

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 30, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, August 30, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER

Chair Dillon called the proceedings to order at 1:15 p.m.

II. PLEDGE OF ALLEGIANCE

Chair Dillon led the gallery to the salute to the flag.

III. AGENDA:

- a) 1:15 p.m. - 1:30 p.m. Skagit County Public Works, Introduction of Henry Hash, Director

Tim Holloran, County Administrator, stated that after an extensive recruitment process, Skagit County has the pleasure of introducing the new Public Works Director, Henry Hash.

Mr. Hash provided a brief history of his Public Works experience in local government. He stated that he has served as the Director of Public Works in several states including California, Missouri, Wisconsin, and Massachusetts. Mr. Hash recently worked as the Director of the Resource Management Agency for Tulare County, California. Mr. Hash went on to say that he has a B.S. Degree in Civil Engineering, a M.S. Degree in Management, and a M.S. Degree in Public Affairs and Administration with a concentration in Urban Planning.

The Commissioners welcomed Mr. Hash and said they were looking forward to working with him.

Chair Dillon recessed the proceedings at 1:26 p.m.

- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items

The vote passed unanimously.

IV. CONSENT AGENDA FOR MONDAY, AUGUST 30 2010 (items 1 through 22):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 and 3 through 22, the Ratification Agenda items 23 and 24, vouchers and warrants for Monday, August 30, 2010 Commissioner Dahlstedt seconded the motion.

- a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, August 23, 2010. **(Approved)**

2. Record of the Proceedings for Tuesday, August 24, 2010. **(This item will be signed on the Tuesday, September 7, 2010, Consent Agenda)**

b) ADMINISTRATION:

3. Interlocal Cooperative Agreement between the City of Mount Vernon and Skagit County to have the County provide Court Administration services to the City. The Agreement shall commence on September 1, 2010, and continue through December 31, 2010. Compensation will be 12.3% of the average budgeted personnel expenses for the Court Administrator and the Assistant Court Administration. **(Contract No. C20100415)**

c) COMMUNITY SERVICES:

4. Personal Services Agreement between Skagit County and Sandra Higman to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100416)**
5. Personal Services Agreement between Skagit County and Connie Bonner-Britt to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100417)**
6. Personal Services Agreement between Skagit County and Charles "Chuck" Britt to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100418)**
7. Personal Services Agreement between Skagit County and Douglas Chandler to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100419)**
8. Personal Services Agreement between Skagit County and Judy E. Farrar to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100420)**
9. Personal Services Agreement between Skagit County and Doug E. Andrews to provide mental health services as referred and pre-authorized by the County

according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100421)**

10. Personal Services Agreement between Skagit County and Sea Mar Community Health to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100422)**
11. Personal Services Agreement between Skagit County and Catholic Community Services to provide mental health services for children or youth and their families, grades K through 8, in all seven school districts in Skagit County. The Agreement shall commence on September 1, 2010, and shall continue through June 30, 2011. Compensation shall not exceed \$550,000, and is funded by the 0.1% sales tax. **(Contract No. C20100423)**
12. Personal Services Agreement between Skagit County and Cambie Group International, Inc. to provide analysis of ARIS data and Mini Report for fiscal years 2008-2009 and 2009-2010. The Agreement shall commence on September 1, 2010, and continue through December 31, 2010. Total compensation shall not exceed \$15,000. **(Contract No. C20100424)**

d) HEALTH:

13. Interlocal Agreement between the Skagit County Health Department and Skagit Valley College for the continuation of a Public Health Nurse to provide consultation services to staff and families of the Skagit/Islands Head Start Program in Skagit County. The Agreement shall commence on September 1, 2010, and continue through August 31, 2011. Compensation by the Head Start program is on a fee for service basis, with total compensation not to exceed \$1,000. This Agreement replaces C20100295, which was signed by the County on June 28, 2010, but revoked by Skagit Valley College. **(Contract No. C20100425)**
14. Resolution to provide flu, TDAP and TWINRIX vaccinations at no charge to people who are homeless, during the Project Homeless Connect Program at Skagit Valley College, in Skagit County, on September 1, 2010. **(Resolution No. R20100303)**

e) INFORMATION SERVICES:

15. Resolution redacting four items from Resolution No. R20090252, which transferred surplus computer equipment to the Mount Vernon School District. The School District elected not to receive these four items. Two items were sent to Environmental Reclaim for disposal, and two have been placed in storage for future environmental disposal. **(Resolution No. R20100304)**
16. Purchase Reimbursement Agreement between the Washington State

Administrative Office of the Courts (AOC) and Skagit County Superior Court for the purchase of seven desktop computers, seven monitors, and four laptop computers. The Agreement shall commence on the date of execution, and shall continue through October 31, 2010. The AOC shall reimburse the County up to \$700 for each desktop computer, \$200 for each monitor, and \$1,100 for each laptop computer, or the actual cost, including tax and shipping, whichever is lower. **(Contract No. C20100426)**

17. Purchase Reimbursement Agreement between the Washington State Administrative Office of the Courts (AOC) and Skagit County District Court for the purchase of fifteen desktop computers, and fifteen monitors. The Agreement shall commence on the date of execution, and shall continue through October 31, 2010. The AOC shall reimburse the County up to \$700 for each desktop computer, \$200 for each monitor, or the actual cost, including tax and shipping, whichever is lower. **(Contract No. C20100427)**

f) PARKS, RECREATION AND FAIR

18. Vendor Services Agreement with Sam Stakkeland, dba C&S Construction to reconfigure the swimming area at Clear Lake Beach. The Agreement shall commence upon execution and continue for no more than one year. Compensation is not to exceed \$10,820, including sales tax. **(Contract No. C20100428)**

g) PUBLIC WORKS:

19. Construction Contract Agreement between Skagit County and Razz Construction, Inc. for the construction of the Conrad Road Bridge Project #EO91-405. The Agreement shall commence upon the date of execution and shall be completed in accordance with the maps, plans and specifications approved by the Board of Commissioners on August 16, 2010, (Resolution No. R20100277). Compensation shall not exceed \$367,454.50. **(Contract No. C20100429)**
20. Vendor Services Agreement between Skagit County and Dahlman Pump & Well Drilling Inc. to drill, install and develop up to two groundwater monitoring wells and up to six landfill gas probes at the Gibraltar Landfill. The Agreement shall commence upon the date of execution, and continue for no more than one year. Compensation shall not exceed \$75,000. **(Contract No. C20100430)**
21. Supplemental Agreement No. 2 to Local Agency Standard Consultant Agreement No. C20090306 between Skagit County and Shearer Design LLC, for the Guemes Island Ferry Dock Repair Project FE40153-1, and the Anacortes Ferry Dock Rehabilitation Project FE40152-5. This changes the Scope of Work, adding engineering services as described in Exhibit "A-1" for amended Tasks 4 and Task 7, and a new Task 9. Added compensation shall not exceed \$43,350, for a new contract total of \$353,991. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100126)**

h) TREASURER:

22. Amendment #9 to License Agreement #04743 between Skagit County and Balanced Action, Inc., adding an automated reporting server to Cashtax core modules. Payment of \$10,000 will be due at the completion of the module and installation in production environment, with a portion or all paid by the Sustainability Grant. An on-going annual maintenance fee of 15% of cost will be added, effective January 1, 2011. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100127)**

V. RATIFICATION AGENDA (Items 23 through 24):

i) HEALTH:

23. Resolution authorizing the ratification of Contract Amendment#1 to Agreement No. G1000459 (C20100038) with the Washington State Department of Ecology. **(Resolution No. R20100305)**
24. Amendment No. 1 between the State of Washington Department of Ecology and the Skagit County Public Health Department, Agreement No. G1000459 (Skagit County Contract No. C20100038). This Amendment changes language in the Grant Agreement, including additions, deletions and clarifications. There is no financial consideration associated with this Amendment, and the term of the Agreement remains January 1, 2010 through December 31, 2011. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20100128)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification from Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$83,646.16 (Transmittal No. C-92-10); and
 - b) ACH Transfer Request Form and Certification from Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$60,648.51 (Transmittal No. C-93-10).
 - c) Warrants numbered 325512 through 325888 from Clearing Fund 696 in the total dollar amount of \$1,750,271.27(Transmittal No. C-94-10); and
 - d) Payroll warrants number 268579 through 269344 in the total dollar amount of \$1,108,382.54 (Transmittal No. P-31-10); and
 - e) Payroll warrants number 989299 through 989482 in the total dollar amount of \$253,596.51 (Transmittal No. P-32-10).

VII. PROCLAMATION - IN HONOR OF THE VICTIMS WHO LOST THEIR LIVES OR WERE SERIOUSLY INJURED ON SEPTEMBER 2, 2008:

Undersheriff Wayne Dowhaniuk brought forward a Proclamation in honor of the victims who lost their lives or were seriously injured on September 2, 2008. Mr. Dowhaniuk stated that this Proclamation is important for Skagit County because the incident effected many citizens in Skagit County. He requested that the Board sign the Proclamation and that flags at all County buildings be lowered to half-mast on Thursday, September 2, 2010.

Chair Dillon read the Proclamation in honor of the victims who lost their lives or were seriously injured on September 2, 2008. The Commissioners signed Proclamation and Chair Dillon stated that flags would be lowered to half-mast on Thursday, September 2, 2010, and remain lowered for the day.

VIII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:38 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners