

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 24, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, May 24, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:33 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *7:00 a.m. -9:30 a.m. Forum - Leadership Skagit Team LIFT (Leaders Inspiring for Tomorrow) and Big Brothers ~ Big Sisters of Northwest Washington (PUD Building, Aqua Room - 1415 Freeway Drive, Mount Vernon)
- b) *10:00 a.m. - 11:30 a.m. Briefing - County Commissioners/County Administrator
- c) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- d) *2:00 p.m. - 3:00 p.m. Executive Session - Potential Litigation
- e) *4:30 p.m. - 5:00 p.m. Executive Session - Potential Litigation

IV. CONSENT AGENDA FOR MONDAY, MAY 24, 2010 (items 1 through 17):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 17, Ratification Agenda items 18 through 24, vouchers and warrants for Monday, May 24, 2010. Commissioner Wesen seconded the motion. The vote passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, May 17, 2010. **(Approved)**
- 2. Record of the Proceedings for Tuesday, May 18, 2010. **(Approved)**
- 3. Resolution reappointing Diane Vendiola to a three-year term on the Skagit County Northwest Senior Services Board. Her term shall commence on July 1, 2010, and shall expire on June 30, 2013. **(Resolution No. R20100166)**
- 4. Resolution reappointing Nancy Gentry to a three-year term on the Skagit County Northwest Senior Services Board. Her term shall commence on July 1, 2010, and shall expire on June 30, 2013. **(Resolution No. R20100167)**

5. Resolution reappointing Kathy Lester to a three-year term on the Skagit County Board of Equalization. Her term commenced on May 16, 2010, and shall expire on December 31, 2013. **(Resolution No. R20100168)**
- b) ADMINISTRATIVE SERVICES:
6. Amendment No. 1 to Agreement No. C20100072 between Skagit County and Skagit County Historical Society. This Amendment modifies the funding paragraph to allow for payments to be made monthly instead of quarterly. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100075)**
- c) AUDITOR:
7. Vendor Services Agreement with Hart Intercivic for the purchase of two ballot scanners. The Agreement shall commence upon the date of execution and continue through May 24, 2011. Compensation shall not exceed \$40,000. **(Contract No. C20100246)**
- d) BUDGET/FINANCE:
8. Personal Services Agreement with the Concrete Heritage Museum Association which awards \$1,998 of Lodging Tax funds to support activities related to support the Concrete History Tour Community History Signs. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R2010o112. **(Contract No. C20100247)**
- e) COMMUNITY SERVICES:
9. Amendment No. 1 to Rental Agreement No. C20090024 between Skagit County and the Saturday Community Market Association to utilize the facility known as the Concrete Senior Center, located at 45821 Railroad Avenue in Concrete. The Agreement shall commence on May 29, 2010, and shall expire on September 11, 2010. The Market will pay the County \$425 for 16 Saturdays, in 2010. **(Amendment No. A20100076)**
 10. Personal Services Agreement with Compass Health to provide detox clients at the Skagit County Crisis Center with vouchers for basic necessities such as clothing and personal hygiene items. The Agreement shall commence upon the date of execution and continue until December 31, 2010. Compensation shall not exceed \$9,000. **(Contract No. C20100248)**
- f) FACILITY MANAGEMENT:
11. Vendor Services Agreement with Black Box Network Services to provide periodic repair and maintenance on the County's phone system at the Administration Building located at 700 S. 2nd Street in Mount Vernon. The Agreement shall commence upon the date of execution and continue for two years. The County will compensate the contractor at a rate of \$119 per hour

plus \$30 truck charge per service call for travel to the County site. Total Compensation shall not exceed \$5,000. **(Contract No. C20100249)**

g) INFORMATION SERVICES:

12. Resolution calling for Requests for Proposals for an Automated Ticketing System (ATS) to be used at the Guemes Island Ferry. The ATS is included in the 2010 Public Works budget. Compensation shall not exceed \$40,000. **(Resolution No. R20100169)**
13. Amendment No. 1 to Vendor Services Agreement No. C20090572 with West Mechanical, Inc. to provide preventative maintenance service for a Neptronic Steam Humidifier, which is located at the Skagit County Data Center Facility. Compensation for this Amendment shall not exceed \$750 per scheduled visit (including sales tax), for a new contract total not exceed \$5,682. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100077)**
14. End User License Agreement (EULA) with Cougar Mountain Software, Inc. This software is currently in use by the Public Works Department. This Amendment is necessary to allow for an upgrade to the software. **(Contract No. C20100250)**

h) PLANNING AND DEVELOPMENT SERVICES:

15. Washington State Revolving Fund Loan Agreement between the State of Washington Department of Ecology (DOE) (Loan No. L1000035) in the amount of \$1,750,000, and Skagit County for the Skagit County Local Loan Fund, which was authorized by Resolution No. R20030424 and Ordinance No. 15708. These funds provide low-interest loans to Skagit County property owners for the repair of failing on-site septic systems or for connection to existing sewage utility lines. The Agreement shall be final upon the date of signature by the Water Quality Program Manager. **(Contract No. C20100251)**

i) PUBLIC WORKS:

16. Vendor Services Agreement with Bow Mowing to mow various banks, margins, and areas of the Britt Slough Sub-Flood Control Zone. The Agreement shall commence upon the date of execution and continue until May 24, 2011. Compensation shall not exceed \$5,800. **(Contract No. C20100252)**
17. Interlocal Cooperative Agreement between Skagit County and the City of Mount Vernon, which allows the City to receive, treat, and dispose of Vector Truck and Sweeper Truck waste collected by the County at the City's Wastewater Treatment Facility. The Agreement shall commence upon the date of execution and continue until March 1, 2014. Compensation shall not exceed \$17,118. **(Contract No. C20100253)**

V. RATIFICATION AGENDA (Items 18 through 24):

j) COMMUNITY SERVICES:

18. Resolution authorizing the ratification of a Personal Services Agreement with Diana Lowry, MA, LMHC, MMHSP. A finalized Agreement was delayed due to the consolidation of Senior Services, Human Services and the ARIS Program's development of the contract terms and scope of work between Community Services and Diana Lowry. **(Resolution No. R20100170)**
19. Personal Services Agreement with Diana Lowry, MA, LMHC, MMHSP to provide specialized child, adolescent, adult and family assessment, evaluation and treatment (group and/or individual), consultation, monitoring with written reports as required. The Agreement commenced on January 1, 2010, and shall continue until December 31, 2012. Compensation shall not exceed \$10,000. **(Contract No. C20100254)**

k) YOUTH & FAMILY SERVICES:

20. Resolution authorizing the ratification of Interlocal Agreements between Skagit County and all County school districts. Changes in local Truancy Court processes and the funding review process delayed the completion of the Interlocal agreements. **(Resolution No. R20100171)**
21. Interlocal Agreement between Skagit County and the Burlington-Edison School District to jointly fund a Truancy Intervention Specialist position to serve the School Districts and the County Juvenile Court in implementing the truancy portion of the BECCA Bill. The Agreement commenced on September 1, 2009, and shall continue through August 31, 2010. The Burlington-Edison School District shall reimburse Skagit County \$8,359.81. **(Contract No. C20100255)**
22. Interlocal Agreement between Skagit County and the Concrete School District to jointly fund a Truancy Intervention Specialist position to serve the School Districts and the County Juvenile Court in implementing the truancy portion of the BECCA Bill. The Agreement commenced on September 1, 2009, and shall continue through August 31, 2010. The Concrete School District shall reimburse Skagit County \$1,368.09. **(Contract No. C20100256)**
23. Interlocal Agreement between Skagit County and the Mount Vernon School District to jointly fund a Truancy Intervention Specialist position to serve the School Districts and the County Juvenile Court in implementing the truancy portion of the BECCA Bill. The Agreement commenced on September 1, 2009, and shall continue through August 31, 2010. The Mount Vernon School District shall reimburse Skagit County \$13,020.95. **(Contract No. C20100257)**
24. Interlocal Agreement between Skagit County and the Sedro-Woolley School District to jointly fund a Truancy Intervention Specialist position to serve the School Districts and the County Juvenile Court in implementing the truancy portion of the BECCA Bill. The Agreement commenced on September 1, 2009, and shall continue through August 31, 2010. The Sedro-Woolley

School District shall reimburse Skagit County \$8,986.85. **(Contract No. C20100258)**

VI. MISCELLANEOUS

a) BUDGET/FINANCE:

1. Trisha Logue, Budget and Finance Director, presented a resolution designating a recovery zone for the purposes of sections 1400U-1, 1400U-2, and 1400U-3, of the Internal Revenue Code of 1986, as amended, and the American Recovery and Reinvested Act of 2009.

A motion was made by Commissioner Dahlstedt to approve a resolution designating a recovery zone for the purposes of sections 1400U-1, 1400U-2, and 1400U-3, of the Internal Revenue Code of 1986, as amended, and the American Recovery and Reinvested Act of 2009. **(Resolution No. R20100172)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$123,435.59 (Transmittal No. C-56-10); and
 - b) Warrants numbered 319846 through 320346 from Clearing Fund 696 in the total dollar amount of \$2,579,506.36 (Transmittal No. C-57-10); and
 - c) Warrants numbered 320347 through 320408 from Clearing Fund 696 in the total dollar amount of \$114,209.08 (Transmittal No. C-58-10); and
 - d) Payroll warrants number 264144 through 264876 in the total dollar amount of \$1,105,243.92 (Transmittal No. P-19-10); and
 - e) Payroll warrants number 988222 through 988402 in the total dollar amount of \$252,654.77 (Transmittal No. P-20-10)

VIII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:37 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

**Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners**