

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 9, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, August 9, 2010, with Commissioners D. Dillon, Wesen, and A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 8:00 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) 8:00 a.m. - 8:30 a.m. Discussion/Possible Action: Resolution Regarding Notice of Road Closure of March's Point Road, No. 16610

Thomas Ballard, Interim Director, introduced Robert McGaughey, County Engineer, who briefed the Commissioners on the need for the road closures on March's Point Road. The City of Anacortes will be installing a water service line in the area and since there are minus tides and the fish window clear, now is the best time for this work to be performed.

A motion was made by Ron Wesen to approve the Resolution authorizing the closure of March's Point Road, No. 16610, for up to five calendar days, starting August 9, 2010. **(Resolution No. R20100258)** Kenneth Dahlstedt seconded the motion.

The vote passed unanimously.

Chair Dillon recessed the proceedings at 8:06 a.m.

- b) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- c) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items

Chair Dillon reconvened the proceedings at 1:30 p.m.

Fred Wefer, Fire Warden of Skagit and Island County, was present to briefly comment on one of the consent agenda items. He informed the Commissioners that burn barrels have been prohibited in the State of Washington since 1967. Agenda item no. 19 will help with public education and is a great program to be able to turn in your burn barrel for a compost bin. He can be reached at 360-428-3293 for any questions.

A motion was made by Kenneth Dahlstedt to approve the Consent Agenda Items 1 through 20, Ratification Agenda Items 21 through 36, vouchers

and warrants for Monday, August 9, 2010. Ron Wesen seconded the motion.

The vote passed unanimously.

d) *2:00 p.m. - 2:30 p.m. Executive Session (Litigation)

IV. CONSENT AGENDA (items 1 through 20):

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, August 2, 2010. **(approved)**
2. Record of the Proceedings for Tuesday, August 3, 2010. **(approved)**

b) BUDGET & FINANCE:

3. Resolution awarding additional hotel/motel lodging tax funding for 2010. **(Resolution No. R20100259)**

c) COMMUNITY SERVICES:

4. Personal Services Agreement with Chinook Enterprises to provide educational support services to transition-age youth and short term vocational supports to adults. The Agreement shall commence on the date of execution, and shall continue through February 8, 2011. Compensation shall not exceed \$15,000. **(Contract No. C20100364)**
5. Resolution closing the revolving fund for the Skagit County Senior Services Department in the amount of \$1,500, fund #118, and changing the name of the Human Services Department revolving fund # 116 to Skagit County Community Services Revolving Fund. **(Resolution No. R20100260)**
6. Amendment No. 1 to Personal Services Agreement No. C20100263 with United General Hospital. This Amendment increases compensation by \$28,251, for a new total not to exceed \$58,251. This additional funding was awarded to Skagit County by the Department of Social and Health Services in Amendment No. A20100085, for use in the Substance Abuse Prevention Program. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20100113)**

d) INFORMATION SERVICES:

7. Amendment No. 1 to Dark Fiber Optic Lease Agreement No. C20080508 with Black Rock Cable, Inc. This Amendment adds additional compensation in the amount of \$5,800 to move the fiber optic demarcation point into the new Guemes Ferry Terminal. New compensation for installation shall not exceed \$19,400 plus applicable fees and taxes. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100114)**

8. Amendment No. 1 to Personal Services Agreement No. C20060353 with VP Consulting, Inc. This Amendment changes some language in the Scope of Work and Compensation paragraphs by procuring additional software modules to the Laserfiche software system, training and installation support to implement the Department of Defense Certified Records management functions. The original Agreement amount is set forth in Skagit County Contract No. C20040369. Compensation is increased by \$73,649.55, for a new compensation not to exceed \$98,294.55. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20100115)**
- e) PARKS & RECREATION:
9. Personal Services Agreement with David A. Lervik, dba Lervik Engineering, to complete the design of the drainage improvements to the Memorial Field. The Agreement shall commence upon the date of execution, and shall continue until either party terminates the Agreement. Compensation shall not exceed \$7,000. **(Contract No. C20100365)**
- f) PLANNING & DEVELOPMENT SERVICES:
10. Amendment No. 1 to Personal Services Agreement No. C20100303 with Lombard Consulting, LLC. This Amendment includes the following changes: the expiration date of the Agreement is extended through December 31, 2012, language is added to Exhibit A - Scope of Work, hourly rates are added for 2011 and 2012 in Exhibit B - Compensation, Environmental Protection Agency (EPA) language regarding Lobbying Certification and changing the Grant Agreement No. from WS-96082901-1 to PO-OOJ08201-0 as described in Exhibit D - Special Provisions, and increases compensation by \$80,000, for a new compensation not to exceed \$100,000, which is covered by additional EPA grant funds. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20100116)**
- g) PROSECUTING ATTORNEY:
11. Amendment No. 4 to West, a Thomson Reuters business, original contract no. C20060501. This Amendment enhances research capacity within the WestLaw subscription for both the Prosecutor's Office and the Public Defender's Office which increases compensation by \$8,491.86, for a new compensation not to exceed \$112,363.86. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20100117)**
- h) PUBLIC WORKS:
12. Resolution awarding the bid for the Carpenter Road Culvert Replacement Project #WA402121 to Iverson Earth Works, LLC in the amount of \$139,553. **(Resolution No. R20100261)**
 13. Resolution awarding the bid to drill, install, and develop two groundwater monitoring wells and up to six landfill gas probes at the closed Gibraltar Landfill to Dahlman Pump and Well Drilling, Inc. in the amount of

\$51,779.11. **(Resolution No. R20100262)**

14. Ordinance to create Skagit County Lake Management District No. 3 for Lake Erie and Lake Campbell. **(Ordinance No. O20100005)**
 15. Resolution for the for the approval of the Request for Qualifications for construction administration services for the Skagit County Transfer and Recycling Station Project #WMP50-11. Submittals are due to Public Works by 4:00 p.m. on Wednesday, September 1, 2010. **(Resolution No. R20100263)**
 16. Resolution for the approval of Call for Bids and Specifications for the purchase of approximately 100 pieces of large woody debris for use in stormwater and restoration projects. The bid opening is scheduled to take place on Monday, August 30, 2010, at 2:00 p.m. **(Resolution No. R20100264)**
 17. Amendment No. 1 to Coordinated Prevention Grant Agreement No. G1000462, Skagit County Contract No. C20100066, with the State of Washington Department of Ecology. This Amendment provides new language to portions of the agreement including the Scope of Work, Fund Source and Budget, Budget Conditions, and Special Terms and Conditions. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20100118)**
 18. Interlocal Agreement between Skagit County and Washington State Department of Corrections to provide terms and conditions for adult offenders to be assigned to county work crews to perform litter clean-up services on county roads, right of ways, and various authorized locations. This Agreement shall commence upon the date of execution, and continue through November 30, 2012. The Washington State Department of Corrections shall pay fuel costs for this program. **(Contract No. C20100366)**
 19. Interagency Agreement No. C1100028 between the State of Washington Department of Ecology and Skagit County for a partnership in an event titled, "Turn in Your Burn Barrel - Get a Compost Bin". This Agreement shall commence upon the date of execution, and shall continue through September 30, 2010. Compensation shall not exceed \$1,500, which is made possible through federal funding by the Washington State Department of Natural Resources and a Federal Bureau of Land Management grant for wildfire prevention. **(Contract No. C20100367)**
- i) SHERIFF:
20. Incentive Payment Memorandum of Understanding (IPMOU) between the Social Security Administration and Skagit County to provide information about individuals who are confined in the Skagit County Jail. Social Security Administration will pay Skagit County incentive payments for the information in accordance with the law. This Agreement shall commence upon the date of execution, and shall continue until either party terminates the Agreement by giving 60 days notice in writing. **(Contract No.**

C20100368)

V. RATIFICATION AGENDA (Items 21 through 36):

j) AUDITOR:

21. Resolution authorizing the ratification of an Addendum to the Warranty, Support, and License Agreement with Hart InterCivic, Inc. The Agreement for the Addendum to the Warranty, Support, and License Agreement with Hart InterCivic, Inc. was reached after the start state of June 13, 2010. **(Resolution No. R20100265)**
22. Addendum to the Warranty, Support, and License Agreement with Hart InterCivic, Inc., Skagit County Contract No. C20050250. This Addendum provides ongoing maintenance to the Hart elections system in the Skagit County Auditor's Office at a set annual rate with no increase for the next five years. The Addendum commenced on June 13, 2010, and shall continue through June 12, 2015. Annual compensation shall remain fixed at \$22,126, for total compensation for five years not exceed \$110,630. **(Amendment No. A20100119)**
23. Resolution authorizing the ratification of Amendment No. 5 to Contract No. C20050162 with the State of Washington Office of the Secretary of State, Grant Agreement No. G-2855. The Secretary of State only recently made available additional funds for reimbursement of past maintenance fees for the voter registration and voting systems. **(Resolution No. R20100266)**
24. Amendment No. 5 to Contract No. C20050162 with the State of Washington Office of the Secretary of State, Grant Agreement No. G-2855. This Amendment awards an additional \$19,335.26 by the Help America Vote Act (HAVA) Grant for the maintenance fees of the voter registration and voting system. This Amendment commenced on July 1, 2009, and shall continue through June 30, 2011. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100120)**

k) COMMUNITY SERVICES:

25. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the La Conner School District. The At Risk Intervention Specialist program underwent a period of budget uncertainty and a consolidation within the newly formed Community Services Department. These changes delayed the completion of the Interlocal Agreement regarding the funding of the program. **(Resolution No. R20100267)**
26. Interlocal Cooperative Agreement with the La Conner School District to provide At Risk Intervention Specialist (ARIS) services. The Agreement commenced on September 1, 2009, and shall continue through August 31, 2011. The La Conner School District will pay an annual amount of \$1,660 for a total compensation amount not to exceed \$3,320. **(Contract No. C20100369)**
27. Resolution authorizing the ratification of an Interlocal Cooperative

Agreement with the Anacortes School District. The At Risk Intervention Specialist program underwent a period of budget uncertainty and a consolidation within the newly formed Community Services Department. These changes delayed the completion of the Interlocal Agreement regarding the funding of the program. **(Resolution No. R20100268)**

28. Interlocal Cooperative Agreement with the Anacortes School District to provide At Risk Intervention Specialist (ARIS) services. The Agreement commenced on September 1, 2009, and shall continue through August 31, 2011. The Anacortes School District will pay an annual amount of \$8,100 for a total compensation amount not to exceed \$16,200. **(Contract No. C20100370)**
29. Resolution authorizing the ratification of a Personal Services Agreement with Pioneer Human Services. The Agreement required revisions per the Legal and Risk departments of Skagit County, and so was delayed and not fully signed before the start date of the Agreement on July 1, 2010. **(Resolution No. R20100269)**
30. Personal Services Agreement with Pioneer Human Services to provide a Children's Administration outstationed Chemical Dependency Professional. This Agreement commenced on July 1, 2010, and shall continue through September 30, 2010. Compensation shall not exceed \$17,738. **(Contract No. C20100371)**

l) PLANNING & DEVELOPMENT SERVICES:

31. Resolution authorizing the ratification of an Interlocal Cooperative Agreement between Skagit County and the University of Washington. The Agreement was not received to route for signatures before the start date of the Agreement. **(Resolution No. R20100270)**
32. Interlocal Cooperative Agreement between Skagit County and the University of Washington to develop an integrated climate impacts assessment report for the Skagit Basin to assist the Ecosystem Technical Committee with indicators for the Envision Skagit 2060 project. The Agreement commenced on June 1, 2010, and shall continue through March 1, 2011. Compensation will be funded by the Environmental Protection Agency Grant Program ID No. PO-00J08201 in an amount not to exceed \$46,000. **(Contract No. C20100372)**

m) PUBLIC WORKS:

33. Resolution authorizing the ratification of a Cooperative Agreement No. PO-00J09601-0 between the U.S. Environmental Protection Agency (EPA) and Skagit County. The Agreement was not fully executed before the start date of June 1, 2010, due to the time required to complete the documents after the assistance from the U.S. Environmental Protection Agency was awarded. **(Resolution No. R20100271)**
34. Cooperative Agreement No. PO-00J09601-0 between the U.S. Environmental Protection Agency (EPA) and Skagit County for the

implementation of Skagit County's Clean Samish Initiative: Pollution Identification and Correction Program. The Agreement commenced on June 1, 2010, and shall continue through May 31, 2013. Compensation by the EPA shall not exceed \$961,980, and compensation by Skagit County shall not exceed \$459,023, for a total not to exceed \$1,421,003. **(Contract No. C20100373)**

n) SHERIFF:

35. Resolution authorizing the ratification of an Interlocal Agreement between the Washington State Department of Commerce and Skagit County which allows Skagit County to participate in the Narcotics Task Force Program through the Community Services and Housing Division Public Safety Unit. The signed Agreement was only recently received from the Department of Commerce after new funds were allocated for Skagit County from the U.S. Department of Justice Fiscal Year 2010 Justice Assistance Grant. **(Resolution No. R20100272)**

36. Interlocal Agreement between the Washington State Department of Commerce and Skagit County which allows Skagit County to participate in the Narcotics Task Force Program through the Community Services and Housing Division Public Safety Unit. The Agreement commenced on July 1, 2010, and shall continue through June 30, 2011. Compensation shall not exceed \$276,919. **(Contract No. C20100374)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$100,123.11 (Transmittal No. C-84-10); and
 - b) Warrants numbered 324277 through 324635 from Clearing Fund 696 in the total dollar amount of \$1,362,809.83 (Transmittal No. C-85-10).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:34 p.m. She announced the Commissioners would be in an executive session at 2:00 p.m. for thirty minutes to discuss litigation.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners