

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 6, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, December 6, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER

Chair Dillon called the proceedings to order at 1:33 p.m.

II. PLEDGE OF ALLEGIANCE

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA

- a) *8:30 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. - 2:30 p.m. Executive Session (Litigation)

IV. CONSENT AGENDA FOR MONDAY, DECEMBER 6, 2010 (items 1 through 33):

A motion was made by Commissioner Wesen to approve the Consent Agenda Items 1 through 33, Ratification Agenda Items 34 through 39, and vouchers and warrants for Monday, December 6, 2010. Commissioner Dahlstedt seconded the motion. The vote passed unanimously. A comment was added regarding Item No. 14; the title of the program was changed to "Social Connections".

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, November 22, 2010. **(Approved)**
- 2. Record of the Proceedings for Tuesday, November 23, 2010. **(Approved)**

b) ADMINISTRATIVE SERVICES:

- 3. Amendment No. 1 to Interagency Agreement No. C20090382 with the Washington State Department of General Administration (2009-ERG-528), to establish a vehicle for GA to provide future Energy/Utility Conservation Project Management and Monitoring Services to the County, to authorize the development of the energy services proposal, and to clarify the Termination Fee. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20100176)**

c) ASSIGNED COUNSEL:

- 4. Personal Services Agreement with Wendy Wall, Attorney at Law, to provide

indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's Office. The Agreement shall commence on January 1, 2011 and continue until December 31, 2012. Compensation shall not exceed \$100,000. **(Contract No. C20100548)**

5. Personal Services Agreement with the Snohomish County Public Defenders Association to provide indigent defense services referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's Office. The Agreement shall commence on January 1, 2011 and continue until December 31, 2011. Compensation shall not exceed \$100,000. **(Contract No. C20100549)**

d) AUDITOR:

6. Amendment No. 3B to Contract No. C20050162 (Grant Agreement OSOS No. G2855) with the State of Washington, Office of the Secretary of State (OSOS) which extends the term of the Agreement (Amendment 3 and 3B) through June 30, 2011. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100177)**

e) BUDGET & FINANCE:

7. Resolution authorizing a call for a Public Hearing to amend the 2010 Skagit County budget. The Public Hearing will be held on Tuesday, December 21, 2010 at 8:45 a.m. **(Resolution No. R20100403)**
8. Resolution authorizing a call for a Public Hearing to consider General, Road, and Conservation Futures Property Tax Levies for the 2011 Budget Year. The Public Hearing will be held on Tuesday, December 21, 2010 at 9:00 a.m. **(Resolution No. R20100404)**
9. Resolution authorizing a call for a Public Hearing to consider Emergency Medical Services Property Tax Levies for the 2011 Budget Year. The Public Hearing will be held on Tuesday, December 21, 2010 at 9:00 a.m. **(Resolution No. R20100405)**
10. Funding Agreement between Skagit County and the City of Mount Vernon to distribute economic funds pursuant to RCW 82.14.370. Funding will be used to reimburse the City for expenses incurred related to Economic Development Association of Skagit County membership. This Agreement commenced on January 1, 2010, pursuant to Resolution No. R20100083, and shall continue for not more than one year. Compensation shall not exceed \$10,000. **(Contract No. C20100550)**

f) COMMUNITY SERVICES:

11. Personal Services Agreement with Karleen Patrick for the provision of mental health services. The Agreement shall commence on the date of execution, and continue until June 30, 2012. The Agreement is funded by the 0.1% Sales Tax fund. Compensation shall not exceed \$20,000. **(Contract No. C20100551)**

12. Personal Services Agreement with Volunteers of America to provide suicide prevention and awareness trainings. The Agreement shall commence on January 1, 2011 and continue until December 31, 2011. The Agreement is funded by local Mental Health Millage funds. Compensation shall not exceed \$9,000. **(Contract No. C20100552)**
13. Personal Services Agreement with Catholic Community Services to provide summer therapeutic groups for children with mental health concerns in Grades 3 through 5. The Agreement shall commence on January 1, 2011, and continue until December 31, 2011. The Agreement is funded by local Mental Health Millage funds. Compensation shall not exceed \$13,000. **(Contract No. C20100553)**
14. Personal Services Agreement with Mount Baker Planned Parenthood to instruct and foster social connections among adults with developmental disabilities through the "Meet, Mix & Match" program. The Agreement shall commence on the date of execution and continue until December 31, 2011. Compensation is not to exceed \$2,275.00. **(Contract No. C20100554)**
15. Resolution authorizing allocation of Low Income Housing Funds for 2011. **(Resolution No. R20100406)**
16. Resolution authorizing allocation of funds for Homeless Housing and Assistance Projects for 2011. **(Resolution No. R20100407)**
17. Resolution to re-appoint Rebecca Peck to the Skagit County Substance Abuse Board for a term effective December 1, 2010 through November 30, 2013. **(Resolution No. R20100408)**

g) CONSERVATION FUTURES:

18. Resolution to re-appoint Alan Merritt to the Conservation Futures Advisory Committee for a four-year term beginning January 1, 2011 and expiring December 31, 2014. **(Resolution No. R20100409)**

h) FACILITIES:

19. Amendment No. 2 to Personal Services Agreement No. C20090042 with Graham-Bunting Associates, to provide the complete 10-year monitoring for wetland mitigation associated with the Skagit County Commissioners' Administration Building, located at 1800 Continental Place. This Amendment adds \$13,700 for a new total not to exceed \$18,800, and extends the ending date to December 31, 2018. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100178)**
20. Vendor Services Agreement with Ronk Brothers, Inc. to furnish labor and material to replace an existing water heater located at the Sheriff's Office outpost building, 11525 Knudson Road, Burlington. The Agreement shall commence on the date of execution and continue for not more than one year. Compensation shall not exceed \$7,666.00 plus applicable sales tax.

(Contract No. C20100555)

i) HEALTH:

21. Amendment No. 2 to Contract No. C20100038 with State of Washington Department of Ecology (Agreement No. G1000459). This Amendment provides \$18,990 for an additional quarter of activities within the scope of work of the Solid Waste Enforcement Program. This Amendment increases compensation by \$18,990 for a new total not to exceed \$75,948. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100179)**
22. Amendment No.1 to Contract No C20100054 with Snohomish Health District (for Region 3 AIDS Service Network). This Amendment reduced the allocation to Counseling/Testing/Referral Mandates by \$7,000 and increases the allocation to Needle Exchange by \$7,000, as documented in Exhibit B-1: Year 2010 Revised Budget. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100180)**

j) INFORMATION SERVICES:

23. Personal Services Agreement with David Lowrance to provide Audio-Visual productions both in-house and on-location for government access television Skagit 21. The Agreement shall commence on January 1, 2011, and continue until December 31, 2011. Compensation shall not exceed \$40,000. **(Contract No. C20100556)**

k) PARKS, RECREATION & FAIR:

24. Resolution to re-appoint John Semrau and Liz McNett Crowl to two District 2 positions on the Skagit County Parks and Recreation Advisory Board. The appointments shall be effective on January 1, 2011, and expire on December 31, 2013. **(Resolution No. R20100410)**

l) PROSECUTING ATTORNEY:

25. Personal Services Agreement with Melissa Campbell for technical support and staff training services on the operation and use of the SmartBoard system. The Agreement shall commence on the date of execution, and continue until December 31, 2011. Compensation shall not exceed \$2,000. **(Contract No. C20100557)**
26. Personal Services Agreement with The Language Exchange, Inc. for interpretation and translation services. The Agreement shall commence on January 1, 2011 and continue until December 31, 2011. Compensation shall not exceed \$5,000. **(Contract No. C20100558)**

m) PUBLIC WORKS:

27. Resolution amending Resolution No. R20090184, adopting Identity Theft Prevention Program Policies. **(Resolution No. R20100411)**

28. Resolution awarding Bid for the Anacortes Ferry Dock Rehabilitation Project #FE40152-5, Federal Aid #BHS-2029(045) and Guemes Island Ferry Dock Repair Project F40153-1, Federal Aid #FBD-BHS-2029(042) to RAZZ Construction, Incorporated, in the amount of \$1,565,041.40. **(Resolution No. R20100412)**
29. Interlocal Agreement with Dike, Drainage and Irrigation District 12 to cost share for water resource investigations of the Sauk and Skagit Rivers. The Agreement shall commence on the date of execution, and continue until December 31, 2012. Compensation shall not exceed \$5,000 (two annual payments of \$2,500). **(Contract No. C20100559)**
30. Interlocal Agreement with Dike District 3 to cost share for water resource investigations of the Sauk and Skagit Rivers. The Agreement shall commence on the date of execution, and continue until December 31, 2012. Compensation shall not exceed \$5,000 (two annual payments of \$2,500). **(Contract No. C20100560)**
31. Interlocal Agreement with Dike District 1 to cost share for water resource investigations of the Sauk and Skagit Rivers. The Agreement shall commence on the date of execution, and continue until December 31, 2012. Compensation shall not exceed \$5,000 (two annual payments of \$2,500). **(Contract No. C20100561)**
32. Interlocal Agreement with the City of Burlington to cost share for water resource investigations of the Sauk and Skagit Rivers. The Agreement shall commence on the date of execution, and continue until December 31, 2012. Compensation shall not exceed \$5,000 (two annual payments of \$2,500). **(Contract No. C20100562)**
33. Construction Contract Agreement with SRV Construction, Inc. for construction of Skiyou Slough Ditch Tightline Project #WA402126, per Resolution No. R20100368. The Agreement shall commence on the date of execution and continue until completion. Compensation shall not exceed \$37,090.25. **(Contract No. C20100563)**

V. RATIFICATION AGENDA (Items 34 through 39)

n) COMMUNITY SERVICES:

34. Resolution authorizing the ratification of an Interlocal Agreement with North Sound Mental Health Administration (NSMHA). The late receipt of state contracts by NSMHA delayed the execution of the Agreement, which was to start on October 1, 2010. Community Services continued to provide services to eligible individuals. **(Resolution No. R20100413)**
35. North Sound Mental Health Administration (NSMHA) Community Mental Health Services Federal Block Grant Agreement to provide funding to Skagit County for the Skagit Treatment Engagement Program (STEP) which provides integrated community support, crisis response and inpatient management services to people in the service area. The Agreement

commenced on October 1, 2010 and shall continue through September 30, 2011. Compensation shall not exceed \$70,030. **(Contract No. C20100564)**

o) EMERGENCY MANAGEMENT:

36. Resolution authorizing the ratification of a Contract with Snohomish County to receive FY 10 State Homeland Security Grant funds. A signed contract was not received prior to the commencement date of August 1, 2010. No services have been or will be rendered prior to full execution of the contract by the Board of Commissioners. **(Resolution No. R20100414)**
37. Contract with Snohomish County to receive funds from the U. S. Department of Homeland Security (DHS), Office of Grants and Training (OGT) to enhance the capability of state, local and tribal units of government to prevent, deter, respond to, and recover from catastrophic and/or terrorist events through the FFY 2010 Homeland Security Grant, State Homeland Security Program. The Contract commenced on August 1, 2010, and shall continue through December 31, 2012. Compensation shall not exceed \$202,368. **(Contract No. C20100565)**

p) YOUTH & FAMILY SERVICES:

38. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Department of Justice, Office of Justice Programs (OOJP), for award of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The grant award document was not received by Youth and Family Services until after the grant start date of November 1, 2010. **(Resolution No. R20100415)**
39. Grant Award Contract to receive funds from the Edward Byrne Memorial Justice Assistance Grant Program (JAG), supported under FY10 (BJA - JAG) 42 USC 3750, et seq. Funds will be used to support the Skagit Juvenile Victim Offender Meeting Program. The Contract commenced on July 1, 2010, and shall continue through June 30, 2011. Compensation shall not exceed \$12,763. **(Contract No. C20100566)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Payroll Warrants numbered 273023 through 273747 in the total dollar amount of \$1,100,840.27 (Transmittal No. P-43-10); and
 - b) ACH Transfer Request Form and Certification to TPSC from Clearing Fund 696 in the total dollar amount of \$58,151.91 (Transmittal No. C-125-10); and

- c) ACH Transfer Request Form and Certification to TPSC from Clearing Fund 696 in the total dollar amount of \$199,479.83 (Transmittal No. C-127-10); and
- d) ACH Transfer Request Form and Certification to TPSC from Clearing Fund 696 in the total dollar amount of \$82,821.29 (Transmittal No. C-128-10); and
- e) Warrants numbered 331397 through 331760 from Clearing Fund 696 in the total dollar amount of \$1,001,719.79 (Transmittal No. C-129-10).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:35 p.m. She announced the Commissioners would be in an Executive Session at 2:00 p.m. for thirty minutes to discuss litigation. Tomorrow's agenda will start at 9:00 a.m. with a Public Hearing to consider the 2011 Skagit County Budget.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners