

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 17, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, May 17, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. -10:30 a.m. Briefing - County Commissioners/Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Sessions (Potential Litigation and Personnel)

IV. CONSENT AGENDA (Items 1 through 32):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda Items 1 through 32, Ratification Agenda Items 33 through 34, vouchers and warrants and miscellaneous items for Monday, May 17, 2010.

Commissioner Wesen seconded the motion.
The vote passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, May 10, 2010. **(approved)**
- 2. Record of the Proceedings for Tuesday, May 11, 2010. **(approved)**

b) BUDGET & FINANCE:

- 3. Personal Services Agreement with Skagit County Historical Society, which awards \$26,727 of Lodging Tax funds to support activities related to the marketing of the Heritage Tourism Marketing Project: A Super Skagit Experience. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100218)**
- 4. Personal Services Agreement with Cascade Days, which awards \$2,500 of

Lodging Tax funds to support activities related to event advertising and general marketing of Cascade Days. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100219)**

5. Funding Agreement between Skagit County and Skagit River Bald Eagle Awareness Team. This Agreement allows for the distribution of Lodging Tax funds in the amount of \$5,000 to support activities for marketing and tourism to Skagit River Bald Eagle Awareness Team. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100220)**

c) COMMUNITY SERVICES:

6. Resolution appointing Brendan Dailey to the Substance Abuse Advisory Board for a three year term which shall expire on May 30, 2013. **(Resolution No. R20100161)**

d) FACILITY MANAGEMENT:

7. Amendment No. 1 to Contract No. C20080328 with ThyssenKrupp Elevator Corporation. This Amendment increases the contract amount by \$4,835.59, for a new contract amount not to exceed the total of \$28,835.59. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100073)**
8. Vendor Services Agreement with Absolute Plumbing to provide drain cleaning services at the Skagit County Public Safety Building (Jail) located on South 3rd Street in Mount Vernon, or any other Skagit County facility as needed. The Agreement shall commence upon the date of execution, and shall continue through May 16, 2011. Compensation shall not exceed a total of \$9,500. **(Contract No. C20100221)**
9. Resolution awarding bid to Pioneer Masonry Restoration, Inc. in the amount of \$22,481 for masonry restoration work at the Skagit County Courthouse located at 205 W Kincaid Street in Mount Vernon. The county received a grant from the State Department of Archaeology and Historic Preservation to assist in the cost of this restoration. **(Resolution No. R20100162)**

e) HUMAN RESOURCES:

10. Amendment No. 1 to Contract No. C20090699 with Daphne R. Schneider & Associates. This Amendment increases the contract amount by \$10,000 for investigative services, for a new contract amount not to exceed the total of \$25,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100074)**

f) PARKS AND RECREATION:

11. Interlocal Cooperative Agreement between Skagit County and Conway School District #317. This Agreement provides funding towards an ADA compliant access ramp to the non-motorized walking trails at Conway School which will be available to the public for recreational purposes when not being utilized by the school district. This Agreement shall commence upon the date of execution, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$2,500. **(Contract No. C20100222)**

g) PROSECUTING ATTORNEY:

12. Quit Claim Deed between Skagit County and Bruce A. Lewis and Teresa M. Kasch-Lewis for property in the Fidalgo City area to correct an inaccuracy in the records of title. **(Contract No. C20100223)**
13. Quit Claim Deed between Skagit County and Randall L. Hawkinson and Vicki J. Hawkinson for property in the Fidalgo City area to correct an inaccuracy in the records of title. **(Contract No. C20100224)**

h) PUBLIC WORKS:

14. Resolution calling for bids for the haul out and maintenance of the vehicle and passenger M/V Guemes Ferry. The bid opening is scheduled for Monday, June 7, 2010, at 2:00 p.m. in the Commissioners Hearing Room. **(Resolution No. R20100163)**
15. Resolution of intention for the reformation and call for public hearing for Lake Management District No. 3 for Lakes Erie and Campbell. The public hearing is scheduled for Tuesday, June 22, 2010, at 9:00 a.m. **(Resolution No. R20100164)**
16. Access Easement between Skagit County and Jeffrey W. Hill and Angela J. Hill for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100225)**
17. Drainage Easement between Skagit County and Linda Oliver for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Drainage Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100226)**
18. Access Easement between Skagit County and Linda Oliver for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100227)**
19. Drainage Easement between Skagit County and Dennis R. Simpson and

Kathleen A. Simpson for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Drainage Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100228)**

20. Access Easement between Skagit County and Dennis R. Simpson and Kathleen A. Simpson for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100229)**
21. Temporary Construction Easement between Skagit County and Dennis R. Simpson and Kathleen A. Simpson for the purpose of providing a staging area in conjunction with the Carpenter Road Culvert Replacement Project. The Temporary Easement shall commence upon the date of execution and shall continue through May 16, 2012. No compensation was extended for this easement. **(Contract No. C20100230)**
22. Access Easement between Skagit County and Paul D. Scollard and Wendy K. Scollard for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100231)**
23. Access Easement between Skagit County and William C. Smiley and Tonia L. Smiley for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100232)**
24. Access Easement between Skagit County and Robert L. Bushaw and Sandra E. Bushaw for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100233)**
25. Access Easement between Skagit County and Larry E. Binschus for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100234)**
26. Access Easement between Skagit County and Marvin Stowell and Judith Entwife for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit

County Auditor. No compensation was extended for this easement.
(Contract No. C20100235)

27. Access Easement between Skagit County and Zachary Flanders for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100236)**
28. Access Easement between Skagit County and Jeffrey K. Arnold and Barbara A. Arnold for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100237)**
29. Access Easement between Skagit County and Don S. Decatur for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100238)**
30. Access Easement between Skagit County and Scott H. Jack and Barbara J. Jack for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100239)**
31. Access Easement between Skagit County and Richard Cerie for the installation and maintenance of a fish passage culvert for the Carpenter Road Culvert Replacement Project. The Access Easement shall commence upon the date of execution and shall be recorded with the Skagit County Auditor. No compensation was extended for this easement. **(Contract No. C20100240)**

i) YOUTH & FAMILY SERVICES:

32. Personal Services Agreement with The Language Exchange, Inc. to provide interpretation and translation services for various languages. The Agreement shall commence upon July 1, 2010, and shall continue through December 31, 2011. Compensation shall not exceed a total of \$8,000. **(Contract No. C20100241)**

V. CONTRACT RATIFICATIONS (Items 33 through 34):

j) CORONER:

33. Resolution authorizing the ratification of a Vendor Services Agreement with Affordable Burial and Cremation Services, LLC. A signed contract was not

received prior to the commencement of the contract on January 1, 2010, and there was a delay in getting the corrected insurance document for the contract. **(Resolution No. R20100165)**

34. Vendor Services Agreement with Affordable Burial and Cremation Services, LLC to provide a person available twenty-four hours a day, seven days a week to receive the deceased at the funeral facility or provide the Coroner's Office with access to the funeral facility. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$6,000. **(Contract No. C20100242)**

VI. VOUCHERS AND WARRANTS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$152,869.03 (Transmittal No. C-54-10); and
 - b) Warrants numbered 319469 through 319845 from Clearing Fund 696 in the total dollar amount of \$4,033,355.57 (Transmittal No. C-55-10).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceeds at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners