

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 3, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, May 3, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery into the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. -10:30 a.m. Briefing - County Commissioners/Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (none scheduled as of the date of this notice)

IV. CONSENT AGENDA (Items 1 through 23):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda Items 1 through 23, Ratification Agenda Items 24 through 41, vouchers and warrants and miscellaneous items for Monday, May 3, 2010. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, April 26, 2010. **(approved)**
- 2. Record of the Proceedings for Tuesday, April 27, 2010. **(approved)**

b) AUDITOR:

- 3. Resolution regarding the declaration of sole source for ballot scanner purchase from Hart Intercivic, and waiving the competitive bidding requirements for the purchase of two component hardware scanners, since purchase is limited to a single source of supply. **(Resolution No. R20100139)**

c) BUDGET & FINANCE:

- 4. Amendment No. 1 to Funding Agreement Contract No. C20100150 with

Skagit Valley Family YMCA/Oasis Teen Shelter. This amendment reduces the amount of compensation by \$15,000. The new contract total is not to exceed \$27,500. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100063)**

5. Funding Agreement between Skagit County and Archdiocesan Housing Authority. This Agreement allows for the distribution of low-income housing funds in the amount of \$5,000, pursuant to Substitute House Bill 2163. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090545. **(Contract No. C20100192)**
6. Personal Services Agreement with Sedro-Woolley Loggerodeo, which awards \$3,000 of Lodging Tax funds to support activities related to event advertising and general marketing of Sedro-Woolley Loggerodeo. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20100112. **(Contract No. C20100193)**
7. Personal Services Agreement with Northwest Agriculture Business Center, which awards \$6,500 of Lodging Tax funds to support activities related to general marketing of Northwest Agriculture Business Center. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20100112. **(Contract No. C20100194)**
8. Amendment No. 1 to Contract No. C20080487 with Skagit County Community Action Agency. The Washington State Department of Commerce for the Homeless Grant Assistance Program (HGAP) reduced the contract amount by \$280,179 based on the Home Security Fund appropriation decrease. The new compensation total shall not exceed \$757,521. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100064)**

d) COMMUNITY SERVICES:

9. Personal Services Agreement with Skagit Valley YMCA to provide a range of services to youth of low-income families referred by At Risk Intervention Specialists (ARIS) from the Skagit County Community Services Department. The Agreement shall commence upon May 15, 2010, and shall continue through May 14, 2012. Compensation shall not exceed \$25,000 annually for a total contract amount of \$50,000. **(Contract No. C20100195)**
10. Resolution changing the name of the Human Services petty cash fund #116 in the amount of \$100 to the Community Services change fund. **(Resolution No. R20100140)**
11. Resolution closing petty cash fund #118 for the Skagit County Senior Services Department in the amount of \$125. **(Resolution No. R20100141)**
12. Amendment No. 1 to Personal Services Agreement Contract No. C20090504 with Sunrise Services, Inc. This Amendment extends the contract end date

by six months, continuing through December 31, 2010. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100065)**

13. Amendment No. 2 to County Program Agreement No. C20080259 between Skagit County and the State of Washington Department of Social and Health Services, Division of Financial Services. This Amendment extends the contract through June 30, 2011, and changes the contact information. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100066)**

e) FACILITY MANAGEMENT:

14. Vendor Services Agreement with Tri County Recycling, Inc. to provide weekly recycling services at Skagit County facilities at the cost of \$7,638 per year. This Agreement shall commence upon the date of execution, and shall continue through April 30, 2012. Compensation shall not exceed a total of \$15,276. **(Contract No. C20100196)**
15. Vendor Services Agreement with Commercial Fire Protection to perform annual iBackflow Prevention Assembly Tests and any repair work necessary in association with the outcome of these tests at various Skagit County facilities. The Agreement shall commence upon the date of execution, and shall continue through April 30, 2012. Compensation, not including sales tax, for the two years shall not exceed a total of \$6,000. **(Contract No. C20100197)**

f) HEALTH:

16. Amendment No. 1 to Contract No. C20070477 with Washington State Department of Health for the water systems joint plan of responsibility. This Amendment revises Exhibit A, Statement of Work, and Exhibit B, Agency Responsibility for Program Function, to reflect that Skagit County will no longer perform Group B approvals over two connections, nor maintain a laboratory for testing water supplies. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100067)**
17. Amendment No. 23 to Washington State Department of Health Consolidated Contract No. C14962, Skagit County Contract No. C20070142. This Amendment revises Exhibit A, Statements of Work, and Exhibit B-23 Allocations, by increasing the amount by \$57,667, for a new contract total not to exceed \$3,600,315. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100068)**

g) INFORMATION SERVICES:

18. Amendment No. 1 to Contract No. C20090658 with DM2. This Amendment will allow for custom programming of current reports in order to complete the Mas90 software upgrade. An additional \$2,000 is added to the contract, for a new contract total not to exceed \$5,227.50. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100069)**

h) PUBLIC WORKS:

19. Resolution rescinding Resolution No. R20100138 which awarded the bid for one new latest model two axle hook-lift truck with water system option. **(Resolution No. R20100142)**
20. Resolution calling for bids for one new latest model two axle hook-lift truck with water system option. The bid opening shall be on Monday, May 24, 2010, at 2:00 p.m. **(Resolution No. R20100143)**
21. Construction Contract Agreement with Nielsen Brothers, Inc., in the amount of \$820,599, to crush and stockpile aggregates at county-owned Butler and Eagle Hill pits. Resolution R20100090 awarded the contract to Nielsen Brothers, Inc. on March 15, 2010. **(Contract No. C20100198)**

i) RECORDS MANAGEMENT:

22. Vendor Services Agreement with TAB Products Co., LLC for the purchase and installation of shelving units in the Records Management Office. The Agreement shall commence upon May 17, 2010, and shall continue through May 17, 2011. Compensation shall not exceed a total of \$9,200. **(Contract No. C20100199)**

j) WSU EXTENSION CENTER:

23. Introductory Letter and Agreement between Washington State University Extension and Skagit County for the Supplemental Nutrition Assistance Program Nutrition Education, Food Sense program. This Agreement shall commence upon October 1, 2010, and shall continue through September 30, 2011. This Agreement entails a "match" of the value of the county staff and facility that houses Washington State University Extension and no compensation is requested. **(Contract No. C20100200)**

V. CONTRACT RATIFICATIONS (Items 24 through 41):

k) COMMUNITY SERVICES:

24. Resolution authorizing the ratification of a Personal Services Agreement with Linda Seales, MSW, LICSW. Due to the consolidation of Senior Services, Human Services and the ARIS Program, the development of the contract terms and scope of work between Community Services and Linda Seales delayed the completion of the contract before the commencement on January 1, 2010. **(Resolution No. R20100144)**
25. Personal Services Agreement with Linda Seales, MSW, LICSW to provide specialized child, adolescent, adult and family assessment, evaluation, treatment consultation, and monitoring. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2012. Compensation shall not exceed \$10,000 annually for a total not exceed \$30,000. **(Contract No. C20100201)**

l) CORONER:

26. Resolution authorizing the ratification of a Vendor Services Agreement with Lemley Chapel. A signed contract was not received prior to the commencement of the contract on January 1, 2010. **(Resolution No. R20100145)**
27. Vendor Services Agreement with Lemley Chapel to provide a person available twenty-four hours a day, seven days a week to receive the deceased at the funeral facility or provide the Coroner's Office with access to the funeral facility. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$6,000. **(Contract No. C20100202)**

m) EMERGENCY MANAGEMENT:

28. Resolution authorizing the ratification of a Homeland Security Citizen Corps Program Grant through Snohomish County to Skagit County. The signed contract was not received by Skagit County prior to the commencement of the contract on February 24, 2010. **(Resolution No. R20100146)**
29. Contract K691-CCP Homeland Security Citizen Corps Program Grant through Snohomish County to Skagit County. The U.S. Department of Homeland Security is providing funds through the fiscal year 2009 to support Citizen Corps Councils with planning, outreach, and management of Citizen Corps programs and activities. The Contract commenced on February 24, 2010, and shall continue through October 31, 2011. Compensation shall not exceed a total of \$3,652. **(Contract No. C20100203)**

n) HEALTH:

30. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Skagit Valley Hospital. The signed contract was not received by Skagit County prior to the commencement of the contract on January 1, 2010. **(Resolution No. R20100147)**
31. Interlocal Cooperative Agreement with Skagit Valley Hospital which allows for the continuation of the Community Prevention/Skagit County Healthy Communities project. Funding for this project is in the Washington State Department of Health Consolidated Contract No. C14962. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$50,000. **(Contract No. C20100204)**
32. Resolution authorizing the ratification of a SmartPH Participation Agreement between the State of Washington Department of Health and Skagit County by and through the Skagit County Public Health Department. The signed contract was not received by Skagit County prior to the commencement on October 1, 2009. **(Resolution No. R20100148)**

33. SmartPH Participation Agreement between the State of Washington Department of Health and Skagit County by and through the Skagit County Public Health Department to allow for continued staff use of the SmartPH/SkillSoft library of courses. The library offers many on-line courses tailored to public health, as well as general software courses. The Agreement commenced on October 1, 2009, and shall continue through June 30, 2010. The courses are \$65 per user, per year and compensation shall not exceed a total of \$250. **(Contract No. C20100205)**

o) PLANNING & DEVELOPMENT:

34. Resolution authorizing the ratification of a Contract between the State of Washington Department of Ecology and Skagit County by and through the Planning and Development Services Department. The signed contract was not received by Skagit County prior to the commencement of the contract on July 1, 2009. **(Resolution No. R20100149)**

35. Contract No. C1000240 between the State of Washington Department of Ecology and Skagit County by and through the Planning and Development Services Department for the Northwest Regional Office 2010 project to improve water quality in the Samish Watershed. This contract is a funding grant agreement provided by the Environmental Protection Agency through the Clean Water Act Section 319 Nonpoint Source Fund. The Contract commenced on July 1, 2009, and shall continue through June 30, 2010. Compensation shall not exceed a total of \$33,700. **(Contract No. C20100206)**

p) SHERIFF:

36. Resolution authorizing the ratification of an Agreement between Skagit County and Washington Association of Sheriffs and Police Chiefs. The signed contract was not received by Skagit County prior to the commencement on July 1, 2009. **(Resolution No. R20100150)**

37. Agreement between Skagit County and Washington Association of Sheriffs and Police Chiefs which allows for participation in a U.S. Department - Office of Community Oriented Policing Services Methamphetamine Initiative Grant. The Agreement commenced on July 1, 2009, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$20,136. **(Contract No. C20100207)**

q) SUPERIOR COURT:

38. Resolution authorizing the ratification of an Interagency Agreement IAA10377 between the Washington State Administrative Office of the Courts and Skagit County Superior Court. The contract was received shortly before the commencement on April 15, 2010, and there was not enough time to route it before the commencement. **(Resolution No. R20100151)**

39. Interagency Agreement IAA10377 between the Washington State Administrative Office of the Courts and Skagit County Superior Court for the reimbursement for expenditures incurred to develop an expanded jury source

list to increase the numbers of diversity of citizens available for jury duty. The Agreement commenced on April 15, 2010, and shall continue through June 30, 2010. Compensation shall not exceed a total of \$950. **(Contract No. C20100208)**

r) YOUTH & FAMILY SERVICES:

40. Resolution authorizing the ratification of an Interlocal Cooperative Agreement between Skagit County and United General Hospital. The signed contract was not processed prior to the commencement on April 1, 2010, due to administrative delays. **(Resolution No. R20100152)**
41. Interlocal Cooperative Agreement between Skagit County and United General Hospital to provide family management skills with the Strengthening Families program in an effort to reduce truancy and prevent delinquency. The Agreement commenced on April 1, 2010, and shall continue through June 30, 2011. Compensation shall not exceed a total of \$8,000. **(Contract No. C20100209)**

VI. VOUCHERS AND WARRANTS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$3,336.95 (Transmittal No. C-49-10); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$131,316.67 (Transmittal No. C-50-10); and
 - c) Warrants numbered 318646 through 319108 from Clearing Fund 696 in the total dollar amount of \$2,291,628.72 (Transmittal No. C-51-10).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:34 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners