

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 3, 2010**

The Skagit County Board of Commissioners met in regular session on Tuesday, August 3, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 8:01 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) 8:00 a.m. - 8:30 a.m. Public Works - Work Session: Operations, Equipment, and Ferry Divisions

Robert A. McGaughey, P.E. County Engineer, was present to introduce the Operations, Equipment, and Ferry Divisions.

Rachel Beck, Interim Ferry Manager, said construction of the new ferry terminal building would be complete by late August and that once the move to the new building is complete, the old building would be torn down and removed. Ms. Beck also mentioned that security and website cameras have been installed at the ferry terminal building and that live updates of the ferry are available for viewing at www.skagitcounty.net. The annual haul-out of the ferry is scheduled for October 4, 2010, through October 19, 2010, and the vessel will return to service on the morning of October 20, 2010.

Mike Elde, Equipment Rental and Revolving Fund (ER&R) Division Manager, provided a status report on the vehicles and equipment purchases and replacements for the year. He said that a public hearing to consider testimony regarding the sale of county surplus vehicles, equipment, and office furniture is expected to take place in September and an auction would be held in October. Mr. Elde said that he expects to save \$2,500 a year due to the installation of energy efficient light bulbs at the County road shop. He went on to say that a fleet consultant has been hired to develop an ER&R business plan and would be paid by grant funding. Mr. Elde indicated the consultant would be preparing an ER&R business plan, updated vehicle use policy, and recommendations for fleet efficiency. Mr. Elde also provided and update on projects, the budget process, and rental rates for all county equipment.

Cliff Butler, Road Operations Manager, informed the Board that mowing and brush cutting maintenance is in progress. Chris Kowitz, Environmental Specialist for Public Works, reported on the completion of the fish passage project on Sauk City Road, the bank stabilization project on North Faber Road; the Cascade Trail near Robinson Road project; and various other projects.

Dale Klinger, District 2 Maintenance Supervisor; Brad Pinneke, District 3

Maintenance Supervisor; and Andy Shaw, Assistant Operations Supervisor, reported on chip sealing, spraying, tree trimming, mowing and striping.

The Commissioners thanked everyone for the update.

A member of the public was present in the galley and asked how Public Works decides which roads to stripe. Mr. Butler explained that the Skagit County Traffic Safety Engineers look at several factors, which include traffic volume and the road width.

Chair Dillon recessed the proceedings at 8:34 a.m.

b) 8:30 a.m. - 9:30 a.m. Public Works - Thomas G. Ballard, Interim Director:

1. Public Hearing/Possible Action: Consideration of Adoption of the 2011 - 2016 Six-Year Transportation Improvement Program

Robert McGaughey P.E. County Engineer, was present and introduced Ann Marie Gutwein.

Ann Marie Gutwein, Programs Section Manager, stated that under R.C.W. 36.81.121, Skagit County must adopt a Six-Year Transportation Improvement Program annually. Ms. Gutwein said the projects anticipated to remain on the 2011-2016 Transportation Improvement Program include:

Anderson/Laventure Road Extension; Bow Hill Road; Bradshaw Road Culvert; County Shop Fence in Concrete; Conrad Road Bridge Replacement; County Public Works Department Storage Building; Cook Road; Edens Road (Guemes Island); Francis Road 1, milepost 5.14 to 5.7; Francis Road 2, milepost 3.75 to 5.14; Francis Road 3, milepost 2.75 to 3.75; Francis Road 4, milepost 1.48 to 2.75; Friday Creek road Slope Stabilization; Josh Wilson/Farm to Mark Intersection Improvements; Josh Wilson Road Reconstruction; North Fork Skagit Bridge (#40037); Old Hwy 99 N. BNSF Overpass (#40111); Old Hwy 99 S. Samish River Bridge (#40114); Deck Overlay and Repair; Old Hwy 99 N. Thomas Creek Bridge #40113; Parson Creek Road Slope Stabilization; Pioneer Hwy/Fir Island Intersection; Pulver Road Study; South Shore Road (Guemes Island); Snee-Oosh Road/Swinomish Project; Guemes projects.

Ms. Gutwein said the Cascade River Road Mineral Park Bridge #40077, North Fork Cascade River; Francis Road Corridor Study (SCOG); Francis Road/SR 9 Intersection; Prairie Road Samish River Bridge Deck Repair #40055; Sinclair Island Marine Access, Dock #40160; South Shore Road Culvert Replacement Milepost 0.46 are new projects that are being considered for inclusion on the 2011-2016 Six-Year TIP.

Chair Dillon opened the public hearing at 8:54 a.m.

Ms. Gutwein said that she received a telephone call from Jean Stone who had concerns about plans to change the intersection at State Route 9 and Day Creek. Ms. Gutwein took notes of the telephone conversation. Ms. Stone was unable to attend the public hearing but wanted her comments read into the record. Ms. Gutwein stated that Ms. Stone is concerned about plans to change the intersection with regard to her access to her property on State

Route 9 and Day Creek. She said that the rumor is that her property was going to be bought for a roundabout. Ms. Stone would like Public Works' staff to update her on the progress of the project. She said owns about one acre at the intersection. Ms. Stone also had concerns about unidentified workers taking measurements, pictures, and making markings at the intersection last week.

Andy Mitchell of Old Day Creek and State Route 9 was present and stated that he witnessed the workers and that they were from the State Department of Transportation. He said that he was told that they were doing core drilling in the intersection and were preparing for a roundabout.

Seeing no further public testimony forthcoming, Commissioner Dahlstedt made a motion to close the public hearing at 8:58 a.m., Commissioner Wesen seconded the motion, which passed unanimously.

A motion was made by Commissioner Dahlstedt to approve the 2011-2016 Six-Year Transportation Improvement Program (TIP). **(Resolution No. R20100256)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

2. Discussion/Possible Action: Resolution Providing Notice of Road Closure on Cook Road No. 63000, for the Purpose of Replacing the Rail Crossing

Chair Dillon reconvened the proceedings at 8:38 a.m.

Given Kutz, Traffic Engineering Technician, explained that the recommended action is to close Cook Road at milepost 1.89 for approximately three calendar days, beginning approximately on August 17, 2010, to allow for the replacement of the rail-grade crossing. Mr. Kutz said that this is the busiest vehicular crossing in unincorporated Skagit County (approximately 15,000 vehicles per day), the impacts for replacement will be high. He also noted that Burlington Northern Santa Fe (BNSF) would provide 10 feet to the north and 20 feet to the south of the current configuration, which would allow for a future additional eastbound lane and potential bike paths/sidewalks.

Mr. Kutz stated that Skagit County would be posting detour reader boards on Interstate 5 and State Route 20.

Rob Owen of Burlington Northern Santa Fe Railroad, 1200 D. Street of Bellingham, explained that the changes at the Cook Road crossing were required because the track was sinking. He said that 110 feet of panel would be installed.

Notice of Road Closure will be posted in the Skagit Valley Herald on Thursday, August 5, and Thursday, August 12, 2010.

A motion was made by Commissioner Wesen to approve closing Cook Road #63000 for three days beginning on or about August 17, 2010 to allow Burlington Northern Santa Fe to replace the crossing.

(Resolution No. R20100257) Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

3. Miscellaneous

There were no miscellaneous items for Public Works to discuss.

Chair Dillon recessed the proceedings at 9:17 a.m.

c) 9:30 a.m. -10:00 a.m. Recognition of Paul Chaplik's Retirement from the United Way of Skagit County

Chair Dillon reconvened the proceedings at 9:31 a.m.

Commissioner Dahlstedt thanked Paul Chaplik for his years of service to the community through his work as the Executive Director of Skagit County United Way.

Sue Krienen, United Way Board President, said that Mr. Chaplik became the Executive Director of Skagit County in 1999, and he has added 13 partner agencies, and in 2009, he helped raise almost \$975,000 to support the community. She went on to say that in the 11 years that Mr. Chaplik presided over the United Way, the agency has raised over 9 million dollars.

Bill Henkel of Skagit County Community Action Agency, said that his agency is a recipient agency and that his agency appreciates the support provided by the United Way. Dan Berentson, United Way Board Member; Tim Holloran, County Administrator; Jennifer Kingsley, Director Skagit County Community Service; Debra Lancaster, Executive Director of Skagit County United Way; and Rick Grimstead, Skagit County Sheriff, thanked Mr. Chaplik for his leadership and commitment to Skagit County.

Chair Dillon thanked and recognized the Board Members of the Skagit County United Way.

Mr. Chaplik said he has enjoyed his involvement with the community through United Way.

Chair Dillon recessed the proceedings at 10:00 a.m.

d) 10:00 a.m. - 10:30 a.m. Recognition of Skagit County Receiving 4th Place Award from the Center for Digital Government in Association with the National Association of Counties (NACo)

Chair Dillon reconvened the proceedings at 10:03 a.m.

Mike Almvig, Director of Information Services, stated that the Commissioners accepted the Digital Counties Survey award at the National Association of Counties (NACo) annual conference in Washoe County, Nevada on Wednesday, August 18, 2010. Mr. Almvig said that the survey was conducted by the NACo and Center for Digital Government, and focused its attention on finding counties that achieved

results through technology with the current economic situation.

Mr. Almvig listed the county departments that were included in the survey response. He stated the County Clerk's office are scanning court documents and making them available online through a partnership with the State of Washington's digital archives; the Sheriff's Office is using electronic citations in their patrol cars; the Guemes Ferry is transitioning from hand receipts to an automated ticketing system; the Skagit County Public Works and the GIS department are working to develop a stormwater asset map in order to comply with Skagit County's National Pollutant Discharge Elimination System (NPDES) permit; the adoption of Skagit County's Climate Action Plan incorporated cost-saving measures; and the use of Skagit 21 and streaming media provided by Skagit County's partnership with Granicus allowed transparency within Skagit County government.

Tim Holloran, County Administrator; Jeanne Youngquist, Skagit County Auditor; Nancy Scott, Skagit County Clerk; and Katie Youngquist, Treasurer, thanked the Information Services staff for their hard work and dedication in implementing new software throughout Skagit County government.

Chair Dillon recessed the proceedings at 10:23 a.m.

- e) 10:30 a.m. - 11:00 a.m. Public Works - Work Session - Engineering Division - Robert A. McGaughey, P.E. County Engineer

Chair Dillon reconvened the proceedings at 10:31 a.m.

Robert A. McGaughey, P.E., County Engineer, provided an updated on the policy and procedures that the Engineering Division of Public Works is working on. He went on to discuss the project development, delivery, design, permitting phases, right-of-way, and construction process involved in developing engineering projects.

Mr. McGaughey provided a listing of the 2010 and 2011 capital projects, which included the procurement status of road projects; ferry projects; solid waste projects, and drainage projects.

Mr. McGaughey introduced the staff of the Engineering Division who were present for the work session: Senior Project Engineer, Paul Randall-Grutter; Project Manager, George Dragseth; Program Manager, Ann Marie Gutwein; Programs Section Manager, Jennifer Swanson; and Construction Manager, David Walde.

There was a discussion of the Parsons/Friday Creek Slide repair project. The call for bids is scheduled for August 26, 2010, and the project is expected to be completed later this year.

There was a discussion held regarding the Sinclair Island dock replacement and the potential of funding for the project.

The Commissioners thanked Mr. McGaughey and staff for the update.

Chair Dillon recessed the proceedings at 11:07 a.m.

- f) 11:30 a.m. - 11:45 a.m. Public Comment Period

Chair Dillon reconvened the proceedings at 11:31 a.m.

Seeing no one present during the public comment period, Commissioner Dahlstedt made a motion to close the public comment period, Commissioner Wesen seconded the motion, which passed unanimously.

VI. MISCELLANEOUS AND VOUCHERS AND WARRANTS:

1. Record of the Proceedings for Tuesday, July 27, 2010. **(Approved)**
2. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$92,308.88 (Transmittal No. C-82-10).

A motion was made by Commissioner Dahlstedt to approve the Record of Proceedings for Tuesday, July 27, 2010, vouchers and warrants for Tuesday, August 3, 2010. Commissioner Wesen seconded the motion.

IV. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 11:34 a.m. and announced that the Skagit County Fair begins on Wednesday, August 11, 2010.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners