

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 4, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, October 4, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER

Chair Dillon called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items

A motion was made by Commissioner Wesen to approve the Consent Agenda Items 1 through 12, Ratification Agenda Items 13 through 14, vouchers and warrants for Monday, October 4, 2010. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

Chair Dillon recessed the proceedings and announced that the Commissioners would be attending an executive session from 3:00 p.m. to 3:30 p.m. and that the topic would be job applicant.

- c) *3:00 p.m. - 3:30 p.m. Executive Session - Personnel
- d) 4:00 p.m. - 4:15 p.m. Proclamation - 4-H Week in Skagit County

Chair Dillon reconvened the proceedings at 4:02 p.m.

William Freitas from the Washing State University Cooperative Extension Center was present to discuss National 4-H Week. He thanked the Commissioners for their support, as well as Brian Adams, Director of Parks, Recreation and Fair for an amazing fair this year. He also thanked all of the 4-H volunteers. Mr. Freitas invited the volunteers to discuss why they volunteer for 4-H. He also asked the 4-H participants to discuss why 4-H is important to them.

Brian Adams, Director of Parks, Recreation and Fair, thanked the Skagit County 4-H clubs for their participation at the fair.

Mr. Freitas believes it is important to teach young people leadership skills. 4-H does this amazingly. He again thanked the parents, leaders, supervisors, kids, and the Parks, Recreation and Fair staff for their support.

The Commissioners shared some 4-H stories with the audience. They believe it is a great program.

Commissioner Wesen read the proclamation declaring October 4th through October 10th, 2010 as 4-H week in Skagit County.

IV. CONSENT AGENDA (items 1 through 12):

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, September 27, 2010. **(approved)**
2. Record of the Proceedings for Tuesday, September 28, 2010. **(approved)**

b) ADMINISTRATIVE SERVICES:

3. Interlocal Agreement between Skagit County and the City of Sedro-Woolley for the purpose of distributing funds for library services provided to citizens of unincorporated Skagit County. The Agreement shall commence upon the date of execution and continue through December 31, 2010. Compensation shall not exceed \$7,405. **(Contract No. C20100462)**

c) BUDGET & FINANCE:

4. Funding Agreement between Skagit County and the Town of La Conner to distribute economic funds pursuant to RCW 82.14.370. Funding will be used to reimburse the Town for expenses incurred related to Economic Development Association of Skagit County membership. This Agreement commenced on January 1, 2010, pursuant to Resolution No. R20100083, and shall continue for not more than one year. Compensation shall not exceed \$1,000. **(Contract No. C20100463)**

d) COMMUNITY SERVICES:

5. Interlocal Agreement between Skagit County and La Conner School District to provide mental health intervention and treatment services for children or youth and their families grades K through 8. The Agreement shall commence upon the date of execution and continue through June 30, 2011. Compensation is provided for in a Personal Services Agreement with Catholic Community Services, Skagit County Contract No. C20100423. **(Contract No. C20100464)**

e) FACILITIES:

6. Amendment No. 2 to Personal Services Agreement No. C20090138 between Skagit County and Lawhead Architects P.S. This Amendment provides additional services for the design, preparation, construction documents and construction administration for the expansion of the Skagit County Regional Food Distribution Center located at 250 W Moore Street in Sedro-Woolley. This Amendment extends the Agreement by one year to

continue through December 31, 2011. Compensation is increased by \$62,695 for a new total compensation not to exceed \$234,775. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100143)**

7. Standard Form of Agreement (AIA Document A107) between Skagit County and Masterwork Roofing, Inc. for the Skagit County Triage Center Roofing and Siding Project located at 201 Lila Lane in Burlington. The Agreement shall commence upon the date of execution and shall continue until the project is completed which shall be fixed in the Notice to Proceed. Compensation shall not exceed a total of \$26,017. **(Contract No. C20100465)**
- f) PARKS, RECREATION AND FAIR:
 8. Standard Form of Agreement (AIA Document B104) between Skagit County and HKP Architects to provide services as described in the Agreement for the design, preparation of construction documents and construction administration for the Skagit County Recreation Event Center Phase II improvements to the Joan Armstrong Tennis Facility, Skagit Valley College, Mount Vernon. The Agreement shall commence on the date of execution and continue until the project is completed. Compensation shall not exceed \$48,270. **(Contract No. C20100466)**
 - g) PUBLIC WORKS:
 9. Resolution regarding notice of road closure of a portion of Reservation Road, No. 40210, between milepost 5.20 and milepost 5.40 for the purpose of raising and reconstruction of the roadway. **(Resolution No. R20100337)**
 10. Resolution amending Skagit County Resolution No. 17758 appointing members to the Citizen Advisory Committee for Lake Management District No. 2 of Lake McMurray. **(Resolution No. R20100338)**
 11. Resolution regarding the approval of maps, plans, and specifications and call for bids for the Anacortes Ferry Dock Rehabilitation Project #FE40152-5, Federal Aid #BHS-2029(045) and Guemes Island Ferry Dock Repair Project #F40153-1, Federal Aid #FBD-BHS-2029(042). The bid opening is scheduled for Monday, November 1, 2010, at 2:00 p.m. **(Resolution No. R20100339)**
 - h) YOUTH & FAMILY SERVICES:
 12. Amendment No. 3 to Personal Services Agreement No. C20090065 with Skagit Recovery Center. This Amendment replaces Exhibit "B-5" Chemical Dependency Disposition Alternative (CDDA) Minimum Program Requirements with Exhibit "B-7" of the same title. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100144)**
- V. RATIFICATION AGENDA (Items 13 through 14):

i) SUPERIOR COURT:

13. Resolution authorizing the ratification of an Interlocal Cooperative Agreement ICA11090 between the State of Washington Administrative Office of the Courts and Skagit County. The dates and amount of funding available for reimbursement was only recently determined by The Administrative Office of the Courts and interpreter services have continued to be provided. **(Resolution No. R20100340)**
14. Interlocal Cooperative Agreement ICA11090 between the State of Washington Administrative Office of the Courts and Skagit County for the reimbursement of funds paid for interpreter services. This Agreement commenced on July 1, 2010, and shall continue through June 30, 2011. Compensation shall not exceed \$7,748. **(Contract No. C20100467)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$86,143.21 (Transmittal No. C-104-10); and
 - b) Warrants numbered 327447 through 327783 from Clearing Fund 696 in the total dollar amount of \$1,630,458.08 (Transmittal No. C-105-10).

VII. MISCELLANEOUS:

Chair Dillon understood that there were some miscellaneous items today.

Dan Berentson, Natural Resources Division Manager, explained the Public Works document on miscellaneous today. The document is an easement between Skagit County and Dahlstedt Agricultural Properties, LLC. This easement was recommended by the Bay View Watershed Stormwater Management Plan.

Chair Dillon understood that this easement was for an entire area, not just for one property owner.

Commissioner Wesen asked Jan Flagan, Assistant Surface Water Manager, to explain the easement further. Ms. Flagan stated that one of the recommendations of the Bay View Urban Growth Act was to establish a flood and drainage and drainage easement on the lower property near the outlet of Little Indian Slough, This was recommended to be the most cost effective way to manage any flood waters from the development of the Bay View Urban Growth Area. Commissioner Dahlstedt pointed out that no compensation is involved with this easement. He went on to say that he would be recusing himself from voting on this matter.

A motion was made by Commissioner Wesen to approve the Drainage and Flood Water Easement between Skagit County and Dahlstedt Agricultural Properties, LLC. **(Contract No. C20100468)** Chair Dillon seconded the motion.

The vote passed unanimously.

Carly Ruacho, Senior Planner, presented a Grant Agreement between Skagit County and the U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration. This awards Skagit County \$49,667 in order for Skagit County to develop regulations for pipeline safety. Ms. Ruacho believed that this project can be added to their work program and that the project can be completed within the given timeline.

Commissioner Dahlstedt believes this is a great opportunity since there are four major pipelines throughout Skagit County. He stated that Chair Dillon is a huge advocate of pipeline safety. Commissioner Wesen asked if there were any current setbacks in place.

Ms. Ruacho stated that easements are not policed and with this grant, they may be able to be policed more. There is no regulatory authority over the easements. Ms. Ruacho was looking forward to developing regulations so that if there was activity within the proximity of a pipeline, communication between the parties would be encouraged and the party which is performing the activities could review pipeline maps.

Chair Dillon stated that pipeline safety is a priority of hers and the pipeline corridors need to be well mapped and documented so that everyone knows where they are. The county would like to be able to make everyone aware of the pipelines, suggested setbacks, and general safety.

A motion was made by Commissioner Dahlstedt to approve the ratification of resolution for the Grant Agreement between Skagit County and the U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration awarding \$49,667 to Skagit County. **(Resolution No. R20100341 and Contract No. C20100469)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

VIII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 4:27 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board

Skagit County Board of Commissioners