

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 20, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, September 20, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session - None Scheduled as of the Date of this Notice

IV. CONSENT AGENDA (items 1 through 22):

A motion was made by Commissioner Wesen to approve the Consent Agenda Items 1 through 3, and Items 5 through 22, vouchers and warrants for Monday, September 20, 2010. Commissioner Dahlstedt seconded the motion. The vote passed unanimously.

Chair Dillon commented that Consent Agenda Item No. 4 was pulled for further discussion. The County had engaged in another energy audit, together with the Cities, Tribes, PUDs, and other entities, with a resource coordinator, and the Commissioners wanted to make sure that what they are signing is not a duplication.

Commissioner Dahlstedt added that there was (a Skagit Council of Governments) energy audit through a Puget Sound Energy grant. All partners except for the City of Mount Vernon joined in.

A motion was made by Commissioner Dahlstedt to approve Item No. 4 under Administrative Services, to approve funding for an energy audit, and before it goes forward to be sure we are not duplicating another agreement. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, September 13, 2010. **(Approved)**

2. Record of the Proceedings for Tuesday, September 14, 2010. **(Approved)**

b) ADMINISTRATIVE SERVICES:

3. Personal Services Agreement between Skagit County and SDM Advisors, Inc. to provide financial advising services to Skagit County. The Agreement shall commence on the date of execution and shall continue through December 31, 2012. Compensation shall not exceed \$100,000. **(Contract No. C20100442)**

4. Funding Approval to the State of Washington, Department of General Administration, Facilities Division, Engineering & Architectural Services, for contractor McKinstry Essention to conduct an Energy Audit of selected Skagit County facilities and develop an Energy Services Proposal to identify cost-effective energy conservation measures for the selected facilities. The Fee Proposal is dated September 7, 2010, and completion of the work is to be done within 180 calendar days of the Authorization to Proceed. Funding approval is requested for a compensation total of \$56,479. Payment is contingent on the Energy Audit identifying measures that meet specified cost-effectiveness criteria. Payment for successful audit will be rolled into a state loan (pursuant to Skagit County Contract No. C20090382), with a guaranteed net-zero cost to the County. **(Contract No. C20100443)**

c) COMMUNITY SERVICES:

5. Personal Services Agreement between Skagit County and Christopher Tobey, Ph.D. to provide mental health services. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100444)**

6. Personal Services Agreement between Skagit County and Kerry T. Bartlett, Ph.D. to provide mental health services. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100445)**

7. Personal Services Agreement between Skagit County and Susan P. Gardner to provide mental health services. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100446)**

8. Amendment No. 1 to Personal Services Agreement No. C20100383 with Compass Health. The Amendment changes language in Exhibit "B", Scope of Work, regarding transportation. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100136)**

9. Amendment No. 1 to Contract No. C20100029 (2010 Contract 122009-NUTR) with Northwest Regional Council Area Agency on Aging. The Amendment changes the Contractor's address, and adds a total of \$10,295 in

various funds for a new contract total of \$236,675. All other terms and conditions of the original Contract shall remain in effect. **(Amendment No. A20100137)**

10. Resolution declaring a Sole Source Provider for dual oven-microwave home-delivered meal trays distributed by Oliver Products for the Skagit County Meals on Wheels Program. **(Resolution No. R20100318)**

d) CONSERVATION FUTURES:

11. Funding Agreement between The Nature Conservancy (TNC) and Skagit County regarding the Wylie, Inc. Conservation Easement. This obligates the Farmland Legacy Program to award \$70,000 match funding from Skagitonians to Preserve Farmland and \$90,000 from TNC towards the purchase of the Wylie, Inc. Conservation Easement. The subaward funds shall be available for a term (the "Subaward Term") beginning on the date of execution and ending on September 30, 2010 (the "Expiration Date") unless extended by an amendment to this Agreement or terminated early in accordance with the provisions of this Agreement. **(Contract No. C20100447)**
12. Conservation Easement between Skagit County and Wylie Inc. to extinguish one development right on 31.52 acres, comprised of parcels P16919, P16918, P16848 and P16922. The Easement shall commence on the date of execution. Compensation shall not exceed a total of \$210,000. **(Contract No. C20100448)**

e) INSURANCE SERVICES:

13. Resolution amending Resolution No. 12457, authorizing and setting forth Policies and Practices regarding the Skagit County Risk Management and Safety Guidelines. **(Resolution No. R20100319)**
14. Resolution amending Resolution No. 12408, updating the Revolving Fund for Claim Settlement and providing for appropriate monitoring and accountability. Due to the rising cost of claims there is a need to increase the Revolving Fund amount by \$10,000 for a new total of \$15,000, and to increase the amount of checks drawn on the account by \$3,500 for a new total of \$5,000. **(Resolution No. R20100320)**

f) PUBLIC WORKS:

15. Resolution rescinding Resolutions No. R20080495 and No. R20100307, regarding Lane Restrictions for South Shore Road (No. 19000), and to establish South Shore Road Two-way Operation with Pull Outs and Weight Restrictions. **(Resolution No. R20100321)**
16. Resolution amending Resolution No. R20100306 for the Abolishment and Distribution of Assets of the Sedro-Woolley sub-Flood Control Zone (to be effective as of December 31, 2011). **(Resolution No. R20100322)**
17. Resolution calling for a Public Hearing regarding application for a Franchise

Agreement with the City of Anacortes for work on a water utility system. The Public Hearing is scheduled to be held on Tuesday, October 5, 2010 at 10:15 a.m. **(Resolution No. R20100323)**

18. Construction Contract Agreement between Skagit County and CEMEX Construction Materials Pacific LLC for the 2010 Asphalt Overlay Project #ESAO10-1. The Agreement shall commence on the date of execution and be completed in accordance with the plans and specifications approved by the Board of Commissioners of August 23, 2010 (Resolution No. R20100297). Compensation shall not exceed \$479,473. **(Contract No. C20100449)**
19. Supplemental Agreement No. 2 to Local Agency Standard Consultant Agreement No.C20070593 with Anchor QEA, LLC (formerly Anchor Environmental, LLC), extending the contract expiration date by one year to September 30, 2011 in order to continue work on the Skagit River Bridge Modification and Interstate Highway Protection Project. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100138)**
20. Interlocal Cooperative Agreement between Skagit County and the Skagit River System Cooperative (SRSC), authorizing work by the SRSC within County right-of-way on Similk Bay Road (No. 16010) and Reservation Road (No. 40210) for the Turners Bay Restoration Project. The Agreement shall commence on the date of execution, and continue until project completion, but no later than December 31, 2012. The County is not obligated to provide funds to the SRSC. **(Contract No. C20100450)**
21. Amendment No. 2 to Interlocal Agreement No. C20090491 (Coastal Zone Management Fund Grant Agreement #G1000022) with the Washington State Department of Ecology, including revisions to Tasks 7 and 10. The Amendment increases the grant agreement amount by \$30,000 for a new total of \$270,000, and extends the completion date for Task 10 to December 31, 2011. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100139)**
22. Resolution regarding temporary road closure of a portion of Bradshaw Road (No. 44410) for a culvert replacement. **(Resolution No. R20100324)**

V. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$46,065.94 (Transmittal No. C-99-10); and
 - b) Warrants numbered 326571 through 327012 from Clearing Fund 696 in the total dollar amount of \$2,352,357.59 (Transmittal No. C-100-10).

VI. ADJOURNMENT:

Commissioner Wesen noted that Skagit County Community Action Agency had held a fundraiser for Habitat for Humanity and Children's Hospital last Friday night (September 17, 2010).

Chair Dillon noted that the Commissioners would return at 8:30 a.m., Tuesday, September 21, 2010, with a proclamation announcing September, October and November as United Way Campaign Months for Skagit County.

Chair Dillon adjourned the proceedings at 1:35 p.m. (There is no executive session today.)

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners