

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, NOVEMBER 1, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, November 1, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER

Chair Dillon called the proceedings at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator
- b) \*10:00 a.m. - 10:30 a.m. Departmental Budget Work Session
- c) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- d) \*2:00 p.m. - 3:00 p.m. Executive Session - Litigation
- e) \*3:00 p.m. - 4:00 p.m. Executive Session - Personnel

IV. CONSENT AGENDA FOR MONDAY, NOVEMBER 1, 2010 (items 1 through 24):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 24, Ratification Agenda 25 through 30, vouchers and warrants for Monday, November 1, 2010. Commissioner Wesen seconded the motion. The vote passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, October 25, 2010. **(Approved)**
- 2. Record of the Proceedings for Tuesday, October 26, 2010. **(Approved)**

b) ADMINISTRATIVE SERVICES:

- 3. Resolution to appoint Brad York to the La Conner Regional Library Board of Trustees. He will serve a five-year term beginning November 1, 2010 and ending November 1, 2015. **(Resolution No. R20100362)**

c) ASSESSOR:

- 4. Resolution approving an open space application of Dale and Teri Dashiell

TRF OS #4-2010 for parcel numbers P18774, P18752, P18705, P18700 and P18782. **(Resolution No. R20100363)**

d) BUDGET & FINANCE:

5. Funding Agreement between Skagit County and the City of Burlington to distribute economic funds pursuant to RCW 82.14.370. Funding will be used to reimburse the City for expenses incurred related to Economic Development Association of Skagit County membership. This Agreement commenced on January 1, 2010, pursuant to Resolution No. R20100083, and shall continue for not more than one year. Compensation shall not exceed \$7,500. **(Contract No. C20100494)**
6. Funding Agreement between Skagit County and the City of Sedro-Woolley to distribute economic funds pursuant to RCW 82.14.370. Funding will be used to reimburse the City for expenses incurred related to Economic Development Association of Skagit County membership. This Agreement commenced on January 1, 2010, pursuant to Resolution No. R20100083, and shall continue for not more than one year. Compensation shall not exceed \$2,000. **(Contract No. C20100495)**
7. Resolution calling for a public hearing to amend the 2010 Supplemental Budget. The public hearing is scheduled to take place on Tuesday, November 16, 2010 at 9:30 a.m. **(Resolution No. R20100364)**

e) COMMUNITY SERVICES:

8. Personal Services Agreement between Skagit County and Jennifer F. Clarke, Ph.D., to provide mental health services and written reports as required. The Agreement shall commence upon the date of execution and continue until December 31, 2012. Compensation shall not exceed \$20,000. **(Contract No. C20100496)**
9. Personal Services Agreement between Skagit County and Compass Health to provide mental health services to participants in the Jail Transition Program, as authorized by Skagit County Community Services. The Agreement shall commence upon the date of execution and continue until December 31, 2011. Compensation shall not exceed \$5,000. **(Contract No. C20100497)**
10. Personal Services Agreement between Skagit County and Youthnet to provide substance abuse prevention for middle school students, and to provide independent living skills plans for youth referred by the ARIS program. The Agreement shall commence upon the date of execution and continue until December 31, 2012. Compensation shall not exceed \$31,500. **(Contract No. C20100498)**
11. Resolution to appoint Leticia Alvarez to the Skagit County Mental Health Advisory Board. She will serve a three-year term beginning on the date of execution and ending on October 31, 2013. **(Resolution No. R20100365)**
12. Resolution to appoint Antonella Novi to the Skagit County Mental Health Advisory Board. She will serve a three-year term beginning on the date of

execution and ending on October 31, 2013. **(Resolution No. R20100366)**

f) FACILITIES:

13. AIA Standard Form of Agreement between Skagit County and Guardian Security Systems, Inc. for the Skagit County Public Safety Building Fire Alarm System Upgrade Project at 600 South Third Street, Mount Vernon (Jail). The Agreement shall commence upon the date of execution, and continue for 45 days. Compensation shall not exceed \$32,700 plus applicable sales tax. **(Contract No. C20100499)**
14. Personal Services Agreement between Skagit County and Graham-Bunting Associates to provide wetland mitigation monitoring services for the Data Center at 2911 East College Way. The Agreement shall commence upon the date of execution, and continue until December 31, 2014. Compensation is not to exceed \$3,000. **(Contract No. C20100500)**

g) PLANNING & DEVELOPMENT SERVICES:

15. Resolution to re-appoint Dave Hughes to the Skagit County Planning Commission. He will serve a four-year term beginning on November 4, 2010 and ending on November 3, 2014. **(Resolution No. R20100367)**

h) PUBLIC WORKS:

16. Resolution Awarding Bid for the Skiyou Slough Ditch Tightline Project #WA402126 to SRV Construction, Incorporated in the amount of \$37,090.25. **(Resolution No. R20100368)**
17. Amendment No. 1 to Vendor Services Agreement No. C20090236 with Arrow Launch Service, Inc for temporary passenger ferry service. This Amendment will extend the term of the Agreement from December 31, 2010 to December 31, 2011. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100155)**
18. Amendment No. 1 to Vendor Services Agreement C20100334 with Foss Maritime Company, to cover increased costs resulting from Change Orders No. 1 (\$21,608) and No. 2 (\$3,083) for haul out and maintenance of the passenger ferry M/V Guemes. This Amendment will increase compensation by \$24,691, for a new total of \$252,690. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100156)**
19. Amendment No. 1 to Vendor Service Agreement C20100379 with Granite Construction Company for replacement of the Cook Road/BNSF Crossing Maintenance Project RD31J-3. Additional grinding was required to complete the paving as planned. This Amendment will increase compensation by \$2,299.40 for a new total of \$10,799.40. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100157)**

20. Vendor Services Agreement between Skagit County and Island Building for personnel transportation, emergency road repairs, dock repairs and tree removal as needed on Sinclair Island. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$9,500. **(Contract No. C20100501)**
21. Supplemental Agreement No. 2 to Local Agency Standard Consultant Agreement C20090604 between Skagit County and URS Corporation for the Skagit County Transfer & Recycling Station Project #WMP50-11 for professional engineering construction period services. The Agreement increases compensation by \$156,722, for a new total of \$836,519. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100158)**
22. Interlocal Cooperative Agreement between Skagit County and the Skagit River System Cooperative to perform work, provide materials, and provide County equipment and a County operator as requested. Work shall be reimbursed to the County at actual cost, plus a 9% administrative fee. The Agreement shall commence on the date of execution and continue through December 31, 2014. **(Contract No. C20100502)**
23. Interlocal Cooperative Agreement between Skagit County and the City of Mount Vernon to authorize the inspection of Mount Vernon bridges by the Skagit County Public Works Department. The Agreement shall commence on the date of execution and continue for a period of ten years. The City shall reimburse the County for costs and expenses. **(Contract No. C20100503)**
24. Local Agency Standard Consultant Agreement between Skagit County and Brown and Caldwell for support to the Natural Resources Division of Public Works with management and administration of flood, stormwater, and drainage projects. The Agreement shall commence on the date of execution and continue through December 31, 2012. Compensation shall not exceed \$200,000. **(Contract No. C20100504)**

V. RATIFICATION AGENDA (Items 25 through 30):

i) HEALTH:

25. Resolution authorizing the ratification of a Personal Services Agreement with Skagit Business & Staffing LLC. A shortage of clinic administration staff resulted in the need for temporary help to provide clients with seasonal clinic services. A signed contract was not processed prior to the commencement of services on October 12, 2010. **(Resolution No. R20100369)**
26. Personal Services Agreement between Skagit County and Skagit Business & Staffing LLC to provide on-call general office, clerical and/or accounting services as needed for Health Department clinics. The Agreement commenced on October 12, 2010, and shall continue until October 11, 2011. Compensation shall not exceed \$10,000. **(Contract No. C20100505)**

j) SHERIFF:

27. Resolution authorizing the ratification of a Service Contract with Hobart Service. The original agreement was lost in the mail, and a signed agreement was only recently received. The Contract Coverage Period commenced on September 1, 2010. **(Resolution NO. R20100370)**
28. Service Contract between Skagit County and Hobart Service to provide maintenance for the HL600 Mixer, located in the Jail Kitchen. The Contract commenced on September 1, 2010, and continues through August 31, 2011. Compensation shall not exceed \$615 plus applicable taxes. **(Contract No. C20100506)**
  - k) YOUTH & FAMILY SERVICES:
29. Resolution authorizing the ratification of an Interlocal Agreement with San Juan County Juvenile Court Services. There were administrative delays in review of the Agreement. **(Resolution No. R20100371)**
30. Interlocal Agreement between Skagit County and San Juan County Juvenile Court Services to provide Functional Family Therapy (FFT) services in San Juan County. The Agreement commenced on July 1, 2010, and will continue through June 30, 2011. Compensation shall not exceed \$20,000. **(Contract No. C20100507)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$58,967.21 (Transmittal No. C-112-10); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$190,420.95 (Transmittal No. C-114-10); and
  - c) Warrants numbered 329061 through 329412 from Clearing Fund 696 in the total dollar amount of \$1,455,291.66 (Transmittal No. C-115-10); and
  - d) Warrants number 329413 through 329413 from Clearing Fund 696 in the total dollar amount of \$9,047.10 (Transmittal No. C-116-10).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:33 p.m.

The Commissioners attended an executive session from 2:00 p.m. to 3:00 p.m. The purpose of the executive session related to Litigation - RCW 42.30.110(1)(i) (Matters

relating to County enforcement actions, actual litigation, or potential litigation) The attendees were Chair Dillon, Commissioner Wesen, Commissioner Dahlstedt, County Administrator Tim Holloran, Chief Civil Deputy Prosecuting Attorney Will Honea.

The Commissioners attended an executive session from 3:07 p.m. to 4:38 p.m. The purpose of the executive session related to Personnel Disciplinary Matters - RCW 42.30.110(1)(f). (Matters relating to complaints against County employee or elected official.) The attendees were Chair Dillon, Commissioner Wesen, Commissioner Dahlstedt, County Administrator Tim Holloran, and Skagit County Assessor Don Munks.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Sharon D. Dillon, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Linda Hammons, Clerk of the Board  
Skagit County Board of Commissioners