

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 13, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, September 13, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE

Chair Dillon led the gallery in the salute the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. - 2:30 p.m. Executive Session - Personnel

IV. CONSENT AGENDA (items 1 through 12):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda Items 1 through 12, Ratification Agenda items 13 and 14, vouchers and warrants for Monday, September 13, 2010. Commissioner Wesen seconded the motion.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Tuesday, September 7, 2010. **(Approved)**

b) ADMINISTRATIVE SERVICES:

- 2. Resolution to receive the full payment amount as entitled to eligible counties under Public Law - PL 106-393 and the distribution of these project funds for expenditure between projects in accordance with Title II and Title III of PL 106-393; to distribute 8% of the 15% of the projects funds to Title II and 7% of the funds to Title III. **(Resolution No. R20100311)**

c) BUDGET & FINANCE:

- 3. Resolution calling for a public hearing to amend the third quarter 2010 Skagit County budget. The public hearing is scheduled to take place on Tuesday, September 28, 2010, at 9:00 a.m. **(Resolution No. R20100312)**

d) COMMUNITY SERVICES:

- 4. Personal Services Agreement between Skagit County and Anthony Vecchione,

Jr. to provide mental health services and written reports. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100436)**

e) EMERGENCY MANAGEMENT:

5. Amendment B to Skagit County Contract No. C20090308 with Snohomish County. The U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) is providing funds to enhance the capacity of state and local units of government to prevent, deter, respond to, and recover from catastrophic and/or terrorist events through the FFY 08 Homeland Security Grant - State Homeland Security Program (SHSP). The funding is being provided to address the unique exercise, training, planning, equipment, organization, and management and administration needs of emergency responders. This Amendment is necessary because Snohomish County, as the Region 1 lead contractor, requested and received an extension to allow more time to meet the SHSP FFY 08 grant contract deliverables within Region 1, which includes Skagit County. Amendment B extends the performance period and amends the SHSP FFY 08 budget for Skagit County. The overall SHSP FFY 08 award to Skagit County remains unchanged at \$228,500. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100133)**

f) PARKS, RECREATION AND FAIR:

6. Vendor Services Agreement with Gateway Septic Service, LLC to provide annual inspection and subsequent pumping of seven septic systems at three Skagit County park locations. The Agreement shall commence upon the date of execution and shall continue for one year with the option of an extension period not to exceed three years. Compensation shall not exceed \$4,500 per year, plus applicable sales tax. **(Contract No. C20100437)**

g) PLANNING & DEVELOPMENT SERVICES:

7. Assistance Amendment No. 1 to U.S. Environmental Protection Agency (EPA) Grant Agreement No. 00J08201, Skagit County Contract No. C20100339. This Amendment increases EPA funding by \$367,750 (fully funding the agreement in the amount of \$775,500); revises the budget to reflect a decrease of \$40,000 within the "Other" category, which was originally allocated to the National Oceanic and Atmospheric Administration (NOAA) Northwest Fisheries Science Center; and removes administrative condition 15 (partial funding). EPA will be funding NOAA's development of salmon indicators through a direct interagency agreement with NOAA, rather than the county compensating NOAA for that work with \$40,000 in grant funds. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100134)**

h) PUBLIC WORKS:

8. Resolution awarding bid and appropriation from the officially adopted Road Fund Budget for the Sand Bunker and Wash Rack Projects, Nos. PW5-12 and

PW5-13, to Crest Northwest Construction, Incorporated in the amount of \$126,966. **(Resolution No. R20100313)**

9. Resolution awarding bid for the purchase of approximately 100 pieces of large woody debris to Jansen, Incorporated in the amount of \$85,478. **(Resolution No. R20100314)**
10. Resolution calling for a public hearing regarding the sale of County surplus vehicles, equipment, and office furniture. The public hearing is scheduled to take place on October 5, 2010, at 8:00 a.m. **(Resolution No. R20100315)**
11. Personal Services Agreement between Skagit County and Brown and Caldwell to provide technical assistance related to Skagit County's National Pollutant Discharge Elimination System permit. The Agreement shall commence on the date of execution and continue until April 15, 2012. Compensation shall not exceed \$60,000. **(Contract No. C20100438)**
12. Joint Funding Agreement between the U.S. Department of the Interior, U.S. Geological Survey (USGS) and Skagit County to operate and maintain Skagit River Basin gauging station network. The Agreement shall commence on October 1, 2010, and shall continue until September 30, 2011. Skagit County shall contribute \$34,930 in compensation and the USGS shall contribute \$11,560 in compensation. Compensation for the County shall not exceed \$34,930. **(Contract No. C20100439)**

V. RATIFICATION AGENDA (Items 13 through 14):

i) COMMUNITY SERVICES:

13. Resolution authorizing the ratification of a County Program Agreement with Washington State Department of Social and Health Services, Division of Development Disabilities. Due to contract revisions, a signed contract was not processed prior to the commencement of services on July 1, 2010. **(Resolution No. R20100316)**
14. Revenue Contract with the Washington State Department of Social and Health Services, Division of Development Disabilities for fiscal year 2010 of the 2009-2011 bienniums to provide employment and day programming and information and education activities to Skagit clients with developmental disabilities and their families. The Agreement commenced on July 1, 2010, and shall continue until June 30, 2011. Compensation shall not exceed \$1,211,990. **(Contract No. C20100440)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$97,943.08 (Transmittal No. C-96-10); and
- b) Warrants numbered 326279 through 326570 from Clearing Fund 696 in the total dollar amount of \$1,142,381.24 (Transmittal No. C-97-10); and
- c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$109,406.56 (Transmittal No. C-98-10); and
- d) Payroll warrants number 269345 through 270094 in the total dollar amount of \$1,157,493.95 (Transmittal No. P-33-10); and
- e) Payroll warrants number 989483 through 989640 in the total dollar amount of \$253,047.86 (Transmittal No. P-34-10);

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:31 p.m. and announced that the Commissioners would be attending an executive session with County Administrator Tim Holloran and Human Resources Director Billie Kadrmas from 2:00 p.m. to 2:30 p.m., the topic is personnel.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners