

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 23, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, August 23, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items

A motion was made by Commissioner Wesen to approve the Consent Agenda Items 1 through 37, Ratification Agenda Items 38 through 43, vouchers and warrants for Monday, August 23, 2010. Commissioner Dahlstedt seconded the motion. The vote passed unanimously.

- c) *2:00 p.m. - 4:00 p.m. Executive Session (none scheduled as of the date of this notice)

IV. CONSENT AGENDA (items 1 through 37):

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, August 16, 2010. **(approved)**
- 2. Record of the Proceedings for Tuesday, August 17, 2010. **(approved)**

b) ADMINISTRATION:

- 3. Amendment No. 1 to Personal Services Agreement No. C20100171 with Emma C. Whitfield. This Amendment adds Environmental Protection Agency (EPA) language as described in Exhibit D which is attached to the Amendment. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20100122)**

c) BUDGET & FINANCE:

- 4. Interlocal Cooperative Agreement between Skagit County and the City of

Mount Vernon to provide \$1,230 of hotel/motel lodging tax funds for the installation of signs in Mount Vernon. This Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. These funds were awarded to the City of Mount Vernon by the Commissioners on August 9, 2010, by Resolution No. R20100259. **(Contract No. C20100390)**

d) COMMUNITY SERVICES:

5. Personal Services Agreement with Skagit County Community Action Agency to process mileage reimbursement checks for the Meals on Wheels Volunteer Delivery Drivers. The Agreement shall commence on September 1, 2010, and shall continue through December 31, 2010. Skagit County shall reimburse Skagit County Community Action Agency for the amount of mileage at 25 cents per mile, actual postage costs, and a 15% administrative fee. Total compensation shall not exceed \$5,600. **(Contract No. C20100391)**
6. Resolution authorizing the re-appointment of Marilyn Lupinacci to serve a three-year term on the Skagit County Mental Health Advisory Board. Her term would expire September 30, 2013. **(Resolution No. R20100291)**
7. Personal Services Agreement with Arely Jimenez to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100392)**
8. Personal Services Agreement with Diana Lowry to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100393)**
9. Personal Services Agreement with Diane D. Marr to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100394)**
10. Personal Services Agreement with James H. Follman to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100395)**
11. Personal Services Agreement with Sharil Follman to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall

not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100396)**

12. Personal Services Agreement with Judith E. McCarthy to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100397)**
13. Personal Services Agreement with Linda Seales to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100398)**
14. Personal Services Agreement with Elizabeth "Liz" Findley to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100399)**
15. Personal Services Agreement with Leanne Lunsford-Haywood to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100400)**
16. Personal Services Agreement with Mary Jo Greenway to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100401)**
17. Personal Services Agreement with Cecile "CeCe" Thomas to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100402)**
18. Personal Services Agreement with Dion L. Menser to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100403)**

19. Personal Services Agreement with Jennifer Clarke, Ph.D. to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100404)**
20. Personal Services Agreement with Jayme Fergoda to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100405)**
21. Personal Services Agreement with H. Roskan Biktimir to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100406)**
22. Personal Services Agreement with Jonathan Vander Schuur to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100407)**
23. Personal Services Agreement with Mark Lazich to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100408)**
24. Personal Services Agreement with Sharon R. Olson to provide mental health services as referred and pre-authorized by the County according to Exhibit A and Exhibit B of the Agreement. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Compensation shall not exceed \$20,000, and is funded by the 0.1% sales tax. **(Contract No. C20100409)**

e) FACILITIES:

25. Resolution awarding the bid for the Skagit County Public Safety Building fire alarm system upgrades to Guardian Security Systems in the amount of \$32,700 plus applicable sales tax. **(Resolution No. R20100292)**

f) INFORMATION SERVICES:

26. Agreement between Skagit County and the Port of Skagit County to augment leased infrastructure with fiber optic components and allow for maintenance

services. This Agreement shall commence on the date of execution, and shall continue through December 31, 2014. Compensation shall not exceed \$20,000, which shall be paid over two years. **(Contract No. C20100410)**

27. Amendment No. 1 to Personal Services Agreement No. C20100062 with Niscayah, Inc. This Amendment adds an additional \$2,130, for a new compensation not to exceed \$30,219.13. This addition is for the relocation of equipment from the existing Guemes Ferry Terminal Building to the new building currently being constructed. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100123)**

g) PUBLIC WORKS:

28. Resolution appropriating funds for the Edens Road, Guemes Island Project #ES19600-2, for a total of \$165,043.75. **(Resolution No. R20100293)**
29. Resolution amending Resolution No. R20040253 amounts of Imprest Cash Fund for Solid Waste Fund No. 401. This Resolution adds an additional \$150 to Fund No. 401, for a total of \$1,460. **(Resolution No. R20100294)**
30. Resolution calling for a public hearing on Tuesday, September 14, 2010, at 9:00 a.m. for the consideration of the abolishment and distribution of assets of the Blanchard Sub-Flood Control Zone. **(Resolution No. R20100295)**
31. Resolution calling for a public hearing on Tuesday, September 14, 2010, at 9:30 a.m. for the consideration of the abolishment and the distribution of assets of the Britt Slough Sub-Flood Control Zone. **(Resolution No. R20100296)**
32. Resolution awarding the bid for the 2010 Asphalt Overlay Project, #ESAO10-1, to Cemex Construction Materials Pacific LLC in the amount of \$479,473. **(Resolution No. R20100297)**
33. Amendment No. 1 to Interlocal Cooperative Agreement No. C20080306 between Skagit County and Cities and Towns in Skagit County for Solid Waste Management. This Amendment extends the end date of the Agreement to December 31, 2030, in order to remain consistent with bonding obligations for construction of the Skagit County Transfer and Recycling Station improvements. **(Amendment No. A20100124)**
34. Certification Acceptance Qualification Agreement between Skagit County and the Washington State Department of Transportation; the Right of Way Property Acquisition Procedures; Skagit County Right of Way Administrative Settlement Procedures; and a letter to Washington State Department of Transportation with Waiver of Appraisal. These documents shall replace those in Contract No. C20070532. **(Contract No. C20100411)**
35. Resolution designating an Acting County Engineer for Skagit County. **(Resolution No. R20100298)**
36. Amendment No. 1 to Vendor Services Agreement No. C20090027 with Skagit Soils, Inc. This Amendment increases compensation by \$5,000, for a new

compensation not to exceed \$16,000, due to the large amount of yard waste which was not originally estimated. **(Amendment No. A20100125)**

h) TREASURER:

37. Resolution authorizing the cancellation of warrants per R.C.W. 36.22.100 which are over one year old and subject to cancellation. **(Resolution No. R20100299)**

V. RATIFICATION AGENDA (Items 38 through 43):

i) COMMUNITY SERVICES:

38. Resolution authorizing the ratification of a Personal Services Agreement with SeaMar Community Health Centers. The Agreement was not fully executed before July 1, 2010 due to revisions which needed to be made per the legal and risk departments of Skagit County. **(Resolution No. R20100300)**
39. Personal Services Agreement with SeaMar Community Health Centers to provide substance abuse treatment services as outlined in Exhibits A and B. The Agreement commenced on July 1, 2010, and shall continue through June 30, 2011. Compensation shall not exceed \$180,000. **(Contract No. C20100412)**

j) CONSERVATION FUTURES:

40. Resolution authorizing the ratification of Grant No. 11-SKAGITOFFP-04 between the Washington State Conservation Commission and Skagit County. The Grant Agreement became effective July 1, 2010, and it was not fully executed before that date. **(Resolution No. R20100301)**
41. Grant No. 11-SKAGITOFFP-04 between The Washington State Conservation Commission and Skagit County for the Farmland Legacy Program, Farmland Preservation Account Fund 112. This Grant Agreement commenced on July 1, 2010, and shall continue through June 30, 2011. Compensation shall not exceed \$25,000. **(Contract No. C20100413)**

k) HUMAN RESOURCES:

42. Resolution authorizing the ratification of a Personal Services Agreement with Carole Korelin. The Agreement was not fully executed before July 1, 2010 due to the need to re-word Exhibit A, Scope of Work. **(Resolution No. R20100302)**
43. Personal Services Agreement with Carole Korelin to perform the clerical duties of the Boundary Review Board as outlined in Exhibit A. The Agreement commenced on July 1, 2010, and shall continue through December 31, 2010. Compensation shall not exceed \$5,000. **(Contract No. C20100414)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$85,559.20 (Transmittal No. C-89-10); and
 - b) Warrants numbered 325039 through 325446 from Clearing Fund 696 in the total dollar amount of \$1,332,209.21 (Transmittal No. C-90-10).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:31 p.m. She announced that they Commissioners have no executive sessions scheduled for today.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners