)**
  7. Resolution establishing a 2010 cost allocations for County funds. **(Resolution No. R20110034)**
- d) COMMUNITY SERVICES:
8. Resolution authorizing the termination of Personal Services Agreement No. C20090387 between Skagit County and Compass Health terminating services related to the provision of detoxification services at the Skagit County Crisis Center. **(Resolution No. R20110035)**
  9. Resolution authorizing the termination Building Lease Agreement No. C20070241 between Skagit County and Compass Health. The leased building is located at 201 Lila Lane in Burlington. **(Resolution No. R20110036)**
  10. Resolution authorizing a Personal Services Agreement between Skagit County and Pioneer Human Services to manage the Skagit County Crisis Center and provide detoxification services. Pioneer Human Services was selected through a competitive Request for Qualification (RFQ) process. The

annual award to Pioneer Human Services shall not exceed \$365,000.  
**(Resolution No. R20110037)**

11. Interlocal Cooperative Agreement between Western Washington University (WWU), Recreation Program, Department of Physical Education, Health and Recreation and Skagit County to help support an integrated camp experience for up to 20 Skagit County teens and adults with Development Disabilities through the WWU Camp Team (Together Everyone Achieves More) Program. The Agreement shall commence on April 1, 2011, and shall continue through June 30, 2011. Compensation shall not exceed \$1,000. **(Contract No. C20110051)**

12. Personal Services Agreement with Compass Health to provide workshops to families and caregivers, providers, and to adults and youth with developmental disabilities. The Agreement shall commence upon the date of execution, and continue until December 31, 2011. Compensation shall not exceed \$3,000. **(Contract No. C20110052)**

e) CONSERVATION FUTURES:

13. Amendment No. 1 to Interlocal Cooperative Agreement No. C20100472 between Skagit Conservation District and Skagit County. The purpose of this Amendment is to add grant language for the United States Wildfire Protection Plan and Firewise Communities/USA Program. All other terms and conditions of the original Agreement shall remain in effect.  
**(Amendment No. A20110013)**

f) HEALTH:

14. Emergency Resolution to provide free flu vaccinations to all high risk residents in Skagit County. **(This item was removed from the Consent Agenda pending further review)**

g) PROSECUTING ATTORNEY:

15. Resolution authorizing the execution of a Memorandum of Understanding related to the application for federal funds through a Department of Justice, Office of Violence Against Women grant for 2011 through 2013.  
**(Resolution No. R20110038)**

16. Skagit County Domestic Violence Arrest Policies and Enforcement of Protection Orders Program Memorandum of Understanding with Skagit County 911 & Dispatch Center, Skagit County Sheriff's Office, Skagit Domestic Violence and Sexual Assault Services, Skagit County Office of the Prosecuting Attorney, Skagit County District Court & Probation, the City of Anacortes Police Department, the City of Burlington Police Department, the City of Mount Vernon Police Department, the City of Sedro Woolley Police Department, the Swinomish Tribal Police Department, and the Upper Skagit Tribal Police Department. **(Contract No. C20110053)**

17. Resolution revising the special assessment amount that was assessed in Resolution No. R20100156, which authorized a special assessment on the

Clarks' property to reimburse Skagit County for costs incurred to defray the cost of abating a nuisance under R.C.W. 36.22.120(10). **(Resolution No. R20110039)**

h) PUBLIC WORKS:

18. Resolution calling for a public hearing to consider revision of Skagit County Code 14.42 "Accepting Grants of Real Property." The public hearing is scheduled to take place on Tuesday, February 22, 2011, at 10:00 a.m. **(Resolution No. R20110040)**
19. Resolution authorizing the adoption of new County Road Projects. Skagit County received a grant in the amount of \$1,125,000 from the Federal Highway Safety Improvement Program for safety improvement projects on Skagit County roads. The projects include Josh Wilson/Farm to Market Road Intersection, Josh Wilson/Higgins Airport Way Intersection, Josh Wilson/Pulver Road Intersection and the Run-off-Road pavement striping, signage, and guardrail projects at various sites. **(Resolution No. R20110041)**
20. Resolution authorizing the adoption of new County Road Projects for the Annual Construction Program, which includes the 2011 Asphalt Overlay, Highway 99N Bridge Corridor Study, Samish River Prairie Road Bridge Rehabilitation, and South Shore Road Culvert Replacement at milepost 0.46. **(Resolution No. R20110042)**
21. Personal Services Agreement with James W. Ellison, P.E. to review and assess Skagit County's transportation and traffic engineering, maintenance, and operational policies, guidelines, and procedures, and to make recommendations relative to modifications of those policies, guidelines, and procedures. The Agreement shall commence upon the date of execution and continue until November 7, 2011. Compensation shall not exceed \$50,000. **(Contract No. C20110054)**

i) SHERIFF:

22. Resolution authorizing the transfer of surplus portable radios to the Washington State Patrol (WSP) for use at the WSP Academy. **(Resolution No. R20110043)**
23. Intergovernmental Agreement for mutual police aid and cooperation between Skagit County and Washington State Sheriff's offices to allow jurisdictions to voluntarily aid and assist each other in the provision of police protection. The Agreement shall commence upon the date of execution and shall continue throughout the term(s) of the office of the Sheriff of each participating jurisdiction or until terminated. **(Contract No. C20110055)**
24. Port Security Grant Program (PSGP) FY Memorandum of Agreement (MOA) between Marine Exchange of Puget Sound and the Skagit County Sheriff's Office for the management and administration of the PSGP grant award 2010-PU-T0-K033-22 (Patrol/Response Vessel for Homeland Security Missions). Marine Exchange has been appointed by the Federal Emergency

Management Agency (FEMA) to act as the Puget Sound Fiduciary Agent for the FY 2010 PSGP. The Agreement shall commence upon the date execution and shall remain in effect for the duration of the Award period, ending on May 31, 2015. **(Contract No. C20110056)**

j) YOUTH AND FAMILY SERVICES:

25. Personal Services Agreement with David V. McNeill, McNeill Polygraph and Investigating, to perform polygraph examination services. The Agreement shall commence on March 1, 2011, and continue until December 31, 2012. Compensation shall not exceed \$10,000. **(Contract No. C20110057)**

V. RATIFICATION AGENDA (Items 26 and 27):

k) SUPERIOR COURT:

26. Resolution authorizing the ratification of a Personal Services Agreement with Corpolongo and Associates, Inc. A signed Agreement was not received from the vendor prior to the commencement date of the contract. **(Resolution No. R20110044)**
27. Personal Services Agreement with Corpolongo and Associates, Inc. to provide pro tem court reporter services. The Agreement commenced on January 18, 2011, and shall continue until December 31, 2011. Contractor shall be paid on a per diem rate of \$210.00. For half-a-day of services, the contractor shall be paid \$105.00. Any cancellation within 24 hours of the appointment, half of the per diem rate will be charged, or \$105.00. **(Contract No. C20110058)**

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) Warrants numbered 335544 through 335796 from Clearing Fund 696 in the total dollar amount of \$700,425.34 (Transmittal No. C-14-11); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$104,509.27 (Transmittal No. C-15-11); and
  - c) Payroll warrants number 991260 through 991445 in the total dollar amount of \$269,785 (Transmittal No. P-4-11).

VI. MISCELLANEOUS:

1. Wes Richards, Skagit County Public Defender's Office, presented a Personal Services Agreement with Todd Schwiesow, dba Quantum Investigations and

Security for investigation services. The Agreement shall commence on February 15, 2011, and continue until December 31, 2011. Compensation shall not exceed \$70,000.

A motion was made by Commissioner Dahlstedt to approve a Personal Services Agreement with Todd Schwiesow, dba Quantum Investigations and Security for investigation services. The Agreement shall commence on February 15, 2011, and continue until December 31, 2011. Compensation shall not exceed \$70,000. **(Contract No. C20110059)** Commissioner Dillon seconded the motion.

VI. ADJOURNMENT:

Chairman Wesen adjourned the proceedings at 1:38 p.m.

There were no executive sessions scheduled for Monday, February 7, 2011.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chairman

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Kenneth A. Dahlstedt, Commissioner

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Sharon D. Dillon, Commissioner

ATTEST:

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Linda Hammons, Clerk of the Board